

**Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Wednesday 7<sup>th</sup> July 2022 commencing at 7.30pm.**

**Present:**

Cllrs Fitzpatrick, Green, Holloway, Blakeman, Rider, Rani, Brazier, Grant, Ward, Jarman-Webb, Charles Royden, Corinne Royden and the Clerk (Mrs S Bottoms.

**Absent:** Cllrs Johns, Barlow, Lamswood and Borough Cllrs S Moon and P Martin-Moran-Bryant.

*Summary of the meeting: -  
Table 1 – The Minutes*

Item	Description	Action
1.	<p><b>Apologies for Absence:</b></p> <p>Cllrs Johns, Barlow, Lamswood and Borough Cllrs S Moon and P Martin-Moran-Bryant.</p>	
2.	<p><b>Declarations of interest in items on the agenda:</b></p> <p>i) To receive written requests for a dispensation: None received.</p> <p>ii) To consider any requests for a dispensation: None received.</p>	
3.	<p><b>To agree the minutes of the meeting held on Thursday 8<sup>th</sup> June 2022:</b></p> <p>The minutes were agreed as a true record of the meeting.</p>	
4.	<p><b>Public Open Session:</b></p> <p>None.</p>	

Item	Description	Action
5.	<p><b>Financial Matters:</b></p> <p>i) To agree the bank reconciliations and any accounts for payment: These are listed in table 2 below.</p> <p><b>It was resolved</b> to agree the bank reconciliations and the accounts for payment.</p>	<b>Clerk</b>
6.	<p><b>To receive reports from the Borough Councillors:</b></p> <p>Borough Cllr Charles Royden had circulated a report on behalf of the Brickhill Ward Councillors and apologised for the lateness in circulating this. If parish councillors who had not been able to read this in time for this meeting and had any questions, he was willing to answer them at a later date. The Clerk will put a copy on the website.</p> <p>There had been a priority setting meeting with the police at which the Brickhill Ward Councillors had said that speeding and badly parked vehicles were the biggest issue reported to them. The police said they were going to look at trying to encourage volunteers to come forward to do speedwatch.</p> <p>The fountain on Rooksmead is now in working order but is not operational at the moment due to lack of water.</p> <p>Fosters Brow (which is the access to the allotments) should be repaired shortly following a successful bid by the Brickhill Ward Councillors for funding.</p> <p>Following a question about introducing road closures during school drop and pick up times, Borough Cllr Royden said this was in place in Kennet Rise but was more complicated near Scott and Brickhill Primaries and would need more consultation. It is being looked at for all schools across the Borough.</p> <p>Concern was expressed that issues raised at previous Parish Council meetings appeared on the Brickhill Ward Councillors report but did not acknowledge the role of the Parish Council. It was acknowledged that it was a partnership.</p>	

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	<p>The Parish Council can promote what it is doing via its Facebook and other social media.</p> <p>Borough Councillor Royden said that Ward Councillors and the Parish Council are both working to improve Brickhill for its residents.</p> <p>Following questions, it was noted that the work to the footpath in Kimbolton Road only involved repairs and not widening and the latest re: the proposed two zebra crossings were that designs were underway but funding would need to be found.</p>	
7.	<p><b>To consider making a response to the Local Plan 2040 Consultation:</b></p> <p>Cllr Grant had attended a recent on-line workshop and read out a summary of the event. Following discussion, <b>it was agreed</b> that Cllr Fitzpatrick would send out an invite to parish councillors to take part in a virtual meeting to construct a draft response. This would be circulated to all parish councillors for their views ahead of any response to the consultation being submitted.</p> <p>It was acknowledged that it may be the case that there is insufficient interest to submit a response on behalf of the Parish Council but all councillors and residents were encouraged to submit individual responses in order to have some influence on future developments across the Borough.</p>	Cllr Fitzpatrick
8.	<p><b>To receive an update re: average speed cameras in Brickhill Drive:</b></p> <p>The Clerk reported that the latest update from Bedford Borough Council is that the installation of these cameras has now begun.</p> <p>Following extensive design work, the Borough Council has had to amend the locations of the cameras to ensure adequate visibility and avoid utilities but that the overall length of enforcement is the same as in the initial design.</p>	

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	<p>Revised design drawings were circulated to the parish councillors.</p> <p>The eastern and western cameras will be installed by Jenoptik along with signing and these are currently being installed.</p> <p>The Borough Council is awaiting a programme date for Volkers to attend site to relocate a lighting column to allow the installation of the central column locations and it in turn is waiting on information from UKPN.</p> <p>The Borough Council will keep the Parish Council updated on progress.</p>	
9.	<p><b>To receive an update on the outstanding matters re: Woodlands Park:</b></p> <p><u>Bench: Ashmead Road:</u> The Clerk reported that she had met with Claire Pick from the Borough Council (see under 10. below) and they had agreed a location on the grass verge near the noticeboard. The Clerk is awaiting a price from the Borough Council for the cost of installation.</p> <p>Cllrs Rani and Jarman-Webb are to consider possible locations for benches/seats/play equipment.</p> <p><u>Pig Park:</u> The Clerk has agreed with Claire Pick that she should make contact with the woodcarver. She will liaise with him regarding the installation and necessary insurances/risk assessments.</p> <p>He has confirmed that his quote to replace one pig, refurbish the other, deliver and install new pig and take away the old carving at a cost £1950.00 plus vat is still valid.</p> <p>The Clerk has accepted the quotation subject to his satisfying the requirements of the Borough Council. He will aim to start work on this in September/October.</p> <p><b>It was resolved</b> that the woodcarver one third up of the cost should be paid ahead of the start of the work.</p>	<p><b>Clerk</b></p> <p><b>Cllrs Rani and Jarman-Webb</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

