

**Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Thursday 6<sup>th</sup> October 2022 commencing at 7.30pm.**

**Present:**

Cllrs Fitzpatrick, Green, Holloway, Blakeman, Charles Royden, Lamswood, Corinne Royden, the Clerk (Mrs S Bottoms) and one member of the public.

**Absent:** Cllrs Johns, Rider, Ward, Barlow, Rani, Jarman-Webb, Brazier and Borough Cllrs S Moon and P Martin-Moran-Bryant.

*Summary of the meeting: -  
Table 1 – The Minutes*

Item	Description	Action
1.	<p><b>Apologies for Absence:</b></p> <p>Cllrs Johns, Rider, Ward, Barlow, Rani, Jarman-Webb, Brazier, and Borough Cllrs S Moon and P Martin-Moran-Bryant.</p>	
2.	<p><b>Declarations of interest in items on the agenda:</b></p> <p>i) To receive written requests for a dispensation: None received.</p> <p>ii) To consider any requests for a dispensation: None received.</p>	
3.	<p><b>To agree the minutes of the meeting held on Thursday 1<sup>st</sup> September 2022:</b></p> <p>The minutes were agreed as a true record of the meeting.</p>	
4.	<p><b>Public Open Session:</b></p> <p>i) Letter regarding anti-social behaviour/bench on Waveney Green:</p>	

Item	Description	Action
	This matter is being dealt with by the Allotments & Open Spaces Committee and the action it is carrying out can be seen in the minutes of the September meeting under item 3viii.	
5.	<p><b>Financial Matters:</b></p> <p>i) To agree the bank reconciliations and any accounts for payment: These are listed in table 2 below.</p> <p><b>It was resolved</b> to agree the bank reconciliations and the accounts for payment.</p>	Clerk
6.	<p><b>To receive reports from the Borough Councillors:</b></p> <p>Borough Cllr Charles Royden had circulated a report to all parish councillors on behalf of the Brickhill Ward Councillors. The Clerk will put a copy on the website.</p>	Clerk
7.	<p><b>To receive an update re: average speed and CCTV cameras in Brickhill:</b></p> <p>i) <u>Average Speed Cameras</u>: The Clerk reported that these are all operational. She has enquired about accessing speed data.</p> <p>ii) <u>CCTV Cameras</u>: The Clerk reported that she had visited the CCTV control room. For information, the cameras are not continually monitored, but checked a couple of times of day and the direction changed as considered necessary. Before the cameras were originally installed, the Clerk had discussions on site with the CCTV Manager as to possible issues and this determines the direction of the cameras/time of day. The footage recorded is held for 31 days.</p> <p>Following discussion that some cameras have been vandalised, the Clerk <b>agreed</b> to take all steps to get these back in action and whilst an insurance claim will be made, she will approach the Parish Council for agreement to fund repairs to the existing cameras or indeed replacement cameras required should this be in advance of the next parish council meeting.</p> <p>It was noted that the visibility of the camera covering the allotments and one of the cameras covering the scout hut, are impeded by trees on Bedford Borough Council land. Cllr Charles Royden would urgently ask a</p>	Clerk

