



Minutes of the Meeting of Brickhill Parish Council held on Thursday 6th February 2020 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm.

Present: Cllrs Fitzpatrick, Holloway, Green, Blakeman, Retout, Charles Royden, Rider, Corinne Royden, Grant, Johns, Reeve, Jarman-Webb and the Clerk (Mrs S Bottoms) were in attendance.

Absent: Cllrs Ward and Durham.

1.	<u>Apologies for Absence:</u> Cllr Durham.	
2.	<u>Declarations of interest in items on the agenda</u> i) <u>To receive written requests for a dispensation:</u> None received. ii) <u>To consider any requests for a dispensation:</u> None.	
3.	<u>To confirm the minutes of the meeting held on Thursday 9th January 2020:</u> The minutes were signed as a true record of the meeting.	
4.	<u>Public Open Session (15 mins):</u> None.	
5.	<u>To consider any applications for co-option onto the parish council:</u> As no nomination papers had been handed into the borough council, it was resolved , to advertise the co-option with a closing date in advance of the next parish council meeting. Any applicants would be considered at that parish council meeting.	Clerk

6. **Financial Matters:** To consider and agree action on the following:

i) To approve bank reconciliations and any accounts for payment: **It was resolved** to approve the following:

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
Bedford Daycare Hospice	BACS 121	£ 500.00	Grant
Premier Solicitors	BACS 122	£ 1,299.00	Lease for Mowsbury Play Area
Bedford Borough Council	DD	£ 3,475.61	Salaries January
SLCC	BACS 123	£ 281.00	SLCC Membership
Viking	BACS 124	£ 454.05	Stationery
St Marks Church Community Centre	BACS 125	£ 196.33	Office Hire and Room Hire
NPower	BACS 126	£ 71.85	Electricity for Fountain
Bedford Borough Council	BACS 127	£ 1,087.87	Litter Collection and Grass
UK Asbestos	BACS 128	£ 912.00	Asbestos removal BCC
St Marks Church Community Centre	BACS 129	£ 213.53	Office Rent and Hall Hire
	Total Payments	£ 8,491.24	

ii) To consider a grant application from Keech Hospice:

Clerk

	<p>It was resolved that the Clerk should inform Keech Hospice that the grant funding budget for the current financial year had been exhausted. It was further resolved to re-visit the grant criteria, the sums previously granted and the organisations helped through the process in recent years. The Clerk would put this on the March agenda.</p>	
7.	<p><u>To receive a report from the Borough Councillors:</u></p> <p>Borough Cllrs Charles Royden and Rider had circulated a report which the Clerk would arrange to be posted on the website.</p> <p>Borough Cllr Royden reported on the good news which had recently been announced that the new rail link between Oxford and Cambridge would pass through Bedford station bringing regeneration opportunities to Bedford.</p> <p>The proposed line will be passing relatively close to Woodlands Park and the parish council would welcome any opportunities to enter into dialogue with the necessary organisations involved with the new line.</p> <p>The Clerk reported that she had received correspondence from Borough Cllr Martin-Moran-Bryant to report that she is liaising with East West Rail about having an event to include Woodlands Park residents.</p>	Clerk
8.	<p><u>To receive an update on Woodlands Park and agree further action:</u></p> <p>Borough Cllr Martin-Moran-Bryant reported that in terms of the adoption the borough council are still waiting for Bedfordia to issue certificates and they in turn are waiting for Taylor Woodrow and Persimmon to provide some plans to do this. Chasing emails have been sent by borough officers, the latest early this week and it is understood that the plans have now been provided by Taylor Woodrow and Persimmon (17/01/2020) so the borough council await the outcome of this recent action.</p> <p>In terms of water run-off from the Country Park flooding Egremont Mews, Taylor Wimpey have responded to say that the excessive recent rain has not helped. They have received no reports to their recollection previously about this flooding matter at this particular location, however they will visit the site over the next 2-3 weeks to assess if any works are required.</p> <p>The Clerk had contacted Andrew Prigmore at the borough council regarding the possibility of installing some safety measures, possibly double yellow lines in Ashmead Road opposite the junction with Bramley Way. He had responded at the end of January to say that the borough council resources are fully committed for the remainder of this financial year. He will therefore consider this in the new financial year and</p>	

	would hope to consult on these proposed restrictions in the summer months.	
9.	<p><u>To receive a verbal update on the proposed NDP for Brickhill:</u></p> <p>Cllr Fitzpatrick reported that to date there have been two meetings (13th January and the 5th February) of what is becoming the Brickhill Neighbourhood Development Plan Group. At the meeting last evening, an Outline Plan and an initial Engagement Strategy had been agreed, with the aim of completing the Brickhill NDP by Summer 2022. Steps would be taken to identify names of individuals/organisations who can provide professional support for the Brickhill plan.</p> <p>The Group would be looking for demonstration of successful delivery of NDPs and the capacity to support Brickhill's plan in the proposed timescale. The names would be circulated amongst members of the Group, with the intention of making a selection by the end of February.</p> <p>An article was also being put into Brickhill News to start the process of community engagement. Cllr Fitzpatrick encouraged fellow parish councillors to consider joining the Group. Currently only Cllr Green and Cllr Fitzpatrick were involved.</p>	
10.	<p><u>To consider funding additional defibrillators in Brickhill and agree action:</u></p> <p>Following discussion, it was resolved that the Clerk would make contact with the PCC of St Andrews to establish the process it engaged in to obtain its defibrillator, the costs involved and any coordination needed with related bodies e.g. the East of England Ambulance Service.</p>	Clerk
11.	<p><u>To consider a response to the Proposed Compulsory Purchase Action –21 Upton Court, Severn Way, Bedford, MK41 7DD:</u></p> <p>Following discussion, it was resolved to support the proposed action by the borough council in this case. The Clerk would contact the officer involved.</p>	Clerk

12.	<p><u>To note and agree any action re: the consultation by Bedford Borough Council on the electoral review and the meeting to be held on the 13th February:</u></p> <p>Cllr Fitzpatrick agreed to attend the meeting.</p>	Cllr Fitzpatrick
13.	<p><u>To review the Financial Regulations:</u> It was resolved to adopt this policy. The Clerk would arrange to put it on the website.</p>	Clerk
14.	<p><u>To agree and adopt a revised Disciplinary Policy:</u></p> <p>It was resolved to adopt this policy. The Clerk would arrange to put it on the website.</p>	Clerk
15.	<p><u>To agree and adopt a revised Grievance Policy:</u></p> <p>It was resolved to adopt this policy. The Clerk would arrange to put it on the website.</p>	Clerk
16.	<p><u>To review the list of outstanding matters and agree any further action:</u></p> <p>These were reviewed.</p>	
17.	<p><u>Date of Next Meeting:</u></p> <p>Thursday 5th March 2020, at 7.30pm at St Mark's Church and Community Centre, Calder Rise.</p>	

.....Approved by Chairman

