

	A	B	C	D	E	F	G	H	I	J
1	<b>BRICKHILL PARISH COUNCIL</b>									
2	<b>DRAFT BUDGET PLANNING DOCUMENT - financial year end 31/3/23</b>									
3	Budget 2021-22	Description	YTD 2021-22	Projected outcome 2021-22	Difference (over / under) (projected outcome v budget)	Recommended budget 2022-23	increase/ decrease compared to prev year (21-22) (this is just for info and isn't officially part of the budget)	Adjustments (any amendments on 6th Jan can be made here)	Agreed Budget 2022-23	Notes
4		<b>General Income</b>								
5	£1,530	Newsletter Advertising	£0	£0	-£1,530	£1,530	£0		£1,530	Although might produce a newsletter in Feb. Little income expected. Assume next year back to normal.
6	£880	FIT payments	£667	£880	£0	£880	£0		£880	
7	£0	Youth Initiative income (amount charged to parents)	£0	£0	£0	£0	£0		£0	Difficult to know if to try to run something in future
8	£12,000	VAT	£13,158	£13,158	£1,158	£12,000	£0		£12,000	Difficult to predict. Could be significantly more with the speed cameras
9	£0	Gathering on the Green donation from BCA. Donation from Mr Gumble	£200	£200	£200	£500	£500		£500	The £200 is the donation from Gumble for use of Green. Assume GOTG is going to happen, ask BCA if they can support the event again
10	<b>£121,500</b>	<b>Precept</b>	£121,500	£121,500	£0	£125,000	£3,500		<b>£125,000</b>	Assuming no change
11	£3,699	From cash (unspecified reserves)			-£3,699	£7,626	£3,927		£7,626	
12	£550	Interest	£201	£450	-£100	£400	-£150		£400	We will be spending £85k and £22k. Depends which financial year
13	£0	CIL Funds	£2,720	£2,720	£2,720		£0		£0	move to CIL reserve. Could use towards completion of Mowsbury Walk.
14	<b>£140,159</b>	<b>General Income - Total</b>	<b>£138,446</b>	<b>£138,908</b>	<b>-£1,252</b>	<b>£147,936</b>	<b>£7,777</b>	<b>£0</b>	<b>£147,936</b>	
15										
16		<b>Staff Costs</b>								
17	£34,000	Salary, NIC & Pension	£20,101	£33,200	£800	£34,000.00	£0		£34,000	Allowing for increase in NIC and pensions and 2% pay award
18	£100	Expenses	£0	£0	£100	£100	£0		£100	
19	£240	SLCC Subs	£0	£240	£0	£250	£10		£250	
20	£250	Training	£30	£30	£220	£250	£0		£250	Perhaps more training next year
21	£0	Staff recruitment & HR administration	£0	£0	£0	£0	£0		£0	
22	£420	Payroll costs (Pam Anthony)	£120	£240	£180	£245	-£175		£245	
23	<b>£35,010</b>	<b>Staff costs - Total</b>	<b>£20,251</b>	<b>£33,710</b>	<b>£1,300</b>	<b>£34,845</b>	<b>-£165</b>	<b>£0</b>	<b>£34,845</b>	
24										
25		<b>Administration</b>								
26	£245	Telephone	£98	£245	£0	£250	£5		£250	
27	£400	Broadband	£337	£400	£0	£410	£10		£410	
28	£2,260	Office rental	£1,318	£2,260	£0	£2,373	£113		£2,373	3% increase?
