

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	BRICKHILL PARISH COUNCIL												
2	DRAFT BUDGET PLANNING DOCUMENT - financial year end 31/3/25												
3	Budget 2022-23	Description	YTD 2022-23 (Nov 22)	Projected outcome 2022-23	Difference (over / under) (projected outcome v budget)	Recommended budget 2023-24	increase/ decrease compared to prev year (22-23) (this is just for info and isn't officially part of the budget)	Adjustments (any amendments on 5th Jan can be made here)	Agreed Budget 2023-24	YTD (Nov 23)	Projected outcome 2023-24	Proposed Budget 2024-25	Notes
4	General Income												
5	£1,530	Newsletter Advertising	£0	£0	£-1,530	£1,530	£0		£1,530	£120	£670	£1,300	Assuming we continue with 5 newsletters. We cannot assume number of adverts
6	£880	FIT payments	£1,043	£880	£0	£880	£0		£880	£656	£880	£880	Hard to predict
7	£0	Youth Initiative income (amount charged to parents)	£0	£0	£0	£0	£0		£0	£0	£0	£0	Dependent on plans to start or sponsor some activities.
8	£12,000	VAT	£9,234	£9,234	£-2,766	£13,000	£1,000		£13,000	£15,516	£15,516	£13,000	Depends on expenditure to end Mar 24 (currently £12,654)
9	£500	Gathering on the Green donation from BCA. Donation from Mr Gumble	£0	£0	£-500	£0	£-500		£0	£0	£0	£0	No plans for GOTG to start again. Remove line?
10	£125,000	Precept	£125,000	£125,000	£0	£124,600	£-400		£124,600	£124,600	£124,600	£124,600	Assuming no change
11	£7,626	From cash (unspecified reserves)			£-7,626	£598	£-7,028		£598				
12	£0	Grant monies from BBC re: ventilation system for the Community Centre	£746	£746	£746	£0	£0		£0	£20,000	£20,000	£0	
13	£0	NDP grant	£1,075	£1,075	£1,075	£0	£0		£0	£0	£0	£0	Depends if any more applied for
14	£400	Interest	£56	£400	£0	£400	£0		£400	£180	£600	£400	Might be slightly higher as interest rates increase.
15	£0	CIL Funds	£599	£599	£599	£0	£0		£0	£0	£0	£0	Cannot assume any income in 23/24 nor in 24/25
16	£147,936	General Income - Total	£137,753	£137,934	£-10,002	£141,008	£-6,928	£0	£141,008	£161,072	£162,266	£140,180	
17	Staff Costs												
18	£34,000	Salary, NIC & Pension	£28,684	£37,610	£-3,610	£37,610	£3,610		£37,610	£27,086	£40,335	£40,335	Pay increase (£2,000 per annum) backdated to April 23 plus related increases in pension contributions and NI
19	£100	Expenses	£0	£0	£100	£100	£0		£100	£0	£0	£100	
20	£250	SLCC Subs	£0	£250	£0	£262	£12		£262	£0	£262	£275	allowed 5% increase but could be more
21	£250	Training	£0	£0	£250	£250	£0		£250	£0	£0	£250	Perhaps more training next year/new councillors
22	£0	Staff recruitment & HR administration	£0	£0	£0	£0	£0		£0	£0	£0	£0	
23	£245	Payroll costs (Pam Anthony)	£60	£250	£-5	£280	£35		£280	£450	£600	£340	Payroll costs in 23-24 included the whole of 22-23
24	£34,845	Staff costs - Total	£28,744	£38,110	£-3,265	£38,502	£3,657	£0	£38,502	£27,536	£41,197	£41,300	
25	Administration												
26	£250	Telephone	£186	£250	£0	£263	£13		£263	£173	£283	£297	5% increase
27	£410	Broadband	£366	£489	£79	£514	£104		£514	£415	£555	£555	
28	£2,373	Office rental	£1,130	£2,260	£-113	£2,500	£127		£2,500	£1,507	£2,637	£2,600	Currently £188.33 per month. 23-24 included previous payments from 22-23
29	£500	Computer consumables	£484	£500	£0	£525	£25		£525	£198	£300	£500	
30	£350	Stationery	£248	£350	£0	£353	£3		£353	£140	£300	£300	
31	£75	Photocopying	£0	£0	£-75	£75	£0		£75	£0	£0	£0	
32	£420	Postage	£0	£100	£-320	£100	£-320		£100	£30	£100	£100	Hope to reduce postage by using e-mail - we have about 45 tenants who do not use e-mail. Will try to get all tenants to use e-mail
33	£50	Reference Books	£0	£0	£-50	£50	£0		£50	£0	£0	£0	
34	£0	Furniture	£0	£0	£0	£0	£0		£0	£0	£0	£0	
35	£0	IT - Contribution to reserve	£0	£0	£0	£0	£0		£0	£0	£0	£0	
36	£130	Alpha (accounts package) Computer software	£129	£129	£-1	£135	£5		£135	£129	£129	£135	
37	£300	IT maintenance/support	£90	£90	£-210	£300	£0		£300	£0	£100	£300	
38	£4,858	Administration - total	£2,633	£4,168	£-690	£4,815	£-43	£0	£4,815	£2,592	£4,404	£4,787	
39	General Expenses												
40	£380	Alpha end of year accounts for audit	£400	£400	£20	£420	£40		£420	£495	£495	£520	5% increase?
