

Budget 2016-17

	A	B	C	D	E	F	G	H	I	J
1	BRICKHILL PARISH COUNCIL									
2	DRAFT BUDGET PLANNING DOCUMENT - financial year end 31/3/17									
3	Budget 2015-2016	Description	YTD 2015-16	Projected outcome 2015-2016	Difference (over / under) (projected outcome v budget)	Finance Advisory Group recommended budget 2016-17	increase/decrease compared to prev year	Adjustments (any amendments on 7th Jan can be made here)	Agreed Budget 2016-2017	Notes
4										
5		General Expenses								
6	£865	Insurance	£910	£910	£45	£915	£50		£915	May be more if the PC insure PV panels should they be purchased
7	£87	Internal audit	£85	£85	£2	£90	£3		£90	
8	£400	External Audit	£400	£400	£0	£410	£10		£410	
9	£200	Councillor training	£60	£100	£100	£200	£0		£200	Need evidence of councillor training if going for quality status
10	£100	Councillor expenses	£0	£0	£100	£100	£0		£100	If thinking about quality status - travel to training etc.
11	£235	Alpha end of year accounts for audit	£235	£235	£0	£240	£5		£240	
12	£3,720	Newsletter printing	£2,076	£2,726	£994	£3,720	£0		£3,720	May decide to increase numbers
13	£600	Newsletter distribution	£120	£300	£300	£600	£0		£600	Currently £90 per newsletter. Dependent on volunteers keeping costs down plus extra newsletter next year
14	£1,000	Website hosting & management	£473	£1,000	£0	£1,100	£100		£1,100	Waiting for Simon to confirm
15	£395	Hall hire	£347	£395	£0	£400	£5		£400	
16	£80	Petty Cash	£39	£80	£0	£80	£0		£80	
17	£3,000	Notice-boards	£2,015	£2,015	£985	£2,000	£1,000		£2,000	Possible purchase of boards near schools. Consider 'electronic' boards.
18	£300	Notice-board repair	£32	£65	£235	£300	£0		£300	
19	£40	Data Protection	£0	£0	£40	£40	£0		£40	
20	£1,000	Contingencies	£75	£100	£900	£500	£500		£500	
21	£0	Election costs - Contribution to Reserve	£0	£0	£0	£0	£0		£0	
22	£12,022	General Expenses - sub-total	£6,867	£8,411	£3,611	£10,695	£1,327		£10,695	
23		Election costs - Spent from Reserve	£0	£0						
24		General Expenses - total	£6,867	£8,411						
25										
26		General Income								
27	£115,129	Precept	£115,130	£115,129	£0	£115,129	£0	£1,056	£116,185	£1,056 added 7/1/16 to maintain Band D council tax at £33.09
28	£9,606	Council Tax Support (from Bedford BC)	£9,606	£9,606	£0	£8,430	£1,176		£8,430	Confirmed amount for 2016-17. Expect 50% in 2017-18 then none afterwards.
29	£0	From cash	£0	£0	£0		£0		£0	
30	£1,500	Interest	£1,362	£1,350	£150	£1,400	£100		£1,400	
31	£1,500	Newsletter Advertising	£525	£829	£671	£1,350	£150		£1,350	Difficult to judge if we will get more adverts with an extra newsletter

