

Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Thursday 6th June 2024 commencing at 7.30pm.

Present:

Cllrs Fitzpatrick, Green, Grant, Holloway, Lamswood, Blakeman, Borough Cllr Sawyer and the Clerk (Mrs S Bottoms).

Absent: Cllrs Rani and Ward, Borough Cllrs Royden, Rider, and Vann.

Summary of the meeting: -

Table 1 – The Minutes

Item	Description	Action
1.	Apologies for Absence: None.	
2.	Declarations of interest in items on the agenda: i) To receive written requests for a dispensation: None received. ii) To consider any requests for a dispensation: Cllrs Fitzpatrick and Green 5ii.	
3.	To agree the minutes of the meeting held on Monday 2nd May 2024: The minutes were agreed as a true record of the meeting.	
4.	Public Open Session: None.	
5.	Financial Matters: i) To agree the bank reconciliations and any accounts for payment: It was resolved to accept these.	Clerk

Item	Description	Action
	<p>ii) To consider covering the cost of removal of buddleia (£576) at the Community Centre:</p> <p>It was resolved to agree to meet the cost. The Clerk to inform the Centre Manager.</p>	Clerk
6.	<p>To receive reports from the Borough Councillors:</p> <p>A report had been received from Borough Cllrs Sawyer and Vann which had been circulated to members of the Parish Council. The Clerk had arranged for a copy to go on the website. Borough Cllr Sawyer spoke to his report.</p> <p>Following discussion re: speed data for the average speed cameras in Brickhill Drive, it was resolved that the Clerk should ask Bedford Borough Council to put the Parish Council on the circulation list for future data. It was generally agreed that the cameras had slowed traffic down in Brickhill Drive and whether the Parish Council might consider asking the Borough Council what options, including average speed cameras are available elsewhere in the Parish.</p> <p>Discussion took place around the cost of the electricity for the fountain on Rooksmead Pond. The original reasoning behind the installation of the pond was to improve aeration to reduce the odour affecting adjacent properties.</p> <p>It was resolved that the Clerk ask Bedford Borough Council whether it is possible to turn the pump off from midnight to six in the morning without affecting the aeration.</p> <p>Discussion took place around the sweeping of the area around Brickhill Drive shops. Borough Cllr Sawyer will investigate whether there is still a need for the barriers to continue to be in place which make it more difficult to clean up the leaf litter etc. He will also check the frequency of cleaning.</p>	Clerk Clerk Borough Cllr Sawyer
7.	<p>To receive an update on the Brickhill Neighbourhood Development Plan and agree any further action:</p> <p>Cllr Fitzpatrick reported that the Regulation 14 public consultation finished on the 30th May. There were 32 on-line responses and approximately 12 e-mail/paper responses. A meeting is scheduled for the coming Monday with the NDP Group and Dave Chetwyn to review the responses and produce a plan of how to respond.</p> <p>In advance of the meeting, Cllr Fitzpatrick will try to summarise the responses into a document. The aim will be to bring a revised draft plan to the Parish Council meeting in July.</p>	Cllr Fitzpatrick

