

Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Thursday 4th April 2024 commencing at 7.30pm.

Present:

Cllrs Fitzpatrick, Green, Grant, Holloway, Blakeman, Lamswood, Borough Cllr Rider and the Clerk (Mrs S Bottoms).

Absent: Cllr Rani, Borough Cllrs Royden, Sawyer and Vann.

Summary of the meeting: -

Table 1 – The Minutes

Item	Description	Action
1.	Apologies for Absence: Cllr Rani, Borough Cllrs Royden, Sawyer and Vann.	
2.	Declarations of interest in items on the agenda: i) To receive written requests for a dispensation: None received. ii) To consider any requests for a dispensation: None received.	
3.	To agree the minutes of the meeting held on Monday 7th March 2024: The minutes were agreed as a true record of the meeting.	
4.	Public Open Session: None.	
5.	Financial Matters: i) To agree the bank reconciliations and any accounts for payment: It was resolved to accept these.	Clerk

Item	Description	Action
6.	<p>To receive reports from the Borough Councillors:</p> <p>A report had been received from Borough Cllrs Rider and Royden and circulated to members of the Parish Council. The Clerk had arranged for a copy to go on the website. Borough Cllr Rider spoke to the report.</p> <p>Cllr Rider was reminded that she had agreed at a previous Parish Council meeting to ask Bedford Borough Council officers about the accuracy of the information on the RTI timetable including when services are cancelled. It should be possible for officers to confirm how the system works. She was asked to include in this discussion with officers, the item under “correspondence” below re: QR codes/buses. Again, do these codes link into the information being imputed into the RTI system. If the data being imputed into the RTI system is the basis of that provided by the QR codes, that will also be inaccurate.</p> <p>Cllr Blakeman raised the issue of flooding on the Catholic Church side of the new zebra crossing near the roundabout on Avon Drive.</p>	Cllr Rider
7.	<p>To receive an update on the Brickhill Neighbourhood Development Plan and agree any further action:</p> <p>Cllr Fitzpatrick had circulated copies amongst parish councillors of the latest Brickhill News which is due to go out from Monday 8th April.</p> <p>This is the start of the official Regulation 14 consultation. It is asking people to comment specifically on the individual policies so responses required in sentences, not yes/no. The survey is currently not accessible as Cllr Fitzpatrick was waiting for feedback from Dave Chetwyn of Urban Vision. Cllr Fitzpatrick will also drop hard copies of the plan and associated documentation to St Marks Church, Nisa in Brickhill Drive and Putnoe Library. He has also booked the Wren Room at St Marks for two sessions on the same day, Friday 26th April 10-12 noon and 5-7pm should anyone want to ask questions.</p> <p>All parish councillors were encouraged to complete the survey. This is a six-week consultation ending on the 19th May. After that all comments submitted must be reviewed and responded to. The comments and feedback are part of what is submitted to the appointed independent inspector.</p> <p>It is not clear what the timescale is after the 19th May, but hopefully coming back to the Parish Council in June with any updates to the plan prior to submission by Bedford Borough Council to the independent advisor.</p> <p>Cllr Fitzpatrick was thanked for all his hard work.</p>	

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8.	<p>To receive an update from Bedford Borough Council re: the cycle connection from Foster's Brow to the industrial estate:</p> <p>The Clerk had received an update from Jon Shortland, Chief Officer for Planning, Infrastructure & Economic Growth at Bedford Borough Council. He reported that a S106 contribution had been received for £16,619.22 and that highways officers were considering how best to utilise this contribution. It was also thought that part of the cycle connection in the rural part of the parish could be funded by the application to the Rural England Prosperity Fund.</p> <p>It was resolved that Cllr Fitzpatrick would contact the Prosperity Fund and the Clerk should write back to Mr Shortland stressing the importance of the monies being directed to solving the section of path from Foster's Brow to the industrial estate.</p>	<p>Clerk Cllr Fitzpatrick</p>
9.	<p>To receive an update re: the transit vans parking in the layby on Avon Drive:</p> <p>The Clerk reported that she had been in contact with the Team Leader Enviro Crime and Pest Control Community Regulation. He had responded to say he would seek further advice from a colleague to see if there are any parking restrictions available to tackle this problem.</p> <p>It was noted that this might have an adverse impact on other users of the layby.</p> <p>It was highlighted to Borough Cllr Rider that these may belong to a local van hire company. She would discuss this information with Borough Cllr Royden.</p>	<p>Borough Cllr Rider</p>
10.	<p>To receive any update on a date for the Annual Parish Meeting:</p> <p>The Clerk has booked the main hall in the Community Centre on Thursday 25th April from 7.00pm.</p> <p>She has received confirmation to date of attendance by Good Neighbours, Scott Primary and Brickhill Primary.</p>	
11.	<p>To receive an update on the new litter picker:</p> <p>The Clerk reported that Rachel Howton has started the role. She informs the Clerk when she starts and where she is going and again at the end of the session.</p> <p>She lives on Woodland Park and is happy to collect litter there as well as Waveney Green and Mowsbury Walk Play Area.</p>	