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4										
32	£0	Ravensden - Contribution to Reserve	£23,002	£23,002	£23,002	£0	£0		£0	Includes Ravensden monies
33	£400	Gathering on the Green donation from BCA	£400	£400	£0	£400	£0		£400	Confirm from Community Association?
34	£0	Borough Councillors Ward Fund	£0	£0	£0	£0	£0		£0	
35	£675	Youth Initiative income (amount charged to parents)	£306	£675	£0	£800	£125		£800	Final fig for 2015-6 will depend on take up Easter 16. Previous charge was £5/session. Fig for 2016-17 recommending increase to £7.50 as prices have increased
36	£128,810	General Income - Total	£150,331	£150,991	£22,181	£127,509	-£1,301		£128,565	
37										
38		Subscriptions								
39	£1,805	BATPC	£1,805	£1,550	£-255	£1,805	£0		£1,805	
40	£60	NSALG	£55	£55	£-5	£60	£0		£60	
41	£55	Open Spaces Soc	£0	£55	£0	£55	£0		£55	
42	£1,920	Subscriptions - Total	£1,860	£1,660	£-260	£1,920	£0		£1,920	
43										
44		Administration								
45	£310	Telephone	£138	£228	£-82	£310	£0		£310	
46	£290	Broadband	£213	£287	£-3	£295	£5		£295	
47	£2,260	Office rental	£1,695	£2,260	£0	£2,260	£0		£2,260	Assuming no increase in charges
48	£0	Computer hardware (desktop, printer, keyboard)	£0	£0	£0	£500	£500		£500	Projector
49	£195	Alpha (accounts package) Computer software	£111	£190	£-5	£195	£0		£195	
50	£300	IT maintenance/support	£0	£100	£-200	£300	£0		£300	
51	£500	Computer consumables	£142	£150	£-350	£500	£0		£500	
52	£400	Stationery	£234	£400	£0	£400	£0		£400	
53	£75	Photocopying	£70	£70	£-5	£75	£0		£75	
54	£395	Postage	£151	£286	£-109	£395	£0		£395	
55	£50	Reference Books	£0	£0	£-50	£50	£0		£50	
56	£0	Furniture	£0	£0	£0	£0	£0		£0	
57	£250	IT - Contribution To Reserve	£0	£250	£0	£250	£0		£250	move from current budget into designated reserves
58	£5,025	Administration - sub-total	£2,754	£4,221	£-804	£5,530	£505		£5,530	
59		IT - Spent from Reserve	£0	£0						
60		Administration - total	£2,754	£4,221						
61										
62		Staff Costs								
63	£32,000	Salary, NIC & Pension	£21,088	£32,000	£0	£32,500	£500		£32,500	
64	£100	Expenses	£31	£70	£-30	£100	£0		£100	
65	£200	SLCC Subs	£0	£200	£0	£205	£5		£205	

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4										
66	£250	Training	£75	£120	-£130	£250	£0		£250	Needed if applying for quality status
67	£0	Staff recruitment & HR administration	£0	£0	£0	£0	£0		£0	
68	£260	Payroll costs (Bedford BC)	£250	£250	-£10	£260	£0		£260	
69	£32,810	Staff costs - Total	£21,444	£32,640	-£170	£33,315	£505		£33,315	
70										
71		Allotment Expenses								
72	£6,100	Allotment staff costs (Salary, NIC & Pensions)	£4,134	£6,380	£280	£6,510	£410		£6,510	
73	£1,000	General Maintenance	£223	£400	-£600	£1,250	£250		£1,250	
74	£700	Plot Clearance	£1,423	£1,300	£600	£1,000	£300		£1,000	
75	£500	Grass cutting	£380	£500	£0	£510	£10		£510	
76	£1,300	Water Charges	£371	£887	-£413	£950	-£350		£950	
77	£200	Plumbing Repairs	£245	£300	£100	£300	£100		£300	
78	£700	Waste Disposal (skips)	£466	£466	-£234	£600	-£100		£600	
79	£100	Allotment Security (keys, padlocks)	£45	£100	£0	£100	£0		£100	
80	£200	Pest Control	£0	£200	£0	£210	£10		£210	
81	£300	Defensive Planting	£0	£0	-£300	£0	-£300		£0	
82	£500	Contingency	£0	£300	-£200	£500	£0		£500	
83	£100	Gardening competition	£0	£100	£0	£100	£0		£100	
84	£120	RBS Software annual fee	£111	£111	-£9	£120	£0		£120	
85	£1,200	Allotment Maintenance - Contribution to Reserve	£0	£1,200	£0	£800	-£400		£800	move from current budget into designated reserves
86	£13,020	Allotment Expenses - sub-total	£7,398	£12,244	-£776	£12,950	-£70		£12,950	
87		Allotment Maintenance - Spent from Reserve	£0	£0						
88		Allotment Expenses - total	£7,398	£12,244						
89										
90		Allotment Income								
91	£5,507	Allotment rent	£5,200	£5,172	-£335	£5,412	-£95		£5,412	125 full plots and 14 half plots
92										
93	-£7,513	Net Allotment costs	-£2,198	-£7,072	£441	-£5,412	£2,101		-£5,412	(N.B. Don't adjust these figures, they are calculated automatically)
94										
95		Community Initiatives								
96	£2,900	Community Plan/Neighbourhood Plan support	£0	£0	-£2,900	£2,900	£0	£0	£2,900	Last year of the Community Plan.
97	£500	Community Safety Forum	£0	£0	-£500	£500	£0		£500	
98	£1,500	Easter & Summer Play schemes	£84	£1,500	£0	£2,000	£500	£5,000	£7,000	New activities and price increase. £5,000 added 7/1/16 - for possible 'pump priming' of child care

