

Minutes of the Meeting of Brickhill Parish Council held on Thursday 9th January 2020 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm.

Present: Cllrs Fitzpatrick, Holloway, Green, Blakeman, Durham, Charles Royden, Rider, Corinne Royden, Grant, Johns, Reeve, Jarman-Webb, three members of the public, the Clerk (Mrs S Bottoms) and Borough Cllr Martin-Moran-Bryant were in attendance.

Absent: Cllrs Ward, Retout and Borough Cllr Moon.

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| 1. | Apologies for Absence: Borough Cllr Moon. | |
| 2. | Declarations of interest in items on the agenda i) <u>To receive written requests for a dispensation:</u> None received. ii) <u>To consider any requests for a dispensation:</u> None. | |
| 3. | To confirm the minutes of the meeting held on Thursday 7th November 2019: The minutes were signed as a true record of the meeting. | |
| 4. | Public Open Session (15 mins): <u>Informing the council and the public about 5G:</u> Three members of the public attended to provide additional information to the parish council on the matter. | |
| 5. | To consider and decide action re: the future of Easter and Summer Activities: Following discussion under 7vi below, it was resolved not to hold any activities in 2020. | |
| 6. | To consider any further action with regards the rollout of 5G: Following discussion, it was resolved not to take any further action as it was the view of the parish council that this is not a matter which the parish council has any control over. The members of the public were thanked for raising the public profile of this issue. | |

7. **Financial Matters:** To consider and agree action on the following:
- i) To approve bank reconciliations and any accounts for payment: **It was resolved** to approve the following:

| <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Transaction Detail</u> |
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| Grummitt Electrical | BACS 99 | £380.81 | BCC Electrical inspection |
| White Hart Press | BACS 100 | £840.00 | Newsletter Printing |
| A Ward | BACS 102 | £30.00 | Newsletter Distribution |
| S Bottoms | BACS 103 | £59.57 | Floodlights and refreshments |
| Bedford Borough Council | DD | £3,499.90 | Salaries (Nov) |
| A Ward | BACS 104 | £30.00 | Newsletter Deliveries Nov |
| NPower | BACS 105 | £15.94 | Electricity for Fountain |
| Bedford Borough Council | BACS 106 | £120.00 | Occup Health Assessment |
| Associated Telecom Solutions | DD | £20.36 | Telephone Charges Nov |
| Blanchere Illumination UK Ltd | BACS 107 | £489.60 | Christmas Lights |
| Affordable Occasions | BACS 108 | £50.00 | Deposit Spring Tea 2020 |
| St Marks Church Community Centre | BACS 109 | £228.33 | Office Rent and Hall Hire |
| S Bottoms | BACS 110 | £12.10 | Expenses re: light event |
| Bedford Lions Club | BACS 111 | £100.00 | Donation re: Christmas Lights |

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| S Bottoms | BACS 112 | £90.00 | Refund for Colouring Comp |
| St Marks Church Community Centre | BACS 113 | £4.20 | Photocopying |
| Brickhill Scouts | BACS 114 | £40.00 | Use of Scout Hut |
| Bedford Borough Council | DD | £3,475.61 | Salaries December |
| ACE Security | BACS 115 | £10,061.85 | CCTV Cameras |
| Shaun Reilly | BACS 116 | £90.00 | Loading of skip on allotment |
| Associated Telecom Solutions | DD | £15.47 | Telephone Charges Dec |
| Wave | DD | £632.03 | Water Charges |
| NPower | BACS 117 | £69.17 | Electricity for Fountain |
| ICO | BACS 118 | £40.00 | Data Register |
| Christy Plumbing and Heating | BACS 119 | £7,112.20 | Heating System |
| Otis Ltd | BACS 120 | £586.76 | Lift Service |
| | | £28,093.90 | |

ii) To note a donation to Bedford Lions of £100 for attending our Christmas Lights Event:

It was resolved to make this donation.

iii) To consider a grant application from the Bedford Day Care Hospice:

It was resolved to make a grant of £500 and to thank the organisation for the good work they do.

Clerk

Clerk

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| | <p>iv) <u>To note the cost of tree works adjacent to Brickhill Primary:</u> Brickhill Primary School is replacing its fence which runs along the edge of Waveney Green. The parish council needs to undertake tree works on the Waveney Green side to enable the fence to be replaced. In addition, work needs to be done to trees behind Francis Groves Close as well as a tidying up of the trees near Falcon Avenue. The quotes received ranged from £1750 to £3,300. It was resolved to accept the lower quotation.</p> <p>v) <u>To agree appointment of Mr John Caves as internal auditor for the 2019-20 accounts:</u> It was resolved to agree to the appointment.</p> <p>vi) <u>To agree the budget for 2020-21:</u> The draft budget prepared by the Finance Advisory Group was circulated and considered in detail by the full parish council. Following a number of adjustments, it was resolved to agree the budget for 2020-21.</p> <p>vii) <u>To agree the precept request for 2020-21:</u> Based on the budget agreed for 2020-21, it was resolved to request a precept of £122,500.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 8. | <p><u>To consider and agree action re: parking restrictions in Dove Road:</u> Cllr Charles Royden reported that the borough council were looking into options regarding further parking restrictions near the school.</p> | |
| 9. | <p><u>To receive a report from the Borough Councillors:</u> Borough Cllrs Charles Royden and Rider had circulated a copy of their report which the Clerk agreed to put on the website. Borough Cllr Martin-Moran-Bryant said that the important news on the Local Plan is that the council officers now consider that the Borough has a 5 year land supply. The Local Plan now has to be passed by Executive and Full Council. The extent to which a five year supply can be maintained though does depend on delivery of the allocated and committed sites.</p> | Clerk |
| 10. | <p><u>To receive an update on Woodlands Park and agree further action:</u> Cllr Jarman Webb reported that the gate to the changing rooms in Ashmead Road were once again being locked and un-locked. Action needs to be taken to put in parking restrictions opposite Bramley Way to improve safety. The Clerk will write to the highways department at the borough council.</p> | Clerk |
| 11. | <p><u>To consider funding additional defibrillators in Brickhill and agree action:</u> As Cllr Retout was absent, it was resolved to move this item to the February agenda.</p> | Clerk |

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| 12. | <p><u>To consider a response to the Proposed Diversion of Part of Public Bridleway BRi/23A and Footpath BRi/19B. Environs of Thurne Way, Hamble Road, Test Close and Westrope Way, Brickhill:</u></p> <p>Following discussion, it was resolved that the parish council would support this. The Clerk would respond to the correspondence.</p> | Clerk |
| 13. | <p><u>To receive an update on the Christmas Tree switch-on held on Wednesday 4th December:</u></p> <p>The Clerk reported that Bedford Lions attended with Santa and the choir of Scott Primary sang a song. All the feedback to date has been positive and Brickhill Primary will take part as well next year.</p> <p>The Clerk will try to organise the Bedford Lions to attend in 2020.</p> | Clerk |
| 14. | <p><u>To note that the Spring Tea for the over 65 years will be held on Friday 27th March 2020:</u></p> <p>The Clerk will publicise nearer the date.</p> | Clerk |
| 15. | <p><u>To review the list of outstanding matters and agree any further action:</u></p> <p>These were reviewed.</p> | |
| 16. | <p><u>Date of Next Meeting:</u></p> <p>Thursday 6th February 2020, at 7.30pm at St Mark's Church and Community Centre, Calder Rise.</p> | |

.....Approved by Chairman
6th February 2020