

**Minutes of the Meeting of Brickhill Parish Council held in the Wren Room, St Marks Church and Community Centre on Thursday 10<sup>th</sup> July 2024 commencing at 7.30pm.**

**Present:**

Cllrs Fitzpatrick, Grant, Holloway, Rani, Lamswood, Blakeman and the Clerk (Mrs S Bottoms).

**Absent:** Cllrs Green, Ward, Borough Cllrs Royden, Rider, Sawyer and Vann.

*Summary of the meeting: -*

*Table 1 – The Minutes*

Item	Description	Action
1.	<b>Apologies for Absence:</b> Cllr Green, Borough Cllrs Royden, Rider, Sawyer and Vann.	
2.	<b>Declarations of interest in items on the agenda:</b>  i) To receive written requests for a dispensation:  None received.  ii) To consider any requests for a dispensation:  None.	
3.	<b>To agree the minutes of the meeting held on Monday 6<sup>th</sup> June 2024:</b>  The minutes were agreed as a true record of the meeting.	
4.	<b>Public Open Session:</b> None.	

Item	Description	Action
5.	<p><b>Financial Matters:</b></p> <p>i) To agree the bank reconciliations and any accounts for payment:</p> <p><b>It was resolved</b> to accept these.</p> <p>ii) To consider a grant for Good Neighbours for £300:</p> <p>Following discussion, <b>it was resolved</b> to approve the grant.</p> <p>iii) To consider a grant application from Bedford Creative Arts:</p> <p>Following discussion, <b>it was resolved</b> not to approve the grant.</p> <p>iv) To consider applying for grant funding for defibrillators:</p> <p>Cllr Fitzpatrick discovered on closer examination that the available funding was not full but only part and also given the change of Government it is not clear how this grant funding will progress.</p> <p>There are few defibrillators in Brickhill so <b>it was resolved</b> to consider in principle to investigate the options and costs involved in locating defibrillators at Anjulita Court and Brickhill Community Centre.</p>	Cllr Fitzpatrick
6.	<p><b>To receive reports from the Borough Councillors:</b></p> <p>None received.</p>	
7.	<p><b>To receive an update on the Brickhill Neighbourhood Development Plan and agree any further action:</b></p> <p>The Regulation Consultation had ended and responses have come in from various sources which have been shared with Dave Chetwyn from Urban Vision. He is responding to some of the comments received.</p>	Cllr Fitzpatrick

Item	Description	Action
	<p>The draft plan will need to be amended.</p> <p>Cllr Fitzpatrick is having a virtual meeting tomorrow with Dave Chetwyn which parish councillors are welcome to attend.</p> <p>The expectation is that a version of the plan will be brought to the September parish council meeting for agreement and it will then go to Bedford Borough Council to undertake the next stage in the process.</p>	
8.	<p><b>To agree to the legal transfer of the land to the rear of 97 Curlew Crescent:</b></p> <p>Following communication from an adjacent resident, the Clerk has contacted the officer involved in the transfer at Bedford Borough Council requesting clarification and is awaiting a response.</p>	Clerk
9.	<p><b>To consider an application to the Rural England Prosperity Fund for the connection from Foster's Brow to Murdock Road:</b></p> <p>This is currently back in the hands of Bedford Borough Council to identify next steps.</p>	Cllr Fitzpatrick
10.	<p><b>Waveney Green Matters:</b></p> <p>i) To consider action re: damaged war memorial and recent vandalism on Waveney Green:</p> <p><b>It was resolved</b> to remove the broken granite slab. Consideration will take place at a future meeting as to whether this is to be replaced.</p> <p>The Clerk reported that with regards the damaged basket swing, RPM have taped up the damaged section free of charge and consideration can be given in the future, should this repair fail, as to whether the basket swing needs replacing.</p>	Cllr Grant

