

Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Thursday 5th September 2024 commencing at 7.30pm.

Present:

Cllrs Fitzpatrick, Grant, Green, Ward, Holloway, Lamswood, Blakeman, the Clerk (Mrs S Bottoms) and Borough Cllr Sawyer.

Absent: Cllr Rani.

Summary of the meeting: -

Table 1 – The Minutes

Item	Description	Action
1.	Apologies for Absence: None.	
2.	Declarations of interest in items on the agenda: i) To receive written requests for a dispensation: None received. ii) To consider any requests for a dispensation: Cllr Green declared an interest in item 14.	
3.	To agree the minutes of the meeting held on Monday 10th July 2024: The minutes were agreed as a true record of the meeting.	
4.	Public Open Session: None.	

Item	Description	Action
5.	<p>Financial Matters:</p> <p>i) To agree the bank reconciliations and any accounts for payment:</p> <p>It was resolved to accept these.</p> <p>ii) To note the completion of the external audit for 2023-24 and agree any action:</p> <p>It was noted that there were some minor issues raised Firstly the request to add a reference to the cash book balance into the end of year bank reconciliation. Secondly to ensure that the public rights period starts the day after the unaudited annual return is placed on the website. The Clerk to action.</p>	Clerk
6.	<p>To receive reports from the Borough Councillors:</p> <p>Reports had been received from the Borough Councillors for De Parys and Brickhill and Borough Cllr Sawyer attended to answer any questions.</p>	
7.	<p>To receive an update on the Brickhill Neighbourhood Development Plan and agree any further action:</p> <p>Cllr Fitzpatrick had not had the opportunity to progress this over the Summer.</p>	Cllr Fitzpatrick
8.	<p>To consider an application to the Rural England Prosperity Fund for the connection from Foster's Brow to Murdock Road:</p> <p>Cllr Fitzpatrick reported that he has spoken to Jon Shortland from the Borough Council. He understands that this project has been agreed and is in hand but had no further information. He noted that the Borough Council is still trying to allocate monies from this Fund. The criteria is being revised slightly to widen the scope.</p>	Cllr Fitzpatrick

Item	Description	Action
9.	<p>Waveney Green Matters:</p> <p>ii) Tree Works:</p> <p>The Clerk reported that the following tree works had been undertaken. The removal of a failed limb and damaged limbs on a Field Maple, the raising of the canopies on three Sycamore in the corner over the footpath. Also the re-coppice of the Willow near the footpath and the dismantling and felling of a dead Lime tree next to the memorial garden. Finally the raising of the canopies of various trees near the memorial garden. The total cost of the work was £500. The Clerk noted that this week a split trunk has been identified and she has asked the Tree People to action as soon as possible.</p> <p>iii) Repair works to the play area:</p> <p>The Clerk noted that an area had been dug out of the rubber mulch near the round wheel exposing the stone underneath. She arranged for an emergency repair by RPM as well as cleaning off of some graffiti from other equipment. Total cost £450 ex VAT. This is listed in the accounts for payment.</p>	
10.	<p>To note the lack of emptying of dog bins and agree any action:</p> <p>It was noted that there had been a brief period when dog waste bins had not been emptied. The Clerk had reported the bins on Waveney Green via the Borough Council report it site on the website. The Clerk will monitor the situation and take the matter up with the Borough Council should it happen again.</p>	Clerk
11.	<p>To discuss the impact of vegetation on the residents of Ribston Close and agree any action:</p> <p>This has been sent to Borough Councillors Royden and Rider to action.</p>	

Item	Description	Action
12.	<p>To receive any update on outstanding matters from previous meetings:</p> <p>i) RTI accuracy and QR codes:</p> <p>Awaiting update from Borough Cllr Rider. It was agreed to ask Borough Cllr Rider had she been able to access.</p> <p>ii) Children in need payments to Scott and Brickhill Primary:</p> <p>Cllr Fitzpatrick had tried to action this with Brickhill Primary but had received no response so it was agreed to take no further action.</p> <p>iii) To consider options/costs of locating defibrillators at Anjulita Court and the Community Centre.</p> <p>Cllr Fitzpatrick reported that this had been discussed at the Brickhill Community Association Meeting at which there was approval. Cllr Fitzpatrick had not managed to make contact with Anjulita Court. Cllr Grant said that The Pheasant has one.</p> <p>iv) Transfer of land rear of 97 Curlew Crescent – no further update.</p> <p>It was agreed that the Clerk make contact following her last e-mail to establish if any further progress had been made.</p> <p>v) Altering timing of fountain on Rooksmead – need to monitor charges.</p> <p>The Clerk will monitor the monthly bills to see if the cost reduces.</p> <p>vi) War memorial – WG – removal of plaque:</p> <p>Cllr Grant will remove the broken plaque</p>	<p>Clerk</p> <p>Cllr Fitzpatrick</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Grant</p>
13.	<p>Correspondence:</p> <p>Speed data – Average speed cameras:</p>	