Item	Description	Action
12.	<p>To review the Lone Worker Policy and agree any action:</p> <p>A new version was agreed. The Clerk will arrange for the website to be updated.</p>	Clerk
13.	<p>To receive any update on the recent meeting held by Bedford Borough Council re: EWR held at St Marks Church and Community Centre:</p> <p>It was noted that the meeting took place on the 14th March. It was also noted that EWR will be taking part in a two-stage consultation.</p>	
14.	<p>To receive any update on outstanding matters from previous meetings:</p> <p>i) E-scooters: Fiona Dawson T/Chief Inspector will keep the Parish Council informed on dates the e-scooter operation will occur.</p> <p>ii) Replacement PC: A new PC – Charlotte Bond has been assigned to the area. Chloe Lloyd-Jones remains the area sergeant.</p> <p>iii) EWR: has announced a series of additional meetings including on the</p> <ul style="list-style-type: none"> • 7th May at Bedford Rowing Club. • Roxton 20th May and • Marston Moreteyne on 24th May. <p>EWR are also contacting landowners to confirm ownership.</p>	
15.	<p>Correspondence:</p> <p>i) Rights of Way Improvement Plan 2024-2029 Consultation: Put on the May agenda.</p> <p>ii) Licensing – Howe and Co fish and chips x 3 vans. Forte – Ice cream: noted.</p> <p>iii) Various correspondence re: EWR. Noted.</p> <p>iv) Flooding in the underpass near Ribble Way: A Bedford Borough Council lorry was syphoning the water out.</p> <p>v) QR codes project – Bedford Borough bus users:</p> <p>vi) Neighbourhood Watch newsletter:</p>	Clerk

Item	Description	Action
16.	<p>Date of the next meeting:</p> <p>Thursday 2nd May (Annual Meeting of the Parish Council) 2024 at 7.30pm at St Marks Church and Community Centre, Calder Rise.</p>	

Approved by

Chairman

2nd May 2024

Table 2 Payments for Approval (see below)

Payee	Reference	Amount Paid	Transaction Details
R Howton	BACS 171	£ 38.40	Salaries WG
HMRC	BACS 172	£ 916.43	PAYE
Bedfordshire Pension Fund	BACS 173	£ 962.12	Pensions
S Bottoms	BACS 174	£ 2,088.73	Salaries
Associated Telecom Solutions	DD	£ 23.33	Telephone charges
S Bottoms	BACS 175	£ 51.41	Postage, ink cartridge, gloves
UVE Planning	BACS 1	£ 3,300.00	Consultancy NDP
Wildlife Trust	BACS 2	£ 336.00	NDP Maps
Beds Borough Council	BACS 3	£ 371.91	Grounds Maintenance MW
Beds Borough Council	BACS 4	£ 1,115.23	Grounds Maintenance WG
BT	DD	£ 176.86	Broadband
Zhang	BACS 5	£ 56.00	Plot and key Refund
Brickhill Com Centre	BACS 6	£ 9.50	Hall Hire
Rialtas	BACS 7	£ 230.40	Alpha Software
Rialtas	BACS 8	£ 230.40	Allotment Software
St Marks Church and Community Centre	BACS 9	£ 188.33	Office Hire March
St Marks Church and Community Centre	BACS 10	£ 6.93	Room Hire
St Marks Church and Community Centre	BACS 11	£ 23.10	
	Total Payments	£ 10,125.08	