

**Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Thursday 3<sup>rd</sup> October 2024 commencing at 7.30pm.**

**Present:**

Cllrs Fitzpatrick, Grant, Green, Holloway, Blakeman, the Clerk (Mrs S Bottoms) and Borough Cllr Sawyer.

Absent: Cllrs Lamswood, Ward and Rani.

*Summary of the meeting: -*

*Table 1 – The Minutes*

Item	Description	Action
1.	<b>Apologies for Absence:</b> Cllrs Ward, Lamswood, Borough Cllrs Royden, Rider and Vann.	
2.	<b>Declarations of interest in items on the agenda:</b>  i) To receive written requests for a dispensation:  None received.  ii) To consider any requests for a dispensation:	
3.	<b>To agree the minutes of the meeting held on Monday 5<sup>th</sup> September 2024:</b>  It was agreed to amend the minutes to show that Cllr Green declared an interest in item 14 on the agenda.  The minutes would be signed at the November meeting.	<b>Clerk</b>
4.	<b>Public Open Session:</b>  None.	

Item	Description	Action
5.	<p><b>Financial Matters:</b></p> <p>i) To agree the bank reconciliations and any accounts for payment:</p> <p><b>It was resolved</b> to accept these.</p>	<b>Clerk</b>
6.	<p><b>To receive reports from the Borough Councillors:</b></p> <p>Reports had been received from the Borough Councillors for De Parys and Brickhill and Borough Cllr Sawyer attended to answer any questions.</p> <p>The Clerk had arranged for the reports to go on the website.</p> <p>Discussion took place regarding planned changes to the frequency of bus services by Stagecoach.</p> <p>One reason given by the company was congestion but with no further detail provided. It was suggested that the Borough Council should challenge the company to provide details.</p> <p>Discussion took place again about whether the RTI information is linked to actual bus times or a notional timetable.</p> <p>Borough Cllr Sawyer was of the view the times were linked to the actual buses.</p> <p>Cllr Blakeman has been trying through the Bedfordshire Bus Partnership Group which he attends to try to get the system to put in information when a service is cancelled.</p> <p><b>It was resolved</b> that the Clerk would write to the relevant Borough Council officer for confirmation of the position once Cllr Blakeman had attended the next Partnership Group where he plans to raise this with the Borough Councillor officer.</p>	<b>Borough Cllr Sawyer, Cllr Blakeman and the Clerk.</b>

Item	Description	Action
7.	<p><b>To receive an update on the Brickhill Neighbourhood Development Plan and agree any further action:</b></p> <p>Cllr Fitzpatrick reported that Dave Chetwyn from Urban Vision has reviewed all the comments, including a lengthy one from the Borough Council, sent in as part of the Reg 14 consultation.</p> <p>These have been consolidated into a Consultation Statement document.</p> <p>The one significant item which needs addressing relates to housing needs. Dave Chetwyn recommended the production, by Cllr Fitzpatrick, of a two-page summary based upon the Housing Needs Statement included in the latest Local Plan produced by the Borough Council. There will then be a further meeting with Dave Chetwyn with the aim to come to the November Parish Council meeting with the latest version.</p>	<p><b>Cllr Fitzpatrick</b></p>
8.	<p><b>To consider an application to the Rural England Prosperity Fund for the connection from Foster's Brow to Murdock Road:</b></p> <p>The Clerk reported that she had been informed by Bedford Borough Council that the contractor is programming the works to fit in with the rest of the work they need to deliver for the Borough this year.</p> <p>Currently, they have pencilled in an early January start.</p>	
9.	<p><b>To discuss flooding issues in Brickhill and agree any action:</b></p> <p>The Clerk had received e-mails from Bourneside and also Falcon Avenue and she had forwarded them to Borough Cllr Royden who has replied. Cllr Fitzpatrick has also had complaints about flooding in parts of Woodlands Park around Ribston Close and the smaller of the two balancing ponds.</p> <p>Cllr Fitzpatrick will be following this up with Borough Cllr Royden.</p>	<p><b>Cllr Fitzpatrick</b></p>