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4										
99	£5,000	Youth Initiative	£0	£0	-£5,000	£100	-£4,900		£100	To cover follow-up work arising from Will Sparrow's reports
100	£2,000	Community Grant Scheme (S137)	£0	£450	-£1,550	£2,000	£0	£1,000	£3,000	S137 amount for 14-15 is £7.20 per elector. £1,000 added on 7/1/16, with intention of promoting grants scheme more
101	£3,170	Transport Initiative	£0	£100	-£3,070	£3,170	£0		£3,170	Salt (presume we are billed by Borough for this?). Budget in 2014/15 was increased to cover initiatives such as bus RTI electronic displays
102	£0	Brickhill Parish Signs	£0	£0	£0	£0	£0	£2,000	£2,000	New item, added 7/1/16.
103	£4,600	Gathering on the Green (community event)	£4,355	£4,355	-£245	£4,600	£0		£4,600	
104	£1,050	Senior Citizens Christmas Meal	£0	£1,050	£0	£1,050	£0		£1,050	Maybe move to Easter/Summer
105	£20,720	Community Initiatives - sub-total	£4,439	£7,455	-£13,265	£16,320	-£4,400		£24,320	
106		Woodlands Park - Spent from Reserve	£0	£0						
107		Youth Initiative - Spent from Reserve	£0	£0						
108		Community Initiatives - total	£4,439	£7,455						
109										
110		Waveney Green								
111	£1,600	Staff costs	£1,092	£1,600	£0	£1,630	£30		£1,630	
112	£1,800	Grass Cutting	£1,246	£1,667	-£133	£2,025	£225		£2,025	
113	£2,000	Litter disposal	£1,095	£1,567	-£433	£1,650	-£350		£1,650	(Collection of dog waste is not currently charged for by BBC)
114	£1,200	Tree maintenance	£100	£600	-£600	£1,000	-£200		£1,000	
115	£200	Play equipment inspections	£104	£104	-£96	£110	-£90		£110	
116	£1,500	Play equipment repairs	£810	£1,500	£0	£1,575	£75		£1,575	
117	£500	Shrub beds /Hedge trimming	£0	£500	£0	£525	£25		£525	
118	£1,000	Football pitch marking	£0	£1,000	£0	£1,050	£50		£1,050	
119	£500	Environmental initiative	£0	£0	-£500	£500	£0		£500	
120	£5,000	Footpath Repairs	£0	£5,000	£0	£5,000	£0		£5,000	
121	£0	Dog Fouling Signs and Posts	£0	£0	£0	£0	£0		£0	Remove the line??
122	£500	Memorial Garden	£0	£500	£0	£525	£25		£525	
123	£500	Contingency	£0	£0	-£500	£500	£0		£500	
124	£3,500	Waveney Green - Contribution to Reserve	£0	£3,500	£0	£3,500	£0	£3,000	£6,500	move from current budget into designated reserves. £3,000 added on 7/1/16 to increase contribution to Waveney Green reserves
125	£19,800	Waveney Green - sub-total	£4,447	£17,538	-£2,262	£19,590	-£210		£22,590	
126		Waveney Green - Spent from Reserve	£0	£0						
127		Waveney Green - total	£4,447	£17,538						

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4										
128										
129		Brickhill Community Centre								
130	£10,000	Planned major spending	£2,974	£8,000	-£2,000	£10,000	£0		£10,000	Will change if PV panels installed
131	£7,000	Standard running costs (inspections etc)	£2,798	£7,000	£0	£7,000	£0		£7,000	
132	£2,000	Contingency	£1,869	£1,869	-£131	£2,000	£0		£2,000	
133	£10,000	Brickhill Community Centre - Contribution to Reserve	£0	£10,000	£0	£0	-£10,000		£0	move from current budget into designated reserves
134	£29,000	Brickhill Community Centre - sub-total	£7,641	£26,869	-£2,131	£19,000	-£10,000		£19,000	
135		Brickhill Community Centre - Spent from Reserve	£0	£0						
136		Brickhill Community Centre - total	£7,641	£26,869						
137										
138	£134,317	Total Expenditure	£56,850	£111,038	-£23,279	£119,320	-£14,997		£130,320	
139										
140	£134,317	Total Receipts	£155,531	£156,163	£21,846	£132,921	-£1,396		£133,977	
141										
142	£0	Net Expenditure	£98,681	£45,125	£45,125	£13,601			£3,657	This £3,657 will, in effect, be added to unspecified reserves