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	<p><u>Other small play parks on Woodlands Park:</u> The Clerk reported that Claire Pick had said that the Borough Council are looking at creating small community areas on these sites. The Clerk asked that she is kept informed as to future plans so the Parish Council can get actively involved.</p>	
10.	<p><b>To receive an update on benches for Waveney Green:</b></p> <p>As referred to above, the Clerk met with Claire Pick from the Borough Council a week ago. We agreed the location for the memorial bench near the toddler play area and also a second bench further into the Green towards Falcon Avenue.</p> <p>The Clerk is awaiting a price for installation and the removal of the crumbling seat plus a delivery location. Once received she will place the order with Glasdon's.</p> <p>Claire Pick is now away on leave but the Clerk will chase on her return.</p> <p>Following discussion, the Clerk agreed to meet on site with Cllr Grant to agree the location of the second bench.</p>	Clerk
11.	<p><b>Correspondence: List circulated separately:</b></p> <ul style="list-style-type: none"> <li>i) E-mail re: Ravensden NDP – forwarded 1<sup>st</sup> July – noted.</li> <li>ii) E-mail re: Waveney Green – forwarded 5<sup>th</sup> July – the Clerk agreed to contact PC Junaid Ashiq and also forward his details to the resident.</li> <li>iii) E-mail re: Vandalism in Clapham Park Wood – forwarded 28<sup>th</sup> June – noted.</li> <li>iv) E-mail re: Update on Woodlands Park barrier – forwarded 28<sup>th</sup> June – noted.</li> <li>v) E-mail trail re: Questions raised re: Woodlands Park with Borough Cllr Martin-Moran-Bryant – noted.</li> <li>vi) E-mail re: Cars parking on Russet Close. <b>It was agreed that Cllrs Rani and Jarman-Webb would look at the</b></li> </ul>	Clerk          <b>Clerk, Cllrs Rani and</b>

Item	Description	Action
	<p>problem and would bring possible solutions to the September meeting. The Clerk would inform the resident.</p> <p>Discussion moved on to whether the Planning Committee voiced concerns regarding the need for sufficient and sensible parking options when planning applications both for work to existing houses as well as new and larger developments are brought to it for consideration.</p> <p>Cllr Blakeman, as Chairman of the Planning Committee stressed that parking is always taken into account in any objections/comments made by the Planning Committee.</p> <p>Parking concerns were also part of the response made by the Parish Council to the Cleat Hill development.</p> <p>It was noted that when the Woodlands Park planning application came to the Parish Council approximately 15 years ago, Brickhill Parish Council expressed concerns about how the area was being developed including the parking.</p> <p>But the development was allowed by the Government Inspector.</p> <p>vii) 13<sup>th</sup> July meeting with Police and Crime Commissioner at which all were welcome.</p> <p>It was noted that there were no members of the public at the meeting earlier in the week held by the police for Brickhill and De Parys Wards.</p> <p>There was concern that it was not well publicised.</p> <p>Speeding and road safety remains a priority.</p> <p>A request had been made to the police for face-to-face meetings to be reinstated.</p>	<p><b>Jarman-Webb</b></p>
12.	<p><b>Review of outstanding matters:</b> Reviewed.</p>	

Item	Description	Action
13.	<p><b>Date of the Next Meeting:</b></p> <p>Thursday 1<sup>st</sup> September 2022 at 7.30pm at St Marks Church and Community Centre, Calder Rise. This is dependent on any COVID restrictions in existence at that time.</p>	

Approved by .....

Chairman  
1<sup>st</sup> September 2022

Table 2 Reconciliations for Approval (see item above)

Payee	Reference	Amount Paid	Transaction Details
<b>Bvute</b>	BACS 40	£ 60.00	Allotment Rent Refund
<b>D Britton</b>	BACS 35	£ 121.36	Salary June
<b>The Tree People</b>	BACS 36	£ 690.00	Tree Works WG
<b>Bedfordshire Pension Fund</b>	BACS 37	£ 861.11	Pensions June
<b>HMRC</b>	BACS 38	£ 867.69	PAYE and NI June
<b>S Bottoms</b>	BACS 39	£ 1,855.45	Salaries June
<b>Associated Telecom Solutions</b>	DD	£ 29.86	Telephone
<b>Wave</b>	DD	£ 60.07	Water Charges
<b>Otis Ltd</b>	BACS 42	£ 643.57	Lift Servicing
<b>NPower</b>	BACS 43	£ 8.83	Electricity for Fountain
<b>S Bottoms</b>	BACS 44	£ 195.49	Expenses
<b>NPower</b>	BACS 45	£ 10.40	Electricity for Fountain
	<b>Total Payments</b>	<b>£ 5,403.83</b>	