

Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Wednesday 8th June 2022 commencing at 7.30pm.

Present:

Cllrs Fitzpatrick, Green, Holloway, Blakeman, Rider, Lamswood, Rani, the Clerk (Mrs S Bottoms).

Absent: Cllrs Johns, Barlow, Brazier, Grant, Ward, Jarman-Webb, Charles Royden, Corinne Royden and Borough Cllrs S Moon and P Martin-Moran-Bryant.

Summary of the meeting: -

Table 1 – The Minutes

Item	Description	Action
1.	Apologies for Absence: Cllrs Johns, Barlow Brazier, Grant, Ward, Jarman-Webb, Charles Royden, Corinne Royden and Borough Cllrs S Moon and P Martin-Moran-Bryant.	
2.	Declarations of interest in items on the agenda: i) To receive written requests for a dispensation: None received. ii) To consider any requests for a dispensation: None received.	
3.	To agree the minutes of the meeting held on Thursday 5th May 2022: The minutes were agreed as a true record of the meeting.	
4.	Public Open Session: None.	
5.	Financial Matters: i) To agree the bank reconciliations and any accounts for payment: These are listed in table 2 below. It was resolved to agree the bank reconciliations and the accounts for payment. ii) To receive the Accounts Summary 2021-22: This was received. iii) To receive the report from the internal auditor: This was received.	Clerk

✉ St Mark's Church and Community Centre, Calder Rise, Bedford MK41 7UY

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Item	Description	Action
	<p>iv) To agree and sign the Annual Governance Statement for 2021-22: This was agreed and signed.</p> <p>v) To agree and sign the Accounting Statements for 2021-22: These were agreed and signed.</p>	
6.	<p>To consider and agree action re: future funding options for the Brickhill Neighbourhood Development Plan.</p> <p>Cllr Fitzpatrick circulated information to parish councillors. The remaining monies have now been returned to Groundwork UK (see Bacs 34 below for £1,075). Cllr Fitzpatrick is hoping to get further monies from Groundwork UK which would enable the NDP to be finished if possible in the Autumn. He wants to try to do this ahead of the new Local Plan being officially adopted.</p>	Cllr Fitzpatrick
7.	<p>To receive reports from the Borough Councillors:</p> <p>Borough Cllr Rider said that Bedford Borough Council has just won a Government “Bees Knees Champion Award” recognising the bugs and bees project on Brickhill Drive. She and Borough Cllr Charles Royden were expecting the fountain to be working again on Rooksmead by now and are chasing to get this done as soon as possible. Applications are being made for more bottle banks and parish councillors were asked to let Borough Cllr Rider know any possible locations. She was aware of the car park/changing rooms off Ashmead Drive as a possible location. Brickhill Borough Councillors had supported residents opposed to a licence being granted to a street trader which would have been able to operate late at night. It has since been withdrawn. An application has gone in for pavement repairs for parts of Tyne Crescent. Borough Cllr Rider was willing to answer any questions. She was thanked for her report.</p>	
8.	<p>To receive an update on the outstanding matters re: Woodlands Park:</p> <p><i>Replacement Pig on the Pig Park:</i></p> <p>It was resolved that the Clerk make contact with the Borough Council officer and progress the replacement. It would be sensible that the Borough Council arrange for the work to be done and for Brickhill Parish Council to pass the money across.</p> <p><i>Benches/Seats on Woodlands Park:</i></p> <p>Cllrs Rani and Jarman-Webb to identify additional locations. The Clerk would try to progress one on the bridleway from Anjulita Court near to the bus stop.</p> <p><i>Play Equipment:</i></p> <p>It was noted that none of the play areas on Woodlands Park are the responsibility of Brickhill Parish Council, so any offer of monies from Brickhill Parish Council would be to unlock further monies from the Borough Council. Cllr Rani would look at possibilities. One being improvements to the Dragonfly Park.</p>	<p>Clerk</p> <p>Cllrs Rani and Jarman-Webb</p> <p>Clerk</p> <p>Cllr Rani</p>

Item	Description	Action
9.	<p>To agree to the installation of a memorial bench on Waveney Green:</p> <p>The Clerk reported that a request had been made by a family of a teacher from Brickhill Middle School for a bench in her memory. The Clerk had met with the family and a location had been agreed. The bench would be in recycled plastic with a plaque embedded in it. The Parish Council agreed to its installation. The Clerk would inform the family and arrange to meet with the Borough Council officer to agree the location along with the additional bench towards Falcon Avenue already agreed.</p>	Clerk
10.	<p>To receive a report on the Bedford New Deal:</p> <p>Cllr Fitzpatrick said that in 2019 the Government invited 101 towns to apply for up to £25m each. Bedford was on that list and invited to create a town investment plan. The monies had to be spent on urban regeneration, planning and land use and skills and infrastructure and connectivity. A map of Bedford Town was produced which includes Brickhill parish excluding Woodlands Park. A Town Deal Board was created whose responsibility was to agree proposals and provide oversight and support for that. A company called Acom was appointed to provide consultancy support. The Town Deal Board contains a wide range of individuals. Cllr Fitzpatrick as Chairman of Brickhill Parish Council is also involved. Bedford Town submitted a bid and got £22.6m. Midland Road re-development is included in the plan and generally the majority of the funding is to be spent elsewhere around the town centre. Included in the plan is cycling which will probably benefit Brickhill. Cllr Fitzpatrick was thanked for his report.</p>	
11.	<p>Correspondence: List circulated separately:</p> <ul style="list-style-type: none"> i) BBC Local Draft Plan 2040 Workshops. ii) E-mail re: youths and littering on Waveney Green: The Clerk will respond. iii) E-mail from EWR. 	
12.	<p>Review of outstanding matters: Reviewed.</p>	
13.	<p>Date of the Next Meeting: Thursday 7th July 2022 at 7.30pm at St Marks Church and Community Centre, Calder Rise. This is dependent on any COVID restrictions in existence at that time.</p>	

Approved by

Chairman 7th July 2022

Table 2 Reconciliations for Approval (see item above)

Payee	Reference	Amount Paid	Transaction Details
S Bottoms	BACS 17*	£63.17	Expenses
T Tucker	BACS 18*	£60.00	Plot and Key Refund
Associated Telecoms	DD*	£39.34	Telephone
Britton	BACS 19	£ 121.16	Salary
Bedfordshire Pension Fund	BACS 20	£ 861.11	Pensions
HMRC	BACS 21	£ 868.09	PAYE
S Bottoms	BACS 22	£ 1,855.25	Salaries May
Associated Telecom Solutions	DD	£ 14.35	Telephone
John Caves	BACS 23	£ 135.00	Internal Audit
Rialtas Business Solutions	BACS 24	£ 480.00	Year End Close
St Marks Church Community Cent	BACS 25	£ 188.33	Office Rent
St Marks Church Community Cent	BACS 26	£ 13.86	Hall Hire
St Marks Church Community Cent	BACS 27	£ 18.48	Hall Hire
Bedford Borough Council	BACS 28	£ 4,200.00	CCTV Monitoring
Reids Playground Maintenance	BACS 29	£ 294.00	Repairs - WG Multi Panel
The Tree People	BACS 30	£ 90.00	Broken Tree - WG
Reids Playground Maintenance	BACS 31	£ 198.00	Broken Swing MW
Pam Anthony	BACS 32	£ 60.00	Payroll Charge
S Bottoms	BACS 33	£ 39.28	Stationery
Groundwork UK	BACS 34	£ 1,075.00	Return of Grant
	Total Payments	£10,609.42	

*Approved at May Meeting.