

**Minutes of the Meeting of Brickhill Parish Council held in St Marks Church and Community Centre on Thursday 6<sup>th</sup> January 2022 commencing at 7.30pm.**

**Present:**

Cllrs Fitzpatrick, Green, Grant, Blakeman, Rider, Jarman-Webb, Brazier, Rani, Charles Royden, Barlow, Corinne Royden and the Clerk (Mrs S Bottoms) were in attendance.

**Absent:** Cllrs Johns, Holloway, Ward and Lamswood and Borough Cllrs Martin-Moran-Bryant and Moon.

*Summary of the meeting: -*

*Table 1 – The Minutes*

Item	Description	Action
1.	<p><b>Apologies for Absence:</b></p> <p>Cllrs, Johns, Holloway, Ward, Lamswood and Borough Cllrs Martin-Moran-Bryant and Moon.</p>	
2.	<p><b>Declarations of interest in items on the agenda:</b></p> <p>i) To receive written requests for a dispensation: None received.</p> <p>ii) To consider any requests for a dispensation: Cllr Rider and Cllr Charles Royden declared a local interest regarding item 5iii.</p>	
3.	<p><b>To agree the minutes of the meeting held on Thursday 4<sup>th</sup> November 2021:</b></p> <p>The minutes were agreed as a true record of the meeting.</p>	
4.	<p><b>Public Open Session (15 mins):</b> None.</p>	

Item	Description	Action
5.	<p><b>Financial Matters:</b></p> <p>i) To agree the bank reconciliations and any accounts for payment:</p> <p>These are listed in the table below.</p> <p><b>It was resolved</b> to agree the bank reconciliations and the accounts for payment.</p> <p><b>It was resolved</b> to agree to the annual payment to ICO regarding data held by the Parish Council to be made by direct debit. The amount is currently £35 per annum.</p> <p>ii) To formally agree the donation to The Lions for attending the Christmas tree switch-on of £150:</p> <p><b>It was resolved</b> to agree to this.</p> <p>iii) To consider and agree the budget for 2022-23:</p> <p>Cllr Fitzpatrick reported that this draft budget had been prepared in advance and considered by the Finance Advisory Group at its meeting on the 8<sup>th</sup> December.</p> <p>The draft budget had been circulated in advance to all parish councillors.</p> <p>The budget was discussed in detail and <b>it was resolved</b> to accept it without any revisions.</p> <p>iv) To agree the precept for 2022-23:</p> <p>Cllr Fitzpatrick reported that setting the precept at £125,000 would result in a Band D council tax of £35.32 which was a reduction of 10p compared to 2021-22.</p> <p><b>It was resolved</b> to set the precept at £125,000. Cllr Fitzpatrick signed the paperwork and the Clerk agreed to forward it to Bedford Borough Council.</p>	<p>Clerk</p> <p>Clerk</p>

Item	Description	Action
6.	<p><b>Correspondence:</b></p> <p>All circulated to parish councillors ahead of the meeting.</p> <p>BBC double yellow lines and plan for Nightingale Avenue</p> <p>OPCC Cluster Session on Wednesday 11<sup>th</sup> May 2022 at 18:30 via Microsoft Teams.</p> <p>Milton Ernest and Sharnbrook Neighbourhood Development Plans Made (Adopted)</p> <p>Bedford BC Council Invites Charities and Voluntary Organisations to Bid for Funding</p> <p>Crime Stats for November</p>	
7.	<p><b>Date of Next Meeting:</b></p> <p>Thursday 3<sup>rd</sup> February 2022 at 7.30pm at St Marks Church and Community Centre, Calder Rise. This is dependent on any COVID restrictions in existence at that time.</p>	

Approved by .....

Chairman  
6<sup>th</sup> January 2022

Table 2 Reconciliations for Approval (see item above)

Payee	Reference	Amount Paid	Transaction Details
<b>Bedfordshire Pension Fund</b>	BACS 97	£ 820.73	Pensions Nov
<b>HMRC</b>	BACS 98	£ 809.09	PAYE Nov
<b>D Britton</b>	BACS 99	£ 121.36	Salary Nov
<b>S Bottoms</b>	BACS 100	£ 1,846.01	Salaries Nov
<b>Pam Anthony</b>	BACS 101	£ 60.00	Payroll Charge
<b>Associated Telecom Solutions</b>	DD	£ 14.23	Telephone Charges
<b>Bedfordshire Pension Fund</b>	BACS 97	£ 820.73	Pensions Nov
<b>Otis Ltd</b>	BACS 107	£ 620.03	Lift Servicing
<b>St Marks Church Community Centre</b>	BACS 91	£ 8.40	Hire Small Hall Nov
<b>St Marks Church Community Centre</b>	BACS 92	£ 188.33	Office Rent Nov
<b>Bedford Borough Council</b>	BACS 93	£ 1,569.20	WG Grass, litter, line mking
<b>Bedford Borough Council</b>	BACS 94	£ 366.42	MW Grass and bins
<b>NPower</b>	BACS 95	£ 50.91	Electricity for Fountain
<b>NPower</b>	BACS 96	£ 46.40	Electricity for Fountain
<b>Bedfordshire Pension Fund</b>	BACS 102	£ 820.73	Pensions December
<b>HMRC</b>	BACS 103	£ 809.09	PAYE
<b>D Britton</b>	BACS 104	£ 121.36	Salary Dec
<b>S Bottoms</b>	BACS 105	£ 1,846.01	Salaries Dec
<b>S Bottoms</b>	BACS 106	£ 186.18	Expenses
<b>Bedford Lions</b>	BACS 108	£ 150.00	Donation for Santa Visit
<b>P Chester &amp; Sons Ltd</b>	BACS 109	£ 58.80	Servicing - Community Centre
<b>Associated Telecom Solutions</b>	DD	£ 14.32	Telephone Charges

Payee	Reference	Amount Paid	Transaction Details
Wave	DD	£ 242.22	Water Charges Allotment
St Marks Church Community Centre	BACS 110	£ 8.40	Hall Hire
St Marks Church Community Centre	BACS 111	£ 188.33	Office Rent
SLCC	BACS 112	£ 240.00	Membership
Otis Ltd	BACS 113	£ 620.03	Lift Servicing BCC
	<b>Total Payments</b>	<b>£ 11,826.58</b>	