Item	Description	Action
	<p>Data had been received showing numbers of cars speeding as 1 in November 2023, 23 in December 2023, 8 in January 2024, 19 in February and March 2024, 8 in April 2024 and 4 in May 2024. The Clerk has asked for a breakdown of data. Borough Cllr Sawyer said approximately 80%+ are in the 30-40mph range.</p> <p>Update from Good Neighbours</p> <p>Application by Green Hill Solar Farm</p> <p>Flood Forum on Thursday 3rd October from 18.00-20.30pm.</p> <p>Citizens Advice Bedford</p> <p>Parish and Town Council Update</p> <p>Bedford Borough draft Statement of Community Involvement 2024 – your comments are invited.</p> <p>From PCC: Public consultation to develop the new Police and Crime Plan to create a safer and fairer Bedfordshire.</p> <p>Dog bins – Woodlands Park. This had been discussed under item 10.</p> <p>Donation – Gumbles</p> <p>Highways works Nursery Gardens</p> <p>Lack of community awareness, correspondence and communication by the police with the Parish Council.</p> <p>It was noted that the Coffee with a Cop is advertised but often cancelled. Better communication with the public was required. The police are not asking the Parish Council for its opinion in terms of policing priorities which used to happen. What is their plan to address these concerns. It was also agreed that targeted police action was needed. It was agreed that the Clerk should write to the PCC.</p>	<p>Clerk</p>

Item	Description	Action
14.	To review and agree action re: role of Assistant Clerk/Allotments Officer: Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press and public are excluded from this item of the agenda.	
15.	Date of the Next Meeting: Thursday 3 rd October 2024 at 7.30pm in St Marks Church and Community Centre, Calder Rise.	

Approved by

Chairman
3rd October 2024

Table 2 Payments for Approval (see below)

Payee	Reference	Amount Paid	Transaction Details
Pam Anthony	BACS 67	£ 75.00	Payroll
Bedfordshire Pension Fund	BACS 68	£ 962.12	Pensions
R Howton	BACS 69	£ 166.40	Salary WG
S Bottoms	BACS 70	£ 2,190.35	Salaries
HMRC	BACS 71	£ 846.81	PAYE
One Group	BACS 72	£ 696.00	Gutter Cleaning BCC
Reids Playground Maintenance	BACS 73	£ 276.00	Play Repairs
White Hart Press	BACS 74	£ 725.00	Newsletter Printing
Bedford Borough Council	BACS 75	£ 64.48	Dog Bin Emptying WG May-June
Associated Telecom Solutions	DD	£ 19.80	Telephone
Bedford Borough Council	BACS 76	£ 399.81	GM Mowsbury Walk Ap-June 24
St Marks Church Community Centre	BACS 77	£ 23.10	Hall Hire July
St Marks Church Community Centre	BACS 78	£ 188.33	Office Rent July 24
St Marks Church Community Centre	BACS 79	£ 23.10	Hall Hire July 24
NSYS	BACS 80	£ 1,088.72	Website Maintenance
The Tree People	BACS 81	£ 600.00	Tree Works WG
APC Area Pest Control Ltd	BACS 82	£ 95.00	Wasp Nest
ACE Security	BACS 84	£ 297.67	CCTV Maintenance
R Howton	BACS 85	£ 166.40	Salaries WG

Payee	Reference	Amount Paid	Transaction Details
S Bottoms	BACS 86	£ 2,190.35	Salaries
Bedfordshire Pension Fund	BACS 87	£ 962.12	Pensions
BATPC	BACS 83	£ 1,960.00	Subs
St Marks Church Community Centre	BACS 88	£ 6.93	Hall Hire May 24
St Marks Church Community Centre	BACS 89	£ 13.86	Hall Hire Dec 23
St Marks Church Community Centre	BACS 90	£ 13.86	Hall Hire Dec 23
HMRC	BACS 91	£ 846.81	PAYE
NPower	BACS 92	£ 120.95	Electricity for Fountain
Gallaghers	BACS 93	£ 1,994.15	Insurance
Associated Telecom Solutions	DD	£ 19.80	Telephone
Viking	BACS 94	£ 353.42	Stationery
Reids Playground Maintenance	BACS 95	£ 540.00	Play Repairs
NPower	BACS 96	£ 129.64	Electricity for Fountain
St Marks Church Community Centre	BACS 97	£ 9.24	Hall Hire August 24
St Marks Church Community Centre	BACS 98	£ 188.33	Office Rental Aug 24
St Marks Church Community Centre	BACS 99	£ 9.24	Hall Hire Aug 24
CCS Ltd	BACS 100	£ 660.00	Clean Water Storage BCC
	Total Payments	£ 18,922.79	