

Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Thursday 3rd February 2022 commencing at 7.30pm.

Present:

Cllrs Fitzpatrick, Green, Holloway, Ward, Grant, Blakeman, Rider, Jarman-Webb, Charles Royden, Corinne Royden, Borough Cllr S Moon, 3 members of the public and the Clerk (Mrs S Bottoms) were in attendance.

Absent: Cllrs, Johns, Lamswood, Barlow, Brazier, Rani, and Borough Cllr Martin-Moran-Bryant. *Summary of the meeting:* -

Table 1 – The Minutes

Item	Description	Action
1.	<p>Apologies for Absence:</p> <p>Cllrs, Johns, Lamswood, Barlow, Brazier, Rani, and Borough Cllr Martin-Moran-Bryant. Cllr Lamswood had not attended the last five Parish Council meetings and he was unlikely to be able to attend the March meeting.</p> <p>The Clerk reported that he had a valid reason for being unable to attend and it was resolved to review the situation after the March meeting.</p>	Clerk
2.	<p>Declarations of interest in items on the agenda:</p> <p>i) To receive written requests for a dispensation: None received.</p> <p>ii) To consider any requests for a dispensation: Cllr Rider declared an interest in item 6 and did not take part in the discussion or the decision reached.</p>	

Item	Description	Action
3.	<p>To agree the minutes of the meeting held on Thursday 6th January 2022:</p> <p>The minutes were agreed as a true record of the meeting.</p>	
4.	<p>Public Open Session (15 mins):</p> <p>Request for support by publicising the protest walks re: save our greenfields to be held on Sunday 13th February:</p> <p>It was agreed that this could go out on the Parish Council's social media and if a poster was sent to the Clerk it could go on the noticeboards.</p> <p>Attendance by Paul Hunt from IMPAKT Housing and Rebecca Stockman from Livshare Life:</p> <p>They attended this meeting to update the Parish Council on developments since their earlier attendance at the January 2021 Parish Council meeting.</p> <p>The aim was to address any issues the Parish Council had regarding the scheme and to seek its support when the planning application was submitted.</p> <p>They reminded the Parish Council that this was regarding the new housing scheme at Bedford Heights aimed at providing accommodation to local people (18-35 years), who were on the housing register, able to live independently and with an annual income below £28,000.</p> <p>They are still looking to locate it on the section of the car park at the far-right hand side overlooking the hedgerow. This section is hardly used.</p> <p>The 30 single modules will be almost zero carbon neutral.</p> <p>The design is for a T-build so all lounges will overlook the allotments.</p> <p>The development will include tree planting and grassed areas.</p> <p>It will be three storeys and the same height as the Travel Lodge.</p>	Clerk

Item	Description	Action
	<p>It is hoped to put the application into Bedford Borough Council in June/July time.</p> <p>Hopefully if planning is approved in September, then the project will go out to tender.</p> <p>The project has support from the Bedford Borough Council's housing department.</p> <p>It will be seeking grant support from Homes for England. Rents will be £132 per week.</p> <p>From surveys around their current housing provision elsewhere, it is thought that few residents will have cars, it is on a good bus route and close to town. Some bikes might possibly be purchased for residents to use.</p> <p>They are looking for ways to involve the public in proposing a name for the site.</p> <p>There was concern about how to protect the residents from being influenced by unsavoury elements.</p> <p>It was noted that in the existing provision there is no live-in support but residents will not be moved in unless it is thought they can live independently.</p> <p>Support will be at arm's length with visits a couple of times a week.</p> <p>It was suggested that the police be consulted about the project.</p> <p>Paul Hunt and Rebecca Stockman were thanked for attending and keeping the Parish Council updated. They left the meeting.</p>	
5.	<p>Financial Matters:</p> <p>i) To agree the bank reconciliations and any accounts for payment:</p> <p>These are listed in the table below.</p> <p>It was resolved to agree the bank reconciliations and the accounts for payment.</p>	Clerk

Item	Description	Action
6.	<p>To consider and agree action re: 21/01901/MAR Land At Graze Hill Ravensden Amended / Additional Plans and new documents. All reserved matters for the erection of 163 dwellings and an extension to the country park, pursuant to Outline permission 19/00593/MAO.</p> <p>Cllr Blakeman said that 45 of the original 112 documents had been updated and 12 new ones submitted making a total of 124.</p> <p>Borough Cllr Moon said that as a result of changes in delegation processes at the borough council he is now able to call this in, should the Parish Council wish him to do so.</p> <p>He remains concerned that the layout does not fully integrate the social housing.</p> <p>He would also want to see a condition attached that the lighting scheme is approved by the borough council ahead of the granting of any planning permission to ensure that the impact on Woodlands Park is minimised.</p> <p>In addition, access from the new houses into Woodlands Park should be done in such a way as to avoid access by quad and dirt bikes.</p> <p>He would send to the Clerk a note of these additional concerns.</p> <p>Cllr Grant said there is nothing in the documents about vehicle charging points or even that the grid will support charging points.</p> <p>He remains concerned about the number of houses being powered by gas.</p> <p>Discussion took place about the integration of footpaths and bridleways into the existing infrastructure.</p> <p>Following further discussion, it was resolved to base the new response on that submitted in September by the Parish Council with regards the earlier application.</p> <p>The Clerk will include the concerns raised by the parish councillors and Borough Cllr Moon.</p> <p>The Clerk would let the Planning Department know that she was awaiting comments from Borough Cllr Moon ahead of submitting a response.</p>	Clerk