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	<p>Borough Council officer to make contact with the Clerk to arrange necessary trimming back.</p> <p>It was noted that the ANPR camera on Brickhill Drive has been helpful in providing police intelligence on numerous occasions and the allotment camera with regards a serious assault and also a robbery.</p>	<p><b>CLlr Charles Royden</b></p>
<p>8.</p>	<p><b>To receive the Minutes from the Allotment &amp; Open Spaces (A &amp; OS) Committee Meeting held on the 21<sup>st</sup> September 2022 and receive any questions:</b></p> <p>These were circulated and the Clerk arranged for a copy to go on the website. It was noted that the next meeting of the Committee will be the 30<sup>th</sup> November 2022. There were no questions.</p>	
<p>9.</p>	<p><b>To receive the Minutes of the September Planning Committee meeting and any update following the meeting of the Planning Committee held ahead of this meeting</b></p> <p>The Parish Council noted the minutes of the September planning meeting which had been previously circulated and placed on the website. Discussion took place regarding the applications which had been considered at the Planning Committee meeting held prior to this meeting. It was noted that the meeting had not been quorate and so ratification of the decisions agreed at that meeting were sought from the Parish Council. Following discussion, <b>it was resolved</b> to support those decisions. In the case of 22/02110/TELPN Land at junction of Kimbolton Road and Putnoe Lane, <b>it was resolved</b> to add to the reasons for objecting, the fact that there is concern about potential damage to well established trees in the vicinity from the excavation works for the new pole. The Clerk will send the responses into the Planning Department. Those decisions will be available for inspection in the Planning Committee October minutes which will be available in draft form on the website.</p>	<p><b>Clerk</b></p>
<p>10.</p>	<p><b>To receive an update on Brickhill Community Centre:</b></p> <p>Cllr Green reported that the Centre was now getting back to the “norm” following COVID and had recently held its first AGM for two years. He praised the sterling work of the Treasurer in securing various COVID related grants to keep the Centre afloat during the crisis. A number of significant hirers had not returned to the Centre, but the</p>	

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	<p>Centre Manager has worked hard to fill some gaps and there has been a boom in bookings for children's parties. The Centre is breaking even. Cllr Fitzpatrick noted that the Centre was benefiting from the solar panels and new boiler funded by the Parish Council. Cllr Green was thanked for his report.</p>	
11.	<p><b>To receive an update on the Neighbourhood Development Plan:</b></p> <p>The Clerk noted that a grant of £1,075 had been received from Groundwork UK. Cllr Fitzpatrick reported that a draft document has been submitted to the Borough Council for review. There is an on-line meeting tomorrow with Sonia Gallagher, the Borough Council officer who supports parish councils with neighbourhood development plans. Should any parish councillors wish to be involved in the meeting they should contact Cllr Fitzpatrick. That meeting should provide an update on the review of the plan and the various draft policies included within it. There remains work to be done to include some background information about Brickhill parish which will go around the policies in the plan. It is hoped it will not be long before a draft will be available to circulate around parish councillors. Cllr Fitzpatrick was thanked for his report.</p>	
12.	<p><b>To receive an update from Bedford Borough Council re: the Designation of North Brickhill Country Park:</b></p> <p>As requested at the September Parish Council meeting, the the Clerk wrote to Planning Policy at Bedford Borough Council to clarify the position with regards the North Brickhill Country Park and attempt to get the whole area included as part of the North Brickhill Country Park.</p> <p>The response from Planning Policy was that the policies map does not map country parks. The area identified by black stripes is a designated local green space. The solid green represents the green infrastructure zone. The country park designation is no doubt correct and hence shown on the information board and is unaffected by the policies map. Cllr Fitzpatrick understands that the area designated as a local green space was the original area of planting done when the country park was first established. Cllr Fitzpatrick was of the view that the green infrastructure zone included the area immediately off Crispin Drive which has some archaeological interest, the football pitches and the kickabout area off Carron Road etc. should all be</p>	