29	£500	Computer consumables	£0	£200	-£300	£500	£0		£500	Less in 21-22 because working from home
30	£350	Stationery	£366	£366	£16	£350	£0		£350	
31	£75	Photocopying	£0	£0	-£75	£75	£0		£75	

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3										
32	£420	Postage	£0	£100	£-320	£420	£0		£420	Hope to reduce postage by using e-mail
33	£50	Reference Books	£0	£0	£-50	£50	£0		£50	
34	£0	Furniture	£0	£0	£0	£0	£0		£0	
35	£750	IT - Contribution To Reserve	£0	£750	£0	£0	£-750		£0	
36	£130	Alpha (accounts package) Computer software	£124	£124	£-6	£130	£0		£130	
37	£300	IT maintenance/support	£0	£0	£-300	£300	£0		£300	
38	£5,480	Administration - sub-total	£2,243	£4,445	£-1,035	£4,858	£-622	£0	£4,858	
39		IT - Spent from Reserve	£0	£115						
40	£5,480	Administration - total	£2,243	£4,560	£-1,035	£4,858	£-622	£0	£4,858	
41										
42		<b>General Expenses</b>								
43	£380	Alpha end of year accounts for audit	£360	£360	£-20	£380	£0		£380	
44	£1,700	Insurance	£1,607	£1,700	£0	£1,750	£50		£1,750	New surfacing on WG - Hopefully we can hand the average speed cameras over to the Borough so no insurance needed
45	£135	Internal audit	£135	£135	£0	£135	£0		£135	
46	£415	External Audit	£400	£400	£-15	£415	£0		£415	
47	£65	Data Protection	£0	£40	£-25	£65	£0		£65	Rates could change
48	£200	Councillor training	£30	£60	£-140	£200	£0		£200	Councillors could decide they want more training
49	£100	Councillor expenses	£0	£0	£-100	£100	£0		£100	
50	£3,720	Newsletter printing	£0	£650	£-3,070	£3,720	£0		£3,720	Hopefully back to normal next year
51	£450	Newsletter distribution	£0	£90	£-360	£450	£0		£450	ditto
52	£1,500	Website hosting & management	£936	£1,882	£382	£1,400	£-100		£1,400	The invoice settled for £936 included the period Dec 20-Mar 21 which explains why the projected outcome is higher than the budget
53	£400	Hall hire	£34	£336	£-64	£412	£12		£412	increase by 3%
54	£100	Petty Cash	£99	£99	£-1	£100	£0		£100	
55	£0	Election costs - Contribution to Reserve	£0	£0	£0	£0	£0		£0	
56	£0	Noticeboards	£0	£0	£0	£1,500	£1,500		£1,500	Decisions may need to be made about the noticeboards e.g. replace the small board in Ashmead Road
57	£250	Noticeboard repair	£0	£100	£-150	£250	£0		£250	All the boards are getting older
58	£500	Contingencies	£0	£0	£-500	£500	£0		£500	
59	£9,915	General Expenses - sub-total	£3,601	£5,852	£-4,063	£11,377	£1,462	£0	£11,377	
60		Election costs - Spent from Reserve	£0	£0	£0	£0	£0	£0	£0	
61	£9,915	General Expenses - total	£3,601	£5,852	£-4,063	£11,377	£1,462	£0	£11,377	
62										
63		<b>Subscriptions</b>								

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64	£1,847	BATPC	£1,847	£1,847	£0	£1,884	£37		£1,884	Allowing 2% increase
65	£56	NSALG	£55	£55	-£1	£56	£0		£56	
66	<b>£1,903</b>	<b>Subscriptions - Total</b>	<b>£1,902</b>	<b>£1,902</b>	<b>-£1</b>	<b>£1,940</b>	<b>£37</b>	<b>£0</b>	<b>£1,940</b>	
67										
68		<b>Allotment Expenses</b>								
69	£7,450	Allotment staff costs (Salary, NIC & Pensions)	£4,200	£7,200	-£250	£7,272	-£178		£7,272	1% increase
70	£1,000	General Maintenance	£650	£900	-£100	£1,000	£0		£1,000	
71	£825	Grass cutting	£378	£600	-£225	£825	£0		£825	
72	£1,500	Water Charges	£521	£1,500	£0	£1,500	£0		£1,500	uncertain re final bill for 21-22
73	£300	Plumbing Repairs	£110	£200	-£100	£300	£0		£300	
74	£1,000	Plot Clearance	£250	£350	-£650	£1,000	£0		£1,000	
75	£645	Waste Disposal (skips)	£0	£645	£0	£650	£5		£650	
76	£300	Allotment Security (keys, padlocks)	£0	£300	£0	£300	£0		£300	£300 in 21/22 to be spent on padlocks and keys, see spend from reserve below
77	£220	Pest Control	£0	£0	-£220	£220	£0		£220	
78	£300	Defensive Planting	£0	£0	-£300	£300	£0		£300	Depends on management plan for allotment
79	£100	Gardening competition	£0	£0	-£100	£100	£0		£100	Get this going again in 22-23
80	£127	RBS Software annual fee	£124	£124	-£3	£127	£0		£127	
81	£800	Allotment Maintenance - Contribution to Reserve	£0	£800	£0	£800	£0		£800	
82	£500	Contingency	£0	£0	-£500	£500	£0		£500	
83	<b>£15,067</b>	<b>Allotment Expenses - sub-total</b>	<b>£6,233</b>	<b>£12,619</b>	<b>-£2,448</b>	<b>£14,894</b>	<b>-£173</b>	<b>£0</b>	<b>£14,894</b>	
84	<b>£0</b>	Allotment Maintenance - Spent from Reserve	£1,964	£2,324	£2,324					Still to purchase 2 padlocks and additional keys. Take the extra £660 out of allotment reserve (£360) and £300 out of the budget (see above).