41	£1,750	Insurance	£1,859	£1,859	£109	£2,000	£250		£2,000	£1,937	£1,937	£2,000	
42	£135	Internal audit	£135	£135	£0	£140	£5		£140	£135	£135	£140	
43	£415	External Audit	£400	£400	£-15	£420	£5		£420	£640	£640	£450	Should be less than 23-24 if we have normal inc/exp
44	£65	Data Protection	£0	£40	£-25	£40	£-25		£40	£0	£40	£45	Rates could change
45	£200	Councillor training	£0	£0	£-200	£200	£0		£200	£0	£50	£200	Councillors could decide they want more training - new councillors after election?
46	£100	Councillor expenses	£0	£0	£-100	£100	£0		£100	£0	£0	£100	New councillors?
47	£3,720	Newsletter printing	£0	£650	£-3,070	£4,000	£280		£4,000	£725	£1,650	£4,000	Depends if any printing for NDP. Assuming 5 newsletters
48	£450	Newsletter distribution	£0	£100	£-350	£550	£100		£550	£0	£200	£550	Depends if any printing for NDP. If back to 5 per year - higher if less volunteers

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3													
49	£1,400	Website hosting & management	£956	£1,443	£43	£1,602	£202		£1,602	£0	£1,555	£1,800	24-25 Simon will charge £1,601.64 for 12 months. In addition there are IONOS charges and scan and search of £130
50	£412	Hall hire	£199	£412	£0	£500	£88		£500	£305	£500	£550	Will increase due to energy costs but the increase has not been decided yet by St Marks
51	£100	Petty Cash	£81	£100	£0	£100	£0		£100	£16	£50	£100	
52	£0	Election costs - Contribution to reserve	£0	£0	£0	£500	£500		£500	£229	£229	£500	Move into reserve end Mar 24 £550-£229
53	£1,500	Noticeboards	£0	£0	£-1,500	£1,500	£0		£1,500	£0	£0	£1,500	Decisions may need to be made about the noticeboards e.g. replace the small board in Ashmead Road. All the boards are getting older
54	£250	Noticeboard repair	£0	£0	£-250	£250	£0		£250	£0	£0	£250	
55	£500	Contingencies	£0	£0	£-500	£500	£0		£500	£0	£0	£500	
56	£11,377	General Expenses - total	£4,030	£5,539	£-5,838	£12,822	£1,445	£0	£12,822	£4,482	£7,481	£13,205	
57		Subscriptions											
58	£1,884	BATPC	£1,848	£1,848	£-36	£1,941	£57		£1,941	£1,881	£1,881	£1,975	5% increase
59	£56	NSALG	£55	£55	£-1	£56	£0		£56	£55	£55	£58	5% increase
60	£1,940	Subscriptions - Total	£1,903	£1,903	£-37	£1,997	£57	£0	£1,997	£1,936	£1,936	£2,033	
61		Allotment Expenses											
62	£7,272	Allotment staff costs (Salary, NIC & Pensions)	£5,418	£7,600	£328	£7,600	£328		£7,600	£4,830	£7,600	£8,056	reflecting salary, NI and Pension change
63	£1,000	General Maintenance	£0	£200	£-800	£1,000	£0		£1,000	£1,000	£1,000	£1,200	Includes tree works around perimeter. Hard to predict
64	£825	Grass cutting	£825	£645	£-180	£825	£0		£825	£825	£825	£910	Hard to predict
65	£0	Plot deposit refund	£210	£210	£210	£0	£0		£0	£50	£50	£0	
66	£0	Key deposit refund	£94	£94	£94	£0	£0		£0	£6	£6	£0	
67	£1,500	Water Charges	£664	£1,500	£0	£1,575	£75		£1,575	£1,109	£1,575	£1,700	Estimated meter read over Summer. Hard to predict as dependent on weather
68	£300	Plumbing Repairs	£0	£100	£-200	£300	£0		£300	£146	£300	£350	Hard to predict
69	£300	Defensive Planting	£0	£300	£0	£100	£-200		£100	£0	£0	£100	May need more next year
70	£1,000	Plot Clearance	£0	£0	£-1,000	£500	£-500		£500	£500	£500	£550	23-24 clearing old sheds
71	£650	Waste Disposal (skips)	£233	£470	£-180	£600	£-50		£600	£250	£600	£660	
72	£300	Allotment Security (keys, padlocks)	£0	£0	£-300	£400	£100		£400	£1,300	£1,300	£400	£1300 from reserves
73	£220	Pest Control	£0	£0	£-220	£200	£-20		£200	£95	£95	£200	
74	£100	Gardening competition	£0	£0	£-100	£100	£0		£100	£0	£0	£100	Get this going again in 24-25
75	£127	RBS Software annual fee	£126	£126	£-1	£133	£6		£133	£132	£132	£140	5% increase?