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	<p>included in the formal designation of the country park. One option is to include the solid green area within the neighbourhood development plan as an area that we would like to see designated as local green space. This would show that this area is valued as open space. Cllr Fitzpatrick will discuss this with Sonia Gallagher in his meeting with her tomorrow.</p>	<p><b>Cllr Fitzpatrick</b></p>
<p>13.</p>	<p><b>Correspondence: List circulated separately:</b></p> <p>RVTrust Remembrance Service at The Priory Church of St Peter, Church Street, Dunstable, LU5 4RU at 16:00hrs on Sunday 20 November 2022. <i>Forwarded 22<sup>nd</sup> Sept</i></p> <p>E-mail from resident re speed of traffic etc on Ashmead Road. <i>Forwarded 21<sup>st</sup> Sept to parish councillors and to the Great Barford Councillors.</i></p> <p>CPRE Planning Workshop <i>forwarded 6<sup>th</sup> Sept.</i></p> <p>CPRE Newsletter <i>forwarded 6<sup>th</sup> Sept</i></p> <p>Footway resurfacing works on Otter Walk <i>forwarded 6<sup>th</sup> Sept</i></p> <p>Odell NDP adopted by BBC: <i>forwarded 27<sup>th</sup> September</i></p> <p>Footway Resurfacing Works in Your Ward – Tyne Crescent, Frome Close and Torridge Rise (alley behind nos. 6-16) <i>forwarded 27<sup>th</sup> September</i></p> <p>Footway Resurfacing Works in Your Ward – Kimbolton Road <i>forwarded 27<sup>th</sup> September</i></p> <p>The Planning Inspectorate. Notification of Order for Public Path diversion of part of footpath no. 19 and part of bridleway no 23.</p> <p>Notice of public footpath No 9 extinguishment order – public meeting 8<sup>th</sup> Nov at BBC. <i>forwarded 30<sup>th</sup> September</i></p> <p>Brickhill "Coffee with a Cop" Monday 3 October 1-2pm <i>forwarded 3<sup>rd</sup> October.</i></p> <p>Parent driving behaviour forwarded 3<sup>rd</sup> October. <i>Cllr Charles Royden has sent a detailed response to the resident</i></p>	

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	<i>and has copied in the police and the school and a Borough Council officer has contacted the resident.</i>	
14.	<p><b>Review of Outstanding Matters:</b></p> <p>i) Additional benches for Woodlands Park:</p> <p>Cllr Rani was unable to attend the meeting this evening but she had sent an e-mail to say that she had identified further areas on Woodlands Park which would benefit from the installation of benches. The Clerk will make contact to find out further information.</p> <p>ii) Cars parking in Russet Close:</p> <p>Cllr Rani had further reported that having visited this location, it was not clear whether double yellow lines, or any other traffic restriction measure would help. With regards access for emergency vehicles it was noted that they would always find a way through. The Clerk will respond to the resident who originally raised this matter.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
15.	<p><b>Date of the Next Meeting:</b> Thursday 3<sup>rd</sup> November 2022 at 7.30pm at St Marks Church and Community Centre, Calder Rise.</p> <p>This is dependent on any COVID restrictions in existence at that time.</p>	

Approved by .....

Chairman  
3<sup>rd</sup> November 2022

Table 2 Reconciliations for Approval (see item above)

Payee	Reference	Amount Paid	Transaction Details
HMRC	BACS 72	£ 838.27	PAYE Sept
S Bottoms	BACS 73	£ 1,885.07	Salaries Sept
Bedfordshire Pension Fund	BACS 74	£ 861.11	Pensions Sept
D Britton	BACS 75	£ 121.16	Salaries Sept
Gallaghers	BACS 76	£ 1,858.71	Annual Insurance
Wave	DD	£ 603.54	Water Charges
Grummitt Electrical	BACS 71	£ 288.00	Emergency Lighting Test BCC
Associated Telecom Solutions	DD	£ 26.44	Telephone
NPower	BACS 77	£ 11.24	Electricity for Fountain
S Bottoms	BACS 78	£ 45.84	Expenses
St Marks Church Community Centre	BACS 79	£ 188.33	Office Rental (Aug)
P Chester & Sons Ltd	BACS 80	£ 472.80	Boiler Service BCC
National Allotment Society	BACS 82	£ 66.00	Membership
Mr Batyl	BACS 81	£ 10.00	Key Refund
Glasdon UK Ltd	BACS 83	£ 775.06	Bench - Memorial WG
Reids Playground Maintenance	BACS 84	£ 954.00	Repairs Mowsbury Walk
Reids Playground Maintenance	BACS 85	£ 384.00	Repairs Mowsbury Walk
Reids Playground Maintenance	BACS 86	£ 4,242.00	Repair works WG
	Total Payments	£ 13,631.57	