



**Minutes of the Meeting of Brickhill Parish Council held on Thursday 3<sup>rd</sup> March 2016 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm**

**Present:** Cllrs Fitzpatrick, Reeve, Blakeman, Johns, Manser, Bowler, Bailes, Charlie Royden, Corinne Royden, Ward, Holloway, Retout, Borough Councillor Moon, Clerk (Sue Bottoms) and 2 members of the public were in attendance.

**Absent:** Cllrs Chrusciak and Rider.

1.	<b>Apologies for Absence:</b> Cllrs Chrusciak and Rider sent their apologies. <b>It was resolved</b> to accept these.	
2.	<b>Declarations of interest in items on the agenda</b> i) <u>To receive written requests for a dispensation:</u> none received. ii) <u>To consider any requests for a dispensation:</u> none received.	
3.	<b>Minutes of the Previous Meeting:</b> <b>It was resolved</b> to approve the minutes of 4 <sup>th</sup> February 2016 as a true record of the meeting.	
4.	<b>To consider co-option to fill the vacancy on the parish council and agree action:</b> The parish council had received an application from Mr Nick Carter. Following discussion <b>it was resolved</b> to co-opt him onto the parish council. He signed the declaration of acceptance of office and joined his fellow parish councillors at the table.	
5.	<b>Public Open Session (15 mins):</b> <u>Street Lighting on Woodlands Park:</u> There was concern about the number of street lights not working on Woodlands Park especially at the far end of Crispin Drive. This section remains under the control of Persimmon. Cllr Moon suggested that Cllr Royden check the specification regarding these lights and that Persimmon be contacted to repair them.	<b>Cllr Royden</b>
6.	<b>To receive an update on Woodlands Park and agree further action:</b> Cllr Bailes said that the confusion caused by referring to the wrong locations with regards the formalisation of the gates into the Country Park had been dealt with. There had been some concern about the potential design of the gates. He said that the original remit had been for pedestrian access but it was important that the style chosen allowed	

	<p>disabled and pram access but not motorcycles, quadbikes or vehicles. Cllr Fitzpatrick referred to a style used at the Marston Vale Country Park.</p> <p>With regards the CCTV, he still had been unable to get the Borough Council to explain the difference in cost charged to Willington (£500) as opposed to the potential £1500 to be charged to Brickhill for the same number of cameras and same service.</p> <p><b>It was agreed</b> to invite the CCTV officers to a parish council meeting to explain the different in costs.</p> <p>Attempts were still being made to arrange a meeting with Persimmon to get agreement to proceed with projects identified by the parish council on currently unadopted land. The issue of the state of the path referred to in 9. below could also be raised.</p> <p>A resident had asked about the installation of some litter signs encouraging people to dispose of litter correctly. Clerk to investigate and locations be suggested. Cllr Bailes was thanked for his report.</p>	<p><b>Cllr Bailes Clerk</b></p>
7.	<p><b><u>To consider the intention to undertake a NDP and agree action:</u></b> Cllr Fitzpatrick reported that the application for designation of the parish of Brickhill for the NDP had been submitted and the public consultation would end on the 29<sup>th</sup> March. A meeting had been held at St Mark's on the 2<sup>nd</sup> March to start to gauge community interest but unfortunately only one resident had attended. A potential working group would need approximately ten persons of which perhaps two would be parish councillors.</p> <p>Following discussion, <b>it was resolved</b> that further attempts would be made to engage the community at the Parish Meeting and through liaison with parish groups then the matter would be brought back to a future meeting of the council to decide what further action to pursue.</p>	
8.	<p><b><u>To consider Brickhill boundary signage and agree action:</u></b> Cllr Fitzpatrick had identified six potential locations and the Clerk had circulated various designs and prices. Given the fairly narrow pavements at some of these locations, it might be necessary to attach them to existing street furniture.</p> <p>The Clerk had contacted Andy Prigmore at BBC who had told her that the Borough Council could issue the parish council with a licence to enable the installation of the signs on the highway. With regards the location on existing street furniture, a decision would be made on the basis of the design of the sign and location.</p> <p><b>It was resolved</b> that Cllr Manser would photograph each location and circulate the images so that progress could be made at the next meeting.</p>	<p><b>Cllr Manser</b></p>
9.	<p><b><u>To consider action regarding the muddy section of the path between Carron Road and Grenadier Close:</u></b></p> <p>Following discussion, <b>it was resolved</b> that the parish council would like to see a formalise path in this section. On that basis, Cllr Royden agreed to pursue this with the Borough Council with the possibility of some ward funding from Cllr Moon and Cllr Royden towards the project.</p>	<p><b>Cllr Royden</b></p>

