



Brickhill Parish Council

I hereby invite you to attend a meeting of the Brickhill Parish Council to be held on **Monday 15th May 2023 at 7.30pm in the Wren Room**, St Marks Church and Community Centre, Calder Rise, Brickhill to consider the following items of business.

Mrs Sue Bottoms
Clerk to the Council
9th May 2023

Agenda

Item	Description
1.	Election of Chairman and signing of Declaration of Acceptance of Office. (As this is the first meeting after the election of the new parish council, all elected parish councillors will firstly sign the Declaration of Acceptance of Office).
2.	Election of Vice Chairman
3.	Apologies for Absence:
4.	Declarations of interest in items on the agenda: i) To receive written requests for a dispensation ii) To consider any requests for a dispensation
5.	To agree the minutes of the meeting held on Thursday 2 nd March 2023 To agree the minutes of the informal meeting held on the 6 th April 2023
6.	Public Open Session (15 mins)
7.	Consider how to fill the vacancies on the Parish Council



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8.	To review the Terms of Reference for the two Committees and the Advisory Group and to elect members: i) Planning Committee (5 members) ii) Finance and Personnel Advisory Group (3 members) iii) Allotments Committee (3 members)
9.	To nominate one person to vote at the General Meetings of Brickhill Community Association
10.	Financial Matters: i) To agree the bank reconciliations and any accounts for payment ii) To agree the allocation of reserves at the 31 st March 2022 iii) To agree to continue to pay Wave, Associated Telecom and British Telecom by direct debit iv) To review and agree subscriptions to outside bodies: BATPC, SLCC and NSALG (allotments) v) To give further consideration as to how funding for "Support for Children in Need" might be actioned. vi) To receive the Accounts Summary 2022-23 vii) To receive the report from the internal auditor viii) To agree and sign the Annual Governance Statement for 2022-23 ix) To agree and sign the Accounting Statements for 2022-23
11.	To receive a report from the Borough Councillors
12.	To receive an update on Waveney Green issues and agree any further action



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13.	To receive an update on Woodlands Park matters
14.	To receive an update on the Brickhill Neighbourhood Development Plan
15.	To consider and agree any action re: received response from the Chief Constable re: the police speed data
16.	To discuss and agree any action re: the Annual Parish Meeting which is being held virtually at 7pm on Tuesday 23 rd May 2023
17.	Correspondence: List circulated separately
18.	Date of the Next Meeting: Thursday 1 st June 2023 at 7.30pm at St Marks Church and Community Centre, Calder Rise.