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	<p>The Clerk had also looked through the Playsafety inspection reports on Waveney Green, Ashmead Road and Mowsbury Walk Play Areas. She had received a quotation from RPM for £230 to eliminate the finger entrapment on the toddler slide on Waveney Green and to undertake work to the shackles on the swings on Mowsbury Walk. The Clerk had already told RPM to proceed.</p> <p>Cllr Grant has also removed some of the ivy from the sequoia trees has hacked through the undergrowth and brambles to access the site.</p> <p>ii) To consider additional planting:</p> <p>Cllr Fitzpatrick noted that the Woodland Trust are providing free trees again and he was keen to acquire another hedge pack to supplement that already planted on Waveney Green. Cllr Fitzpatrick will apply and agreed to help get them established once planted.</p>	<p><b>Cllr Fitzpatrick</b></p>
11.	<p><b>To receive an update re: electricity costs for Rooksmead fountain:</b></p> <p>Following discussion with Bedford Borough Council, the timing for the fountain and the LED lighting has been adjusted. The fountain to go off at midnight and on at 6am). The LED lights to come on at midnight and go off at 6am. These times can be altered as Summer moves into Autumn. The parish councillors felt that it would be preferable that the LED lights be on when it was dusk and then off at midnight. <b>It was resolved</b> to ask the Borough Council to change the timer of the LED lights in the Autumn to come on at dusk until midnight.</p>	<p><b>Clerk</b></p>
12.	<p><b>To receive any update on outstanding matters from previous meetings:</b></p> <p>RTI accuracy and QR codes: Awaiting update from Borough Cllr Rider.</p>	

Item	Description	Action
	<p>Trailer and pallets: The Borough Council is progressing this.</p> <p>Children in need payments to Scott and Brickhill Primary: Cllr Fitzpatrick to meet with the Headteacher of Brickhill Primary. The payment has been made to Scott Primary.</p>	<p><b>Cllr Fitzpatrick</b></p>
13.	<p><b>Correspondence:</b></p> <p>i) <u>Renewal application</u> for Street Trading Consent outside the Town Centre for Applicant: Raffaele Picanza trading as Tony's Soft Whip. Noted.</p> <p>ii) <u>Town and Country Planning Act 1990</u> Land at Charter House, Kimbolton Road, Bedford, MK40 2PU. Tree Preservation Order Number 8 of 2024.</p> <p><u>The Borough Council was</u> inform the parish council that the Borough Council had made the above provisional Tree Preservation Order on 27<sup>th</sup> June 2024. Noted.</p> <p>iii) <u>Dirt track access Hawk Drive to Carriage Drive:</u></p> <p>Request to support a community volunteering day on the Brickhill community Facebook group to clip the overgrowth back to widen the pathway as it is well used by many residents in the parish. Could some sacks be provided by the Borough Council and arrangements be made to collect?</p> <p>The parish council was supportive. It was thought that it might be more sensible for cuttings to be piled up rather than bagged and collection arranged with the Borough Council. The Clerk to respond to the resident.</p> <p>iv) <u>Trees for Streets scheme:</u> Noted.</p>	<p><b>Clerk</b></p>

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	v) <u>Safety of lithium-ion batteries</u> : Noted.	
14.	<p><b>To review and agree action re: role of Assistant Clerk/Allotments Officer:</b></p> <p>Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press and public are excluded from this item of the agenda.</p>	
15.	<p><b>Date of the Next Meeting:</b></p> <p>Wednesday 5<sup>th</sup> September 2024 at 7.30pm in St Marks Church and Community Centre, Calder Rise.</p>	

Approved by .....

Chairman  
5<sup>th</sup> September 2024

Table 2 Payments for Approval (see below)

Payee	Reference	Amount Paid	Transaction Details
Scott Primary	BACS 53	£ 1,500.00	Children in Need
Brickhill Community Centre	BACS 48	£ 10.15	Hall Hire
Rachel Howton	BACS 49	£ 166.40	Salaries WG
HMRC	BACS 50	£ 846.81	PAYE
Bedfordshire Pension Fund	BACS 51	£ 962.12	Pensions
S Bottoms	BACS 52	£ 2,190.35	Salaries
Associated Telecom Solutions	DD	£ 36.41	Telephone
BATPC	BACS 54	£ 35.00	Training
S Bottoms	BACS 55	£ 162.86	Norton and Stationery
Anglian Water	DD	£ 582.68	Water Charges
Mir Kasimov	BACS 56	£ 56.00	Plot, key refund 114
St Marks Church Community Centre	BACS 57	£ 23.10	Hall Hire June
St Marks Church Community Centre	BACS 58	£ 188.33	Office Hire
St Marks Church Community Centre	BACS 59	£ 23.10	Hall Hire June
Bedford Borough Council	BACS 60	£ 64.48	Dog Bins WG April
Branching Out	BACS 61	£ 576.00	Tree Works BCC
Otis Ltd	BACS 62	£ 773.42	Lift Service BCC
Bedford Borough Council	BACS 63	£ 64.48	Dog Bins WG May
S Bottoms	BACS 64	£ 95.00	Wasp Nest Allotments
Good Neighbours	BACS 65	£ 300.00	Grant
Npower	BACS 66	£ 124.45	Electricity for Fountain
	<b>Total Payments</b>	<b>£ 8,781.14</b>	