10.	<p><b>Financial Matters:</b></p> <p>i) <u>To approve bank reconciliations and any accounts for payment:</u> <b>It was resolved</b> to approve the bank reconciliations and the accounts for payment listed below:</p> <table border="1" data-bbox="190 367 1881 1029"> <thead> <tr> <th><u>Payee Name</u></th> <th><u>Reference</u></th> <th><u>Amount Paid</u></th> <th><u>Transaction Detail</u></th> </tr> </thead> <tbody> <tr> <td>iThink Telecom</td> <td>DD</td> <td>£ 17.39</td> <td>Telephone Charges</td> </tr> <tr> <td>Addison Ousebank</td> <td>BACS 87</td> <td>£ 3,814.25</td> <td>Replacement Centre Window</td> </tr> <tr> <td>Bedford Borough Council</td> <td>BACS 88</td> <td>£ 343.42</td> <td>Waveney Green</td> </tr> <tr> <td>Bedford Borough Council</td> <td>DD</td> <td>£ 3,305.15</td> <td>Salaries February</td> </tr> <tr> <td>White Hart Press</td> <td>BACS 89</td> <td>£ 638.00</td> <td>Printing of Newsletters</td> </tr> <tr> <td>Sport Support</td> <td>BACS 90</td> <td>£ 283.20</td> <td>Easter Activities</td> </tr> <tr> <td></td> <td><b>Total Payments</b></td> <td><b>£ 8,401.41</b></td> <td></td> </tr> </tbody> </table> <p>ii) <u>To consider a request from the Community Safety Forum for 2 speed activated warning signs on Brickhill Drive and agree action:</u> Cllr Royden said that the cost of these could be as much as £4000 per sign. He agreed to get some firmer prices and proposed locations. There would be the possibility of meeting any shortfall between what the parish council had in its budget for these signs and the actual cost from ward funds. It was resolved to put this on the April agenda.</p>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>	iThink Telecom	DD	£ 17.39	Telephone Charges	Addison Ousebank	BACS 87	£ 3,814.25	Replacement Centre Window	Bedford Borough Council	BACS 88	£ 343.42	Waveney Green	Bedford Borough Council	DD	£ 3,305.15	Salaries February	White Hart Press	BACS 89	£ 638.00	Printing of Newsletters	Sport Support	BACS 90	£ 283.20	Easter Activities		<b>Total Payments</b>	<b>£ 8,401.41</b>		Cllr Royden
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11.	<p><b><u>To receive an update on progress PV panels at Brickhill Community Centre and agree further action:</u></b> Following discussion, <b>it was resolved</b> to accept the quotation from Aniron Renewables to install PV panels on the curved roof of the Brickhill Community Centre at a cost of £16,988.40 excluding VAT. The Clerk would now continue to liaise with the company, Bedford Borough Council and the Centre Manager, Sue Stewart to progress this as quickly as possible.</p>	Clerk																																

12.	<p><b><u>To receive a report from the Borough Councillors:</u></b> Cllr Moon said that he had received confirmation that double yellow lines would be installed shortly at certain junctions on Woodlands Park. He had asked the borough to improve the road markings at the junction of Tyne Crescent and Ashmead Road. Cllr Moon was thanked for his report.</p> <p>Cllr Royden referred to the massive cuts that the Borough Council are facing in the next financial year. Attempts were being made to keep on top of road works in the parish with Starling Way happening and other roads later in the programme. The RTI had been installed at the bus stop opposite the Catholic Church on Waveney Avenue and another would shortly be installed adjacent to Ellis Road. People were encouraged to report anyone breaking the no verge parking. Cllr Blakeman said about cars parking on the double yellow lines in Dove Road. Cllr Royden said it was difficult now to enforce double yellow lines as the use of the CCTV van was now very restricted. Cllr Royden was thanked for his report.</p>	
13.	<p><b><u>To review the list of outstanding matters and agree any further action:</u></b> This was reviewed.</p> <p>i) <u>Upgrading of Rooksmead Pond:</u> Cllr Ward agreed to mention this project to The Lions.</p> <p>ii) <u>Injunction: Waveney Green:</u> The Clerk and Cllr Royden would try to get an update on this.</p>	<p><b>Cllrs Ward</b> <b>Royden</b> <b>Clerk</b></p>
15.	<p><b><u>Date of Next Meeting:</u></b></p> <p><b>Thursday 7<sup>th</sup> April 2016 at 7:30pm</b> at St Mark’s Church and Community Centre, Calder Rise, MK41 7UY.</p>	

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Approved by Chairman

7<sup>th</sup> April 2016