85	<b>£15,067</b>	<b>Allotment Expenses - total</b>	<b>£8,197</b>	<b>£14,943</b>	<b>-£124</b>	<b>£14,894</b>	<b>-£173</b>	<b>£0</b>	<b>£14,894</b>	
86										
87		<b>Allotment Income</b>								
88	£5,331	Allotment rent	£5,908	£5,908	£577	£5,331	£0		£5,331	
89	£0	Plot clearance recharge	£0	£0	£0	£0	£0		£0	All plot clearance met from deposits retained
90	<b>£5,331</b>	<b>Allotment Income - total</b>	<b>£5,908</b>	<b>£5,908</b>	<b>£577</b>	<b>£5,331</b>	<b>£0</b>	<b>£0</b>	<b>£5,331</b>	
91										
92	<b>-£9,736</b>	<b>Net Allotment costs</b>	<b>-£2,289</b>	<b>-£9,035</b>	<b>£701</b>	<b>-£9,563</b>	<b>£173</b>	<b>£0</b>	<b>-£9,563</b>	
93										
94		<b>Community Initiatives</b>								
95	£1,000	Community Plan/Neighbourhood Plan support	£315	£1,000	£0	£1,000	£0		£1,000	Assumes costs from the parish to support the NDP

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3										
96	£3,122	Christmas Tree on Waveney Green	£515	£2,090	-£1,032	£3,122	£0		£3,122	£515 on new lights, c£1,500 to BBC for putting lights on/off. Extra amount is in case the parish wishes to do additional activities
97	£2,000	Community Grant Scheme (S137)	£0	£0	-£2,000	£1,500	-£500		£1,500	Suggest reducing the amount, due to lack of applicants
98	£0	Gathering on the Green (community event)	£0	£0	£0	£5,350	£5,350		£5,350	Assume it can go ahead in 2022
99	£1,050	Senior Citizens Spring Meal	£0	£0	-£1,050	£1,050	£0		£1,050	May be possible March 2023. If not, maybe later in the year?
100	£0	Youth Activities	£0	£0	£0	£0	£0		£0	
101	£10,000	Transport Initiative	£0	£10,000	£0	£10,000	£0		£10,000	BPC contribution for Rooksmead grasscrete. Move the £10,000 into reserve if not spent in 21-22
102	£100	Brickhill Parish Signs	£0	£0	-£100	£100	£0		£100	
103	£600	Environmental support	£0	£0	-£600	£600	£250		£600	bird boxes etc - what else??
104	£5,570	CCTV Monitoring and maintenance	£3,725	£5,570	£0	£5,681	£250		£5,681	2% increase
105	£1,000	Memoral seat in Brickhill allotments	£0	£1,000	£0	£0	-£1,000		£0	Move to allotment reserve and spend in 2022-23 once COVID hopefully settles down
106	£0	Woodlands Park/North Brickhill Country Park support	£0	£0	£0	£5,000	£5,000		£5,000	Assist with replacement of play equipment, provision of seats
107	£470	Electricity Charges Rooksmead Pond Fountain	£298	£490	£20	£550	£80		£550	Rates are going up
108	£0	Rooksmead fountain - share of replacement cost	£0	£0	£0	£2,000	£2,000		£2,000	If Parish is willing to share cost of replacement
109	£24,912	<b>Community Initiatives - sub-total</b>	£4,853	£20,150	-£4,762	£35,953	£11,430	£0	£35,953	
110	£0	Transport Initiative - Spent from Reserve	£0	£0	£0					
111	£0	Woodlands Park - Spent from Reserve	£0	£0	£0					
112	£0	NDP - Spent from Reserve	£0	£8,425	£8,425					
113	£24,912	<b>Community Initiatives - total</b>	£4,853	£28,575	£3,663	£35,953	£11,430	£0	£35,953	
114										
115		<b>Waveney Green &amp; Mowsbury Walk Play Area</b>								
116	£620	Environmental initiative	£285	£620	£0	£620	£0		£620	wildflower meadow
117	£1,816	Staff costs	£880	£1,816	£0	£1,830	£14		£1,830	Check how many hours Dave does and calculate hourly rate.