76	£800	Allotment Maintenance - Contribution to reserve	£0	£800	£0	£800	£0		£800	£0	£0	£800	Move into reserve end Mar 24
77	£500	Contingency	£0	£0	£-500	£500	£0		£500	£0	£500	£500	
78	£14,894	Allotment Expenses - total	£7,570	£12,045	£-2,849	£14,633	£-261	£0	£14,633	£10,243	£14,483	£15,666	
79		Allotment Income											
80	£5,331	Allotment rent receipts	£5,015	£4,847	£-484	£5,331	£0		£5,331	£3,840	£5,331	£5,331	Some tenants pay ahead of the financial year. Increasing rents for new tenants from June. Question concessions. Sept review rents for all tenants from April 24
81	£0	Allotment key deposit	£120	£120	£120	£0	£0		£0	£60	£60	£0	
82	£0	Allotment plot Deposit	£500	£500	£500	£0	£0		£0	£100	£100	£0	
83	£0	Plot clearance recharge	£75	£75	£75	£0	£0		£0	£0	£0	£0	All plot clearance met from deposits retained
84	£5,331	Allotment Income - total	£5,710	£5,542	£211	£5,331	£0	£0	£5,331	£4,000	£5,491	£5,331	
85	£-9,563	Net Allotment costs	£-1,860	£-6,503	£3,060	£-9,302	£261	£0	£-9,302	£-6,243	£-8,992	£-10,335	
86		Community Initiatives											
87	£1,000	Community Plan/Neighbourhood Plan support	£0	£500	£-500	£1,000	£0		£1,000	£2,397	£2,500	£1,000	Spent £1,075 grant monies from reserves 23/24. Any further expenditure before end Mar 24?
88	£3,122	Christmas Tree on Waveney Green	£305	£1,540	£-1,582	£3,122	£0		£3,122	£0	£2,900	£2,900	
89	£1,500	Community Grant Scheme (S137)	£0	£150	£-1,350	£500	£-1,000		£500	£150	£0	£500	The Lions. Suggest reducing the amount, due to lack of applicants
90	£5,350	Gathering on the Green (community event)	£0	£0	£-5,350	£0	£-5,350		£0	£0	£0	£0	Not taking place so remove for 2023-4
91	£1,050	Support for children in need	£0	£0	£-1,050	£1,050	£0	£3,950	£5,000	£3,900	£3,900	£0	What next year?
92	£0	Youth Activities	£0	£0	£0	£0	£0		£0	£0	£0	£0	Any plans?
93	£10,000	Transport Initiative - Contributions to reserve	£0	£10,000	£0	£15,000	£5,000		£15,000	£0	£0	£0	Move into reserve end Mar 24
94	£100	Brickhill Parish Signs	£0	£0	£-100	£0	£-100		£0	£0	£0	£0	

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95	£600	Environmental support	£290	£290	£-310	£600	£250		£600	£0	£0	£600	Wildflower meadow. Plans for future??
