



PARISH COUNCIL

Minutes of the Meeting of Brickhill Parish Council held on Thursday 3rd October 2019 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm.

Present:

Cllrs Fitzpatrick, Holloway, Green, Bailes, Blakeman, Durham, Charles Royden, Grant, Corinne Royden, Johns, Jarman-Webb, one member of the public, Borough Cllrs Moon and Martin-Moran-Bryant and the Clerk (Mrs S Bottoms) were in attendance.

Absent:

Cllr Rider, Reeve, Ward and Retout.

1.	<u>Apologies for Absence:</u> Cllr Rider, Retout and Reeve.	
2.	<u>Declarations of interest in items on the agenda</u> i) <u>To receive written requests for a dispensation:</u> None received. ii) <u>To consider any requests for a dispensation:</u> None.	
3.	<u>To confirm the minutes of the meeting held on Thursday 5th September 2019:</u> The minutes were signed as a true record of the meeting.	
4.	<u>Public Open Session (15 mins):</u> None.	

5.

Financial Matters:

To consider and agree action on the following:

i) To approve bank reconciliations and any accounts for payment:

It was resolved to approve the following:

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
Brickhill Lower FC	BACS 77	£ 520.00	Grant
St Marks Church Community Centre	BACS 78	£ 200.53	Rent, Hall Hire etc
Bedford Borough Council	DD	£ 3,704.80	Salaries Sept
Associated Telecom Solutions	DD	£ 17.24	Telephone Charges
Paul Riches Skips	BACS 83	£ 257.00	Skip
Premier Solicitors	BACS 84	£ 200.00	Deposit for lease review
Wave	DD	£ 842.37	Water Allotments
National Allotment Society	BACS 79	£ 66.00	Allotment Subs
St Marks Church Community Centre	BACS 80	£ 212.33	Rent and hall hire
NPower	BACS 81	£ 46.46	Electricity for Fountain
Otis Ltd	BACS 82	£ 586.76	Lift Servicing
S Bottoms	BACS 85	£ 15.90	Expenses
	Total Payments	£ 6,669.39	

6.	<p><u>To receive a report from the Borough Councillors:</u></p> <p>Borough Cllrs Moon and Martin-Moran-Bryant had sent in a written report which the Clerk had circulated and a copy had been sent to be uploaded on the website.</p> <p>Cllr Charles Royden had recently sent a detailed report to the Clerk for inclusion in the latest Brickhill News which is being distributed to residents and a copy will be placed on the website.</p> <p>Cllr Moon said that the Borough Council officers had quickly dealt with the travellers on Woodland Park and taken steps to prevent a future visit.</p> <p>All the borough councillors expressed thanks to the borough council staff for their swift action regarding traveller encampments in both Woodlands Park and Brickhill.</p> <p>A significant amount of borough council equipment had been stolen during these recent visits but that a substantial amount had since been recovered.</p> <p>It was noted that following agreement at the last parish council meeting, the parish council had sent a motion to the AGM regarding powers to deal with illegal encampments which will be supported by Stewartby (unfortunately the member is unable to attend).</p>	
7.	<p><u>To receive an update and agree any further action following the recent encampment on Fosters Brow:</u></p> <p>It was noted that the borough council very quickly dug a trench around the grass area on Brickhill Drive after the last set of travellers left the site.</p> <p>It was resolved to continue with the plan agreed at an earlier parish council meeting to install a CCTV camera on Brickhill Drive.</p>	Clerk
8.	<p><u>To receive an update on Woodlands Park and agree further action:</u></p> <p>Cllr Bailes reported that adoption is progressing and is awaiting confirmation of the transfer of land title from Bedfordia. Cllr Bailes has requested Clifton Ibbett escalate the matter with Bedfordia. Great Denham and a second estate were adopted early September. He remains optimistic that adoption will be completed before the end of the year.</p> <p>Cllrs Bailes and Jarman-Webb will re-validate the quotations obtained some time ago to be funded from the monies transferred from Ravensden Parish Council.</p> <p>With regards the Graze Hill development, the developers have suggested putting in an appeal of non-determination. The planning committee of the borough council are due to hear the application on the 28th October 2019. Cllr Bailes and other Woodlands Park residents are intending to attend the meeting with Cllr Bailes putting in an application against under the right to speak. It was agreed that Cllr Bailes would speak on behalf of the Parish Council. He would notify the Clerk to the planning committee of this. He will also be contacting Ravensden Parish Council to co-ordinate a joint approach.</p> <p>Cllrs Bailes and Martin-Moran-Bryant had met with Paul Pace, Head of Environment on the 20th August to discuss the outstanding snagging list.</p>	

