



I hereby invite you to attend The Annual Meeting of **BRICKHILL PARISH COUNCIL** on **Thursday 3rd May 2018** commencing at 7.30pm at St Mark's Community Centre to consider the following items of business. Sue Bottoms, Clerk to the Council. 26th April 2018

AGENDA

1.	Election of Chairman and the signing of a Declaration of Acceptance of Office
2.	Election of Vice-Chairman
3.	Apologies for Absence:
4.	<u>Declarations of interest in items on the agenda</u> <ol style="list-style-type: none"> i) To receive written requests for a dispensation ii) To consider any requests for a dispensation
5.	To confirm the minutes of the meeting held on Thursday 5 th April 2018
6.	Public Open Session (15 mins)
7.	<u>To review and approve the committee structure of Brickhill Parish Council and to elect members to the following existing committees/working groups:-</u> <ol style="list-style-type: none"> i) Planning Committee (5 members) ii) Finance and Personnel Advisory Group (3 members) iii) Allotments and Open Spaces Committee (4 members)
8.	To nominate one person to vote at the General Meetings of Brickhill Community Association
9.	<u>To receive an update from Woodlands Park:</u> <ol style="list-style-type: none"> i) <u>CCTV</u>: to agree action following visit to CCTV control room and discussions with Borough staff and ACE Securities. ii) <u>Adoption and other issues</u>: to note the report by Cllr Bailes
10.	To receive a report from the Borough Councillors
11.	To consider asking for permission to install planting schemes around the 'Welcome to Brickhill Parish' signs and agree action.
12.	To receive an update on the General Data Protection Regulation and agree action
13.	<u>Financial Matters:</u> <ol style="list-style-type: none"> i) To approve bank reconciliations and any accounts for payment ii) To review and adopt the existing Financial Regulations without change iii) To agree action re: NALC recommended 2% salary increase 1st April 18-1st April 19
14.	To receive a report on the recent Brickhill Community Association/Brickhill Parish Council liaison meeting and agree any further action.

15.	To review the Noticeboard Policy and agree any action
16.	To agree the format for the “Battles Over” commemoration and agree action
17.	To receive an update on the Easter Activities and consider any further action and to consider the planned Summer activity sessions and any action to follow
18.	To receive a report on the Annual Parish Meeting to be held on the 10 th May 2018
19.	To note the government consultation on powers to deal with unauthorised caravan sites and agree any action
20.	To review outstanding matters and agree any further action
21.	<u>Staffing Matters:</u> Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press and public are excluded from this item of the agenda.
22.	<u>Date of the Next Meeting:</u> Thursday 7th June 2018, at 7.30pm at St Mark’s Church and Community Centre, Calder Rise.