



Minutes of a meeting of Brickhill Parish Council held on Thursday 7 February 2013 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Waterhouse, Blakeman, Ovenell, Crofts, Rider, Josephs, Wilkins, Charles Royden, Corinne Royden, Reeve and Darbon the Clerk were in attendance.

Absent: Cllrs Chambers

1	<p>Apologies for absence Apologies for absence had been received from Cllr Chambers (convalescing) It was resolved: to accept the apologies for absence.</p>	
2	<p>Declarations of interest in items on the agenda i) To receive written requests for a dispensation Requests were received from Cllr Waterhouse (re allotments and community centre) and Rider (St. Marks Church) ii) To consider any requests for a dispensation It was resolved to grant these requests.</p>	
3	<p>Minutes of Previous Meeting It was resolved: to approve the minutes of 7th January 2013 as a true record of the meeting.</p>	Clerk
4	<p>Public Open Session One member of the public was present The resident addressed the council to express support over the forthcoming community governance review. He also encouraged Bedford Borough Council to seek assistance from the newly formed woodlands park residents association.</p>	
5	<p>Community Governance Review re Brickhill and Ravensden- update from Bedford Borough Council Cllr Fitzpatrick motioned that this item be moved to follow straight after the public open session- all agreed. Bedford Borough Council have now agreed the terms of reference for the review (copy in minute file). 2 representatives from the Borough Council attended the meeting in order to answer any questions that the councillors and residents in attendance may have. Review will be proceeding this month, this will be a formal process to seek engagement in the Brickhill, Ravensden and Woodlands Park areas. Views will be sought from residents, findings will be submitted to Bedford Borough Council and results will be implemented from 1st April 2015. A full page article will be included in the forthcoming parish newsletter along with a prepaid reply card for residents to use.</p>	Cllr Fitzpatrick

	<p>It was resolved: Councillors present at the meeting voiced their support for this review and for Woodlands park to become part of Brickhill officially- dependent upon the outcome of the findings. It was agreed also that Cllr Fitzpatrick compose an article in the parish newsletter to draw resident's attention to the review, asking for their comments.</p>	
6	<p><u>To note correspondence from the following and agree any further actions:</u></p> <p>1) Email from Bedford Borough Council re Wild Flower Meadow proposal for Waveney Green A copy of all correspondence received from the Borough Council was circulated to all prior to the meeting. Bedford Borough Council, is working with its BESS partners (biodiversity & ecosystem service sustainability) towards creating a number of urban perennial meadow schemes which will be monitored for both environmental responses and public reaction. It is a 4 year programme. The Borough Council have identified a number of potential sites in the area and are seeking Brickhill Parish Councils support in creating a meadow area on the Waveney Green site- plans for the proposal were circulated to all at the meeting. Cllr Charles Royden suggested seeking views from residents and include an article in the forthcoming parish newsletter. It was resolved: all present agreed in principle to the proposal however would like to seek changes to the design as would prefer to see a more natural shape. An article will be included in the parish council's newsletter to seek residents views also. A copy of the proposals will be kept in the minute file.</p> <p>2) Email from Pride in Bedford re organising a litter pick event The Clerk sought approval to organise another litter pick event later in the year, there are several potential dates available. Location to be confirmed but Cllr Fitzpatrick suggested the Browney Path area. It was resolved: all agreed to hold the litter pick on 15th June 2013. Details will be published on notice boards and in the parish newsletter nearer the time.</p> <p>3) Email from Bedfordshire Police re PCSO structure Details were circulated to all about the changes to the PCSO structure. There are now teams of PCSO's allocated to specific areas. Brickhill Parish will now be grouped with Harpur, Putnoe, Goldington and Newnham wards. PCSO's will not be routinely attending Community Safety Forum meetings and parish council meetings due to demands on their time. Crime statistics will continued to be provided if required. Cllr Waterhouse raised concerns about the PCSO's limiting their links particularly with CSF. It was resolved: the Clerk to write to the Police and Crime Commissioner and Chief constable of Bedfordshire Police to stress that PCSO's should be continuing to engage with the CSF and residents. These measures seem reactive rather than proactive.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
7	<p><u>To receive an update re Youth Innovation Zone activities</u> An update was circulated to all prior to the meeting. Cllr Crofts confirmed that funds will need to be spent by 21st March 2013. The core</p>	