	<p>They received an update on the adoption process and pointed out some successes but also the poor state of the wooden sculptures/play equipment.</p> <p>Mr Pace agreed to come back with some proposals for the sculpture parks, particularly the piggy park.</p> <p>CLlr Bailes was thanked for his report.</p> <p>It was agreed that a letter should be sent to Bedford Pilgrims Housing Association in order to update it on the reasons why the funding it has already given the parish council towards play equipment has not yet been spent and to seek to establish if further funding might be available.</p> <p>CLlr Bailes to draft a letter for the Clerk to send.</p>	<p>CLlr Bailes Clerk</p>
9.	<p><u>To consider funding additional defibrillators in Brickhill and agree action:</u></p> <p>CLlr Retout has contacted the ambulance service for further information but has to date not heard back.</p> <p>The Clerk will put this item on the November agenda.</p>	<p>Clerk</p>
10.	<p><u>To receive an update on the Mowsbury Walk play area:</u></p> <p>The Clerk has accepted a quotation from Premier Solicitors of between £1,000-£1,250 to review the draft lease from the borough council and has made the deposit payment of £200. She has also met with Bjorn Hove of the borough council to look at the state of the play area and to get a copy of the latest play area inspection which identifies no problems.</p> <p>The Clerk will need to seek a quotation from the borough council to continue getting the grass cut and bins emptied. She may also have to do the same with regards the wood chip under some of the equipment.</p> <p>The borough council has received just over £25,000 from the Local Authority Parks Improvement Fund to cover work to re-paint its play equipment.</p> <p>Mowsbury Walk will be re-painted as part of this.</p>	
11.	<p><u>To consider and agree action re: planting around the Brickhill signs:</u></p> <p>Following discussion, it was agreed that the Clerk should ask Warners of Bedford to quote to plant spring bulbs in a 2m squared area under the signs on Brickhill Drive, Wentworth Drive and Rowallan Drive.</p>	<p>Clerk</p>
12.	<p><u>To consider action with regards the switch-on of the tree lights on Waveney Green 4th December:</u></p> <p>The Clerk is hopeful that CLlr Ward can confirm that the Lions will be able to visit with Santa.</p> <p>It was agreed that the event should be a carol service with a sheet of the chosen carols to be printed off for use on the night.</p> <p>The Clerk should try to firm up if the Lions will be able to attend, invite the schools to take part and to borrow some floodlights or alternatively</p>	

	<p>purchase some portable ones.</p> <p>She would also do a risk assessment and notify the insurance. Cllr Fitzpatrick would consider the possibility of roping off the area if necessary, on the evening.</p>	<p>Clerk Cllr Fitzpatrick</p>
13.	<p><u>To review the list of outstanding matters and agree any further action:</u></p> <p>this was reviewed.</p> <p>i) <u>Meeting re: school safety at St Thomas More:</u> Cllr Bailes will forward draft a letter for the Clerk to send.</p>	<p>Cllr Bailes and the Clerk</p>
14.	<p><u>Date of Next Meeting:</u></p> <p>Thursday 7th November 2019, at 7.30pm at St Mark's Church and Community Centre, Calder Rise.</p>	

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Approved by Chairman
7th November 2019