Item	Description	Action
10.	<p><b>To note the appointment of an Assistant Clerk and a replacement Litter Picker for Waveney Green:</b></p> <p>The Clerk reported that Richard Benjamin has been appointed as our new litter picker and Clair Tyrrell as Assistant Clerk.</p>	
11.	<p><b>To start planning for the Christmas tree lights switch on and agree any action:</b></p> <p>The Clerk reported that she has contacted the Lions, the schools (Brickhill Primary and Scott), All Nations and The Christmas Tree Decorators.</p> <p>She has initially proposed Tuesday 3<sup>rd</sup> December.</p> <p>Hopefully no problem this year with the power.</p>	
12.	<p><b>To consider a request for support for a North Bedford Pinetum trail:</b></p> <p>Following discussion, <b>it was resolved</b>, to invite the author to the November Parish Council meeting.</p>	Clerk
13.	<p><b>To receive any update on outstanding matters from previous meetings:</b></p> <p>i) To consider options/costs of locating defibrillators at Anjulita Court and the Community Centre.</p> <p>Cllr Fitzpatrick reported that there is now a publicly accessible defibrillator installed at Anjulita Court funded by a bequest.</p> <p>It is understood that the Brickhill Community Centre Management are in principle in agreement with a publicly accessible one to be installed at the Community Centre but would like more information.</p> <p>Provided that Anjulita Court and The Pheasant are happy, the Parish Council could publicise their locations. Cllr Fitzpatrick to investigate grants.</p>	Cllr Fitzpatrick



Item	Description	Action
	<p>vi) Local Policing:</p> <p>Following an incident at the allotments, the Clerk has now had contact with PC Charlotte Bond. PC Bond is happy to have her e-mail contact circulated but residents must contact 999 etc if the issue is an emergency.</p>	
14.	<p><b>Correspondence:</b></p> <p>Grant application: Queen's Park Community Organisation: Following discussion, it was resolved not to support this application.</p> <p>Ahead of the Police and Crime Plan Launch Event on the 3<sup>rd</sup> October 2024: Cllr Fitzpatrick.</p> <p>PTC meeting 26<sup>th</sup> Sept</p> <p>Guidance re: solar power farms from BCC: Noted.</p> <p>Lack of Grass cutting in Test Close: The Clerk had forwarded to Borough Cllr Royden.</p>	
15.	<p><b>Date of the Next Meeting:</b></p> <p>Thursday 7<sup>th</sup> November 2024 at 7.30pm in St Marks Church and Community Centre, Calder Rise.</p>	

*Approved by*

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 Chairman  
 7<sup>th</sup> November 2024

Table 2 Payments for Approval (see below)

Payee	Reference	Amount Paid	Transaction Details
The Tree People	BACS 101	£ 60.00	Trees WG
R Howton	BACS 102	£ 134.40	Salaries WG
Clair Tyrrell	BACS 103	£ 586.45	Salaries Allotment Sept
HMRC	BACS 104	£ 840.55	PAYE
Bedfordshire Pension Fund	BACS 105	£ 1,212.67	Pensions
S Bottoms	BACS 106	£ 2,337.65	Salaries
Associated Telecom Solutions	DD	£ 19.80	Telephone Charges
St Marks Church Community Centre	BACS 107	£ 23.10	Hall Hire Sept
St Marks Church Community Centre	BACS 108	£ 188.33	Office Rental Aug
St Marks Church Community Centre	BACS 109	£ 6.93	Hall hire Sept
Bamboo Data	BACS 110	£ 90.00	Renewal of Domain
Bedford Borough Council	BACS 111	£ 257.95	Dog Bins WG June/July
S Bottoms	BACS 112	£ 137.83	Expenses
Techlink UK Ltd	BACS 113	£ 180.00	IT Support
St Marks Church Community Centre	BACS 114	£ 27.72	Hall Hire Aug
	<b>Total Payments</b>	<b>£ 6,103.38</b>	