Item	Description	Action
8.	<p>To agree to the legal transfer of the land to the rear of 97 Curlew Crescent:</p> <p>The Borough Council has responded asking for details of our solicitors to progress the legal transfer. There was mention of the Parish Council being expected to meet the legal costs of the Borough Council.</p> <p>It was resolved that the Clerk should respond that it was felt that the Parish Council did not need to appoint a solicitor, rather could consider the document and once acceptable to sign it. She would also respond to say that the legal costs of the Borough Council should be met by it and not the Parish Council. Consideration would need to be given to how to manage this land.</p>	Clerk
9.	<p>To consider an application to the Rural England Prosperity Fund for the connection from Foster's Brow to Murdock Road:</p> <p>Cllr Fitzpatrick produced a document which had been circulated to the Parish Council. It was noted that the Parish Council is not being expected to make any contribution to the project. The total cost being met from S106 funds held by the Borough Council and the rest from this Fund. Before the document can be formally submitted, Cllr Fitzpatrick needed to make a few minor amendments.</p>	Cllr Fitzpatrick
10.	<p>To agree action re: the complaint about litter at the Woodlands Park football pitches:</p> <p>The Clerk had received a response from Paul Pace of Bedford Borough Council. He would remind hirers to clear litter after matches. No mention had been made of the request for signage to be erected.</p> <p>The Clerk to contact him again.</p>	Clerk
11.	<p>To receive any update on outstanding matters from previous meetings:</p> <p>RTI accuracy and QR codes: Awaiting update from Borough Cllr Rider.</p> <p>Transit van in layby on Avon Drive: It is now known that the owner lives locally – all are taxed/MOTed. It was noted some had gone.</p> <p>Trailer and pallets: The Borough Council is progressing this.</p>	

Item	Description	Action
	<p>Children in need payments to Scott and Brickhill Primary: Cllr Fitzpatrick to meet with the Headteacher of Brickhill Primary. Last year £1200 Brickhill and £1500 Scott.</p> <p>At this stage, it was resolved that the Clerk arrange payment to Scott Primary.</p>	<p>Clerk and Cllr Fitzpatrick</p>
<p>12.</p>	<p>Correspondence:</p> <ul style="list-style-type: none"> i) Applicant: Outfields Farm Ltd. trading as Codswallop Chips ii) Bedfordshire Pension Fund - Annual General Meeting for LGPS Employers Wednesday 27 November 2024 iii) Cotton End Neighbourhood Development Plan iv) Request for dog fouling signage – Crispin/entrance to Country Park. <p>Bedford Borough Council are putting up signage where possible.</p> <ul style="list-style-type: none"> v) Street Surgery - Budgens, Kimbolton Road : Sat 08 Jun 14:00 vi) Town & PC meetings 6th June, 26th Sept and 9 Jan vii) EWR – newsletter on Statutory Consultation. 	
<p>13.</p>	<p>To review and agree action re: role of Assistant Clerk/Allotments Officer:</p> <p>Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press and public are excluded from this item of the agenda.</p>	
<p>14.</p>	<p>Date of the Next Meeting:</p> <p>Wednesday 10th July 2024 at 7.30pm in the Wren Room, St Marks Church and Community Centre, Calder Rise.</p>	

Approved by

Chairman
10th July 2024

Table 2 Payments for Approval (see below)

Payee	Reference	Amount Paid	Transaction Details
NPower	BACS 33	£ 124.19	Electricity Fountain Feb 24
P Chester & Sons Ltd	BACS 34	£ 520.80	Gas Works BCC
NPower	BACS 35	£ 129.66	Fountain Electricity Mar 24
NPower	BACS 36	£ 133.42	Fountain Electricity Dec 23
NPower	BACS 37	£ 134.27	Fountain Electricity Jan 24
Grummitt Electrical	BACS 38	£ 364.80	Emergency Lighting BCC
R Howton	BACS 39	£ 166.40	Salaries WG
HMRC	BACS 40	£ 911.61	PAYE
Bedfordshire Pension Fund	BACS 41	£ 962.12	Pensions
S Bottoms	BACS 42	£ 2,125.55	Salaries
Associated Telecom Solutions	DD	£ 4.64	Telephone
Heathfield	BACS 24	-£ 56.00	Plot and key refund
NPower	BACS 43	£ 121.92	Fountain Electricity April 24
Harradine	BACS 44	£ 56.00	Plot and key refund
St Marks Church Community Centre	BACS 45	£ 23.10	Large Hall Hire
St Marks Church Community Centre	BACS 46	£ 188.33	Office Hire May
St Marks Church Community Centre	BACS 47	£ 18.48	Hall Hire
	Total Payments	£ 5,929.29	