	<p>youth group has met several times and particular successes were the recent pizza evening held before Christmas (15 youths attended) and the following working group at which 12 youths attended. Ideas for activities which have now been booked include indoor climbing at Kempston Outdoor Centre and Canoe adventure sessions during February. Archery sessions booked to take place in early March and a Battlefield live activity taking place at Marston Moretaine. Another possible activity is to take a group of up to 20 youths to the Snozone at Milton Keynes. CRB checked volunteers are needed to help supervise these sessions and that is something the group is struggling to find.</p> <p>It was resolved: thanks were expressed to the Clerk and Cllrs Reeve, Crofts and Darbon for their support in this initiative.</p>																					
8	<p><u>To receive an update re new play area and agree any recommendations</u></p> <p>The play equipment is due to be delivered and installed mid to late February which will take approx 7-9 days to complete. The Clerk sought approval from the council to hold a small opening ceremony in early March but this would be dependent upon help from Councillors.</p> <p>It was resolved: The council agreed to hold an event on Monday 11th March, 3-4.30pm. All agreed to allocate (out of unspecified reserves) a budget of £100. Cllrs Wilkins and Darbon offered to assist with the event.</p>	Clerk, Assistant Clerk Cllrs Wilkins & Darbon																				
9	<p><u>Staffing matters</u></p> <p><u>To receive an update re recruitment progress</u></p> <p>Recruitment advert was placed in the Bugle but due to the lack of responses an advert was also placed on the SLCC website/forum, Direct.gov and in the Beds on Sunday paper. To date we have received 20 expressions of interest and 5 completed applications. The deadline for applications is Monday 11th February and the personnel working group will be short listing candidates for interview.</p> <p>It was resolved: agreed by all present that the personnel working group will short list candidates and undertake interviews. All present agreed to delegate power to the working group to make decision over recruitment, however this will still need to be verified at the next PC meeting as it is not a committee.</p>	All																				
10	<p><u>Financial Matters</u></p> <p>1) To approve accounts for payment as follows:</p> <table border="1"> <thead> <tr> <th>Ch No</th> <th>Payee</th> <th>Details</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>602</td> <td>Park Woodfine Heald Mellows LLP</td> <td>professional fees for Brickhill Community Centre to date</td> <td>900.00</td> </tr> <tr> <td>603</td> <td>Office Supply Ltd</td> <td>Stationary order</td> <td>147.18</td> </tr> <tr> <td>604</td> <td>Sport Support Services Ltd</td> <td>GOG event activity costs</td> <td>150.00</td> </tr> <tr> <td>605</td> <td>SLCC Enterprise Ltd</td> <td>Recruitment ad</td> <td>108.00</td> </tr> </tbody> </table>	Ch No	Payee	Details	£	602	Park Woodfine Heald Mellows LLP	professional fees for Brickhill Community Centre to date	900.00	603	Office Supply Ltd	Stationary order	147.18	604	Sport Support Services Ltd	GOG event activity costs	150.00	605	SLCC Enterprise Ltd	Recruitment ad	108.00	
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606	Milton Ernest Garden Centre	Supply of 500 Berberis plants for allotment site	480.00
607	Mrs Gumble	deposit of ride hire for GOG event	100.00
608	Mrs Atkinson	replacement cheque for previous NL delivery (replaces chq no 580)	24.00
609	LSN Media Ltd	Recruitment ad in the Beds on Sunday paper (first part)	417.14
610	F Johnstone	Expenses	26.08
611	A Reeve	refreshments purchased for YIZ meeting	18.48
612	Brickhill Community Centre	quarterly contribution for office hire (please note slight increase)	565.00
613	Helen Lisle-Wood	Key deposit refund	6.00
614	Mark Rutherford School	Hall hire for YIZ archery sessions in March 2013	147.40
615	Brickhill Scout Group	Hall hire for Allotment planting session February 3rd 2013	10.00
616	St Marks Church	hall hire for PC meeting	14.00
617	Local World Ltd	recruitment ad	174.04
618	Sport Support Services Ltd	Battlefield Live session (Youth innovation Zone funding)	152.50
		Total	3439.82

It was resolved: to approve accounts for payment.

1) To receive an update on the savings account and agree any recommendations

We currently have £10,000 in the building society pullmans account. This figure could be increased substantially therefore making better use of the higher interest rate on this account compared to that we currently receive using the deposit account via the co-op account. Cllr Waterhouse proposed that the majority of the designated reserves is transferred to the Pullmans account, a total of £51,000- this proposal was seconded by Cllr Rider.

It was resolved: all agreed to transfer a total of £51,000 to the Pullmans account, Clerk to make arrangements.

Date of Next Meeting: Thursday 7 March 2013, 7:30pm at St Mark's Church Community, Calder Rise, MK41 7UY

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 Approved by Chairman
 7 March 2013