118	£2,268	Grass Cutting	£1,253.00	£2,268	£0	£2,100	-£168		£2,100	2% increase but also lower than 21-22 because no bark to be raked
119	£2,597	Litter & dog waste disposal	£1,189.00	£2,597	£0	£2,650	£53		£2,650	2% increase
120	£1,200	Tree maintenance	£125	£1,200	£0	£1,200	£0		£1,200	Work near school
121	£580	Memorial Garden	£0	£0	-£580	£580	£0		£580	Plan needed
122	£650	Play equipment inspections	£200	£650	£0	£660	£10		£660	
123	£3,000	Play equipment repairs	£580	£1,200	-£1,800	£3,000	£0		£3,000	Hard to predict

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124	£260	Shrub beds / Hedge trimming	£0	£0	-£260	£260	£0		£260	Need a plan
125	£1,212	Football pitch marking	£713.00	£713.00	-£499	£0	-£1,212		£0	Not being used next year
126	£10,000	Footpath Repairs	£0	£10,000	£0	£10,000	£0		£10,000	Move £10,000 into reserve as not spent in 2021-22 but work will be needed in 22-23.
127	£1,000	New bench for Waveney Green	£0	£1,200	£200	£0	-£1,000		£0	Hopefully spent this financial year. If not add to reserve.
128	£0	New piece of Play Equipment on Waveney Green	£0	£0	£0	£0	£0		£0	? Any plans to replace any equipment. Toddler swings were installed in 2012, will need replacina at some point
129	£1,000	Play Area Mowsbury Walk	£1,000	£1,000	£0	£0	-£1,000		£0	
130	£5,000	Play Area Mowsbury Walk (contribution to reserve)	£0	£26,455	£21,455	£5,000	£0		£5,000	Expecting resurfacing (£21,455) to be completed before end of March 22, if not transfer to reserves anyway
131	£5,000	Waveney Green - Contribution to Reserve	£0	£5,000	£0	£5,000	£0		£5,000	For play equipment, or other significant costs
132	£1,000	Contingency	£0	£0	-£1,000	£1,000	£0		£1,000	
133	£37,203	<b>Waveney Green &amp; Mowsbury Walk - sub-total</b>	£6,225	£54,719	£17,516	£33,900	-£3,303	£0	£33,900	
134	£0	Waveney Green footpaths - Spent from Reserve	£0	£0	£0					
135	£0	Waveney Green play equip - Spent from Reserve	£0	£0	£0					
136	£0	Mowsbury Walk - Spent from Reserve	£0	£26,880	£26,880					
137	£0	CL expenditure - from reserve	£0	£0	£0					
138	£37,203	<b>Waveney Green &amp; Mowsbury Walk - total</b>	£6,225	£81,599	£44,396	£33,900	-£3,303	£0	£33,900	
139										
140		<b>Brickhill Community Centre</b>								
141	£6,500	Standard running costs (inspections etc)	£3,374	£4,374	-£2,126	£6,500	£0		£6,500	
142	£2,000	Brickhill Community Centre - Contribution to Reserve	£0	£2,000	£0	£2,000	£0		£2,000	
143	£7,500	Planned major spending	£0	£0	-£7,500	£7,000	-£500		£7,000	Lift pit waterproofing (Cooks & Otis)
144	£2,000	Contingency	£0	£0	-£2,000	£0	-£2,000		£0	
145	£18,000	<b>Brickhill Community Centre - sub-total</b>	£3,374	£6,374	-£11,626	£15,500	-£2,500	£0	£15,500	
146	£0	Brickhill Community Centre - Spent from Reserve	£0	£0	£0					
147	£18,000	<b>Brickhill Community Centre - total</b>	£3,374	£6,374	-£11,626	£15,500	-£2,500	£0	£15,500	
148										
149	£147,490	<b>Total Expenditure</b>	£48,682	£139,771	-£5,119	£153,267	£6,166	£0	£153,267	
150										
151	£145,490	<b>Total Receipts</b>	£144,354	£144,816	-£675	£153,267	£7,777	£0	£153,267	
152										
153	-£2,000	<b>Net Expenditure</b>	£95,672	£5,044	£4,444	£0	£1,611	£0	£0	