



**Minutes of the Meeting of Brickhill Parish Council held on Thursday 2<sup>nd</sup> June 2016 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm**

**Present:** Cllrs, Fitzpatrick, Blakeman, Manser, Bailes, Rider, Carter, Holloway, Retout, Clerk (Sue Bottoms), Borough Councillor Corps were in attendance.

**Absent:** Cllrs Reeve, Johns, Chrusciak, Charles Royden, Corinne Royden, Bowler and Ward.

1.	<p><b><u>Apologies for Absence:</u></b> Cllrs Reeve, Johns, Chrusciak, Charles Royden, Corinne Royden and Bowler sent their apologies.</p> <p><b>It was resolved</b> to accept these.</p>	
2.	<p><b><u>Declarations of interest in items on the agenda</u></b></p> <p>i) <u>To receive written requests for a dispensation:</u> none received.</p> <p>ii) <u>To consider any requests for a dispensation:</u> none received.</p>	
3.	<p><b><u>Minutes of the Previous Meeting:</u></b></p> <p><b>It was resolved</b> to approve the minutes of 12<sup>th</sup> May 2016 as a true record of the meeting.</p>	
4.	<p><b><u>Public Open Session (15 mins):</u></b></p> <p>None.</p>	
5.	<p><b><u>To receive an update on Woodlands Park and agree further action:</u></b></p> <ul style="list-style-type: none"> <li>• <u>CCTV:</u></li> </ul> <p>Cllr Bailes reported that he was still awaiting details from Steve Woollard as to the inflation, at a rate equivalent to CPI that would be part of the contract. He was concerned that with the relative long running of the contract, it would be reassuring to know what this figure is and therefore the long-term impact on the finances of the parish council.</p> <p>He was also trying to establish if the parish council would need to pay the annual maintenance cost proposed by ACE Security or whether this would come under the contract with the Borough Council.</p>	

	<ul style="list-style-type: none"> <li>• <u>Adoption/Parish Council Projects:</u>  <p>_Cllr Bailes confirmed that he, the Clerk, Cllr Fitzpatrick, Paul Pace and Simon Fisher from Bedford Borough Council were meeting with Persimmon to establish the status and future timescale for the adoption of the outstanding areas of Woodlands Park.</p> <p>Cllr Bailes said that the parish council would be attempting to get permission from Persimmon to move forward with the planned projects on Woodlands Park ahead of adoption. He would mention the issue of safety gates on the two main exits from the Owl Park onto Ashmead Road.</p> </li> </ul>	
6.	<p><b><u>To decide if a public consultation is needed for a possible future project to install a green gym on Waveney Green and agree any further action:</u></b></p> <p>As Cllrs Bowler and Chrusciak were absent, <b>it was resolved</b> to delay this until the July meeting.</p>	
7.	<p><b><u>To consider and agree action regarding the land between Waveney Green and Francis Groves Close:</u></b></p> <p>Following discussion, <b>it was resolved</b> that the Clerk write to Bedford Borough Council to establish if they would be willing to allow the parish council to lease the parts of Waveney Green currently still under their control and to establish any charges.</p> <p>Discussion took place regarding the trees on this section. Cllr Fitzpatrick said it would give the parish council the opportunity to plan for the future maintenance of all the trees on Waveney Green.</p>	Clerk
8.	<p><b><u>To consider and agree action regarding the funding of a heating survey of the Brickhill Community Centre:</u></b></p> <p>Cllr Fitzpatrick proposed that the parish council consider spending money on a heating survey of Brickhill Community Centre in order to assess the state of the current boiler and associated infrastructure and then to consider the alternative options for heating.</p> <p>Following discussion, <b>it was resolved</b> that the Clerk would look at any recommendations by Chesters who undertake the annual maintenance of the system and she would forward a copy to Cllr Fitzpatrick.</p>	Clerk

9.

**Financial Matters:**

i) To approve bank reconciliations and any accounts for payment:

**It was resolved** to accept the bank reconciliations and the payments listed below;-

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
Solutions 4 Playgrounds	BACS 12	£ 180.00	Play area inspection
Viking	BACS 13	£ 341.94	Stationery
Sport Support	BACS 14	£ 360.00	Summer Activities
Red N Security	BACS 15	£ 220.00	Alarm Inspections
White Hart Press	BACS 16	£ 638.00	Newsletters
Jo Barrow	BACS 17	£ 60.00	Newsletter Distribution
iThink Telecom	DD	£ 17.68	Telephone charges
G Wiggs	BACS 19	£ 135.00	Internal audit
D J Landscapes	BACS 20	£ 162.00	Reinstatement of bollards BCC
Shaun Reilly	BACS 21	£ 332.50	Allotments Work
	<b>Total Payments</b>	<b>£ 2,447.12</b>	

ii) To note completion of the internal audit: It was noted that the internal audit had been completed and no problems found.

iii) To note and implement the NALC/SLCC National Salary Award 2016-18: It was noted that this involved a 1% increase backdated 1<sup>st</sup> April 2016. The Clerk would inform payroll at Bedford Borough Council and Cllr Fitzpatrick would confirm.

Clerk

Cllr Fitzpatrick

10.	<p><b><u>To decide a policy regarding what literature goes on the noticeboards and website:</u></b></p> <p>Following discussion, the revised document was accepted. The Clerk would arrange for it to be posted on the website once headings etc had been attached. At this stage the document only applies to the noticeboards.</p>	Clerk
11.	<p><b><u>To agree future dates for litter picks in the parish:</u></b></p> <p><b>It was resolved</b> that these should be on Saturday 22<sup>nd</sup> October, meeting at Hawk Drive and Saturday 19<sup>th</sup> November, meeting at Bramley Way/Ashmead Road 10am-12 noon. The Clerk will notify the Borough Council now and put up posters on the noticeboards and website and publicise via the newsletter and social media nearer the time.</p>	Clerk
12.	<p><b><u>To consider the issue of having names and addresses on the planning archive on the website and agree action:</u></b></p> <p>Following discussion <b>it was resolved</b> that from now onwards any contributions to the planning archive would not contain names. The parish council would remove any names from the old archive should they receive a request to do so.</p>	
13.	<p><b><u>To receive a report from the Borough Councillors:</u></b></p> <p>Cllr Rider reported that following the opening of the Great Ouse Way, the ward councillors have asked Bedford Borough Council for monitoring data to be sent to them to see how it has affected travel behaviour. There have been reports of increased traffic on Manton Lane.</p> <p>A tender is in the process of being drawn up for works to Rooksmead Pond.</p> <p>Dog fouling is still an issue and CCTV is still located in the worst affected area. Ward funds have been used to purchase dog poop dispensers in problem areas and these were filled this week.</p> <p>Traffic speed around the parish has reduced but there are still individuals who speed. If anyone is interested in joining speedwatch telephone the Community Road Safety Team on 01234 228336.</p> <p>The grass around the parish is long due to the weather and is in the process of being cut. Cllr Rider was thanked for her report.</p>	
14.	<p><b><u>To review the list of outstanding matters and agree any further action:</u></b> This was reviewed.</p>	
15.	<p><b><u>Date of Next Meeting:</u></b> Thursday 7<sup>th</sup> July 2016 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY.</p>	

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 Approved by Chairman  
 4<sup>th</sup> July 2016