



I hereby give notice of a meeting of the BRICKHILL PARISH COUNCIL on **Thursday 2<sup>nd</sup> February 2017** commencing at 7.30pm at St Mark's Community Centre to consider the following items of business

*S. Bottoms*

Sue Bottoms, Clerk to the Council  
27<sup>th</sup> January 2017

## AGENDA

1.	Apologies for Absence:
2.	<u>Declarations of interest in items on the agenda</u> i) To receive written requests for a dispensation ii) To consider any requests for a dispensation
3.	To confirm the minutes of the meeting held on Thursday 5 <sup>th</sup> January 2017.
4.	Public Open Session (15 mins).
5.	To receive an update on Woodlands Park and agree further action.
6.	<u>Financial Matters:</u> i) To approve bank reconciliations and any accounts for payment. ii) To agree to the purchase of further parish signage. iii) To agree the appointment of Gill Wiggs as internal auditor for the accounts 2016-17. iv) To consider opening additional bank accounts and agree any action. v) To note that the Annual Return from 17-18 until 21-22 will be done by Mazars LLP instead of BDO.
7.	To note the advice received from NALC regarding the complaint received regarding the Brickhill Community Centre and agree any further action.
8.	To agree to organise a litter pick during National Spring Cleaning Week on Saturday 11 <sup>th</sup> March.
9.	To receive a report from the Borough Councillors.
10.	To note that the Spring Tea is to be held on Friday 28 <sup>th</sup> April and agree any further action
11.	To receive an update on the planned meeting regarding traffic issues around St Thomas More School and agree any further action.
12.	To review the list of outstanding matters and agree any further action.
13.	<u>Staffing Matters:</u> To receive a report on the appraisal of the Assistant Clerk Alison Southern and agree action. Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press and public are excluded from this item of the agenda.
14.	<u>Date of the Next Meeting:</u> Thursday 2 <sup>nd</sup> March 2017 at 7.30pm, St Mark's Church, Calder Rise.