Item	Description	Action
7.	<p>To receive reports from the Borough Councillors:</p> <p>The Clerk apologised having noted that this had been missed off the agenda.</p> <p>Borough Cllr Moon said that too many lighting columns were not working amongst those still under developer responsibility and he was chasing this with the developers concerned.</p> <p>He also agreed to take up with officers the issue of the missing gate/barrier at the entrance to the changing rooms off Ashmead Road.</p> <p>Borough Cllrs Charles Royden and Rider had circulated a copy their report to the Clerk and the parish councillors and the Clerk had arranged for a copy to be placed on the website.</p>	Borough Cllr Moon
8.	<p>To consider and agree action re: Gathering on the Green:</p> <p>Following discussion, it was resolved, that the event would not be held this year.</p> <p>The Clerk would arrange a zoom meeting in May at which any parish councillors who were interested in reviewing the future of the event could attend. The Clerk would then report back at the next available Parish Council meeting.</p>	Clerk
9.	<p>To note and agree any action following the application from Brickhill Community Association for funds from the Borough for a ventilation and heat recovery system for Brickhill Community Centre:</p> <p>Cllr Fitzpatrick noted that this application had been made. No quotes had yet been obtained and so it was uncertain what impact any installation might have on the future maintenance costs which the Parish Council would be expected to incur.</p>	
10.	<p>To update the Action Plan for the Parish Council:</p> <p>The latest update was accepted. The Clerk will arrange a copy to go on the website and the Parish Council will look to start at ways to implement it.</p>	Clerk All Parish Councillors

Item	Description	Action
11.	<p>To review and adopt the Freedom of Information Policy:</p> <p>It was resolved to adopt the revised policy. The Clerk would arrange for this to be placed on the website.</p>	Clerk
12.	<p>To review and adopt the Data Protection Policy:</p> <p>It was resolved to adopt the revised policy.</p> <p>The Clerk would arrange for this to be placed on the website.</p>	Clerk
13.	<p>To review and adopt the Publications Policy:</p> <p>It was resolved to adopt the revised policy.</p> <p>The Clerk would arrange for this to be placed on the website.</p>	Clerk
14.	<p>Correspondence: All circulated to parish councillors ahead of the meeting.</p> <ul style="list-style-type: none"> • E-mail re: gate at entrance to changing rooms off Ashmead Road • E-mails from two girls involved in Duke of Edinburgh Scheme looking to volunteer • TPC meeting – 20th January. • PCC Parish Cluster meeting Wednesday 13th July 2022. • Open Air Service at 3pm Waveney Green on Palm Sunday, 10 April 2022. (sent out 17th Jan). I have said this will be acceptable but a risk assessment needs to be completed. • Setting the Police budget for 2022/23 and Survey. • Slides from the Town and Parish Council meeting held on the 20th January. • Harrold Neighbourhood Development Plan – made by BBC. • Pre Order Consultation letter for the Diversion of Part of Bridleway 23 in Brickhill. This is to divert this section of the bridleway from running through residents gardens. 	

Item	Description	Action
	<ul style="list-style-type: none"> • EWR Invitation for the Parish Council to join a new Local Representatives Group for Bedfordshire. Cllr Barlow will be the representative. • Bedford Borough Local Development Scheme. • Consultation by Bedford Borough Council on obtaining extra powers to enforce against moving traffic offences. It was resolved that the Clerk should write to Bedford Borough Council to support this. 	Clerk
15.	<p><u>Review of outstanding matters:</u></p> <p>This was reviewed.</p>	
16.	<p>Date of Next Meeting:</p> <p>Thursday 3rd March 2022 at 7.30pm at St Marks Church and Community Centre, Calder Rise.</p> <p>This is dependent on any COVID restrictions in existence at that time.</p>	

Approved by

Chairman
3rd March 2022

Table 2 Reconciliations for Approval (see item above)

Payee	Reference	Amount Paid	Transaction Details
S Bottoms	BACS 115	£1,846.01	Salaries January
D Britton	BACS 116	£121.36	Salary January
HMRC	BACS 117	£809.09	PAYE January
Bedfordshire Pension Fund	BACS 118	£820.73	Pensions January
Bedford Borough Council	BACS 119	£366.42	Ground Maintenance Mowsbury Walk
Bedford Borough Council	BACS 120	£1,098.75	Grounds Maintenance Waveney Green
Associated Telecom Solutions	DD	£13.80	Telephone Charges
S Bottoms	BACS 114	£80.45	Expenses
NPower	BACS 121	£7.51	Electricity for Fountain November
NPower	BACS 122	£7.76	Electricity for Fountain December
St Marks Church Community Centre	BACS 123	£188.33	Office Hire Jan
St Marks Church Community Centre	BACS 124	£16.80	Hall Hire
St Marks Church Community Centre	BACS 125	£8.40	Hall Hire
	Total Payments	£5,385.41	