96	£5,681	CCTV Monitoring and maintenance	£3,736	£11,288	£5,607	£6,100	£250		£6,100	£3,911	£5,870	£6,100	Only charged for 7 cameras (£3,736). This covers 11 cameras we have plus 5%
97	£5,000	Woodlands Park/North Brickhill Country Park support	£1,592	£5,000	£0	£1,000	£-4,000		£1,000	£1,224	£1,224	£1,000	£816 from reserves in 23-24 for bench Westrope Way
98	£550	Electricity Charges Rooksmead Pond Fountain	£114	£200	£-350	£276	£-274		£276	£857	£1,057	£600	Included in 23-24 missing payments from previous years. Elec
99	£2,000	Rooksmead fountain - share of replacement cost	£0	£2,000	£0	£0	£-2,000		£0	£0	£0	£0	Redundant cost centre
100	£35,953	Community Initiatives - total	£6,037	£30,968	£-4,985	£28,648	£-7,224	£3,950	£32,598	£12,439	£17,451	£12,700	
101		Waveney Green & Mowsbury Walk Play Area											
102	£620	Environmental initiative	£0	£300	£-320	£620	£0		£620	£0	£0	£620	More bird boxes?? Mark. Depends on plans
103	£1,830	Staff costs	£1,122	£2,184	£354	£2,184	£354		£2,184	£1,201	£2,184	£2,400	4 hours per week - Dave Britton is leaving in Jan 24. review hours and also salary - include MW??
104	£2,100	Grass Cutting	£1,139	£2,282	£182	£2,282	£182		£2,282	£1,189	£2,282	£2,664	Charges have increased for 24-25. Just split charges between Grass cutting and litter disposal
105	£2,650	Litter & dog waste disposal	£1,340	£2,676	£26	£2,676	£26		£2,676	£1,289	£2,676	£2,665	Charges have increased for 24-25. Just split charges between Grass cutting and litter disposal
106	£1,200	Tree maintenance	£1,250	£1,250	£50	£2,000	£800		£2,000	£1,275	£3,075	£2,000	As of Nov 23, more work needed near school and to open up footpath from Francis Groves
107	£580	Memorial Garden	£0	£0	£-580	£580	£0		£580	£0	£0	£540	Plan needed. Possible volunteers
108	£660	Play equipment inspections	£295	£295	£-365	£320	£-340		£320	£295	£295	£320	
109	£3,000	Play equipment repairs	£3,000	£3,000	£0	£3,000	£0		£3,000	£15,563	£15,563	£3,000	£13,488 from reserves
110	£260	Shrub beds / Hedge trimming	£0	£0	£-260	£260	£0		£260	£0	£0	£260	Need a plan
111	£10,000	Footpath Repairs - Contributions to reserve	£0	£10,000	£0	£10,000	£0	£-3,950	£6,050	£3,673	£3,673	£10,000	Move to reserves end Mar 24
112	£5,000	Mowsbury Walk Play Area - Contribution to reserve	£0	£5,000	£0	£5,000	£0		£5,000	£0	£0	£5,000	Move to reserve at end Mar 24
113	£5,000	Waveney Green - Contribution to reserve	£2,060	£5,000	£0	£5,000	£0		£5,000	£0	£0	£5,000	Move to reserve at end Mar 24
114	£1,000	Contingency	£190	£190	£-810	£1,000	£0		£1,000	£2,631	£5,834	£1,000	£1,119 from reserves 23-24 for Alison's bench and £1103 for WG benches with another £600 for the concrete base yet to be done to come from reserves. Also new bins £2,603.88
115	£33,900	Waveney Green & Mowsbury Walk - total	£10,396	£32,177	£-1,723	£34,922	£1,022	£-3,950	£30,972	£27,116	£35,582	£35,469	
116		Brickhill Community Centre											
117	£6,500	Standard running costs (inspections etc)	£2,953	£4,000	£-2,500	£5,000	£-1,500		£5,000	£3,644	£5,000	£5,000	
118	£2,000	Brickhill Community Centre - Contribution to reserve	£0	£2,000	£0	£5,000	£3,000		£5,000	£0	£0	£0	Move to reserve at end Mar 23. How much for 24/25?
119	£7,000	Planned major spending	£0	£0	£-7,000	£0	£-7,000		£0	£22,871	£22,871	£0	2023-24 £20,000 grant monies used. Keep an eye on outside drain and water in lift shaft
120	£0	Contingency	£0	£0	£0	£500	£500		£500	£0	£0	£500	
121	£15,500	Brickhill Community Centre - total	£2,953	£6,000	£-9,500	£10,500	£-5,000	£0	£10,500	£26,515	£27,871	£5,500	
122													
123	£153,267	Total Expenditure	£64,266	£130,910	£-28,887	£146,839	£-6,347	£0	£146,839	£112,859	£150,405	£130,660	
124													
125	£153,267	Total Receipts	£143,463	£143,476	£-9,791	£146,339	£-6,928	£0	£146,339	£165,072	£167,757	£145,511	
126													
127	£0	Net Expenditure	£79,197	£12,566	£19,096	£-500	£-581	£0	£-500	£52,213	£17,352	£14,851	