

PARISH COUNCIL

Minutes of the Meeting of Brickhill Parish Council held on Thursday 6th November 2014 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Waterhouse, Blakeman, Wilkins, Crofts, Corinne Royden, Ward and the Clerk, Sue Bottoms were in attendance.

Absent: Cllrs Mulvenney, Rider, Chrusciak, Reeve and Charles Royden.

1.	Apologies for Absence: Cllrs Mulvenney, Rider, Reeve, Chrusciak and Charles Royden sent their apologies. It was resolved to accept these.	
2.	Declarations of interest in items on the agenda i) <u>To receive written requests for a dispensation:</u> none received. ii) <u>To consider any requests for a dispensation:</u> none received.	
3.	Minutes of Previous Meeting: It was resolved: to approve the minutes of 2 nd October 2014 as a true record of the meeting.	
4.	Public Open Session (10 mins): None.	
5.	In the light of guidance received from NALC, to decide whether or not to withdraw the loan offer to Brickhill BEE and if so, to agree on any further action: Cllr Waterhouse assumed the chair for this item. It was resolved by a majority of 6:1 that in the light of the advice received from the legal department of NALC, to withdraw the earlier offer of a loan to the BEE Group for the purchase of PV solar panels which would have been sited on the roof of the Brickhill Community Centre. The Clerk would write to the BEE Group informing them formally of this. Cllr Fitzpatrick returned to the chair and it was resolved that he would obtain quotes for the PV solar panels, estimates of the likely FIT income which could be generated and the likely savings in energy costs to Brickhill Community Centre with the intention of an agenda item appearing in January to consider and agree action regarding the Parish Council directly purchasing and installing the panels. The Clerk would write to Louise Ashmore at BATPC to establish whether this was a legitimate financial expenditure as whilst any FIT monies would come to the Parish Council, the benefit of the free electricity would go to the Management Committee of Brickhill Community Centre which is independent of the Parish Council.	Cllr Fitzpatrick The Clerk
6.	To receive an update regarding the Woodlands Park Working Group: Cllr Fitzpatrick reported that the Group had met on the 6th November. It consisted of Cllrs Fitzpatrick, Chrusciak and Mulvenney and 6 residents/frequent users of the area. The meeting had begun the process of reviewing the list of suggestions and consider who might fund them. Some were the responsibility of the Borough Council and the Clerk would be contacting them directly. The next meeting was to take place early December.	

7.	<u>To receive an update from Will Sparrow regarding youth project in the Parish:</u> The Parish Council were disappointed not to receive an update given the fact that Will Sparrow had promised that one would be received. It was resolved that the Clerk contact Mr Sparrow and register the fact.	The Clerk								
8.	<u>To receive an update/agree action regarding publication of a statement regarding the discretionary aspects of the LGPS rules and regulations:</u> This item was deferred to the January agenda.									
9.	<u>To receive an update regarding planned litter pick and bulb planting on 15th November:</u> The event will be advertised on the boards, website, facebook etc. Crocuses and narcissi had been purchased. It was resolved to concentrate planting on Waveney Green. The Clerk to seek permission from the Borough.	The Clerk								
10.	<u>To receive an update regarding the Pensioner’s Christmas Party:</u> The Clerk reported that she has made contact with Maydenbury House, Sir William Harpur, St Mark’s, All Nations, Good Neighbours, Anjulita Court and St Phillip and St James. She has asked all contacts to give her names by the 12 th November. This will of course change as people become ill or worse and therefore are unable to come. The Clerk has also asked all contacts if they can help with lifts for their people.	The Clerk								
11.	<u>To receive an update on the latest version of the proposed Local Council Award Scheme:</u> The Clerk reported that this will be launched in December/January. There are to be three levels; foundation, quality and quality gold. It was resolved to consider the options in detail once the final version had been received.									
12.	<u>To consider and agree action regarding revised Standing Orders:</u> The Clerk explained that these had been revised to take into account recent changes. On 6 August 2014, the 1960 Public Bodies (Admission to Meetings) Act was amended by the Openness of Local Government Bodies Regulations 2014 (“the 2014 Regulations”). The changes relate to recording of meetings. It was resolved to accept the revised Standing Orders.									
13.	<u>To consider and agree meeting dates for 2015:</u> It was resolved to agree the following dates: 8 th January, 5 th February, 5 th March, 2 nd April, 22 nd April (APM) 14 th May (Annual Meeting of the Parish Council), 4 th June, 2 nd July, 6 th August (Planning Committee only), 3 rd September, 1 st October, 5 th November, 3 rd December (Planning Committee only). Planning Committee meeting to start at 6.30pm, Parish Council meetings to start at 7.30pm.									
14.	<u>To receive a verbal report from Borough Councillors:</u> None was received.									
15.	<p><u>Financial Matters:</u></p> <p>i) <u>To approve bank reconciliations and any accounts for payment:</u></p> <table border="1" data-bbox="181 1345 1789 1447"> <thead> <tr> <th data-bbox="181 1345 575 1396"><u>Payee Name</u></th> <th data-bbox="575 1345 810 1396"><u>Cheque Ref</u></th> <th data-bbox="810 1345 1001 1396"><u>Amount Paid</u></th> <th data-bbox="1001 1345 1789 1396"><u>Transaction Detail</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="181 1396 575 1447">St Mark's</td> <td data-bbox="575 1396 810 1447">944</td> <td data-bbox="810 1396 1001 1447">£14</td> <td data-bbox="1001 1396 1789 1447">Room Hire Sept</td> </tr> </tbody> </table>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>	St Mark's	944	£14	Room Hire Sept	
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St Mark's	944	£14	Room Hire Sept							

	Mr J Hawkins	945	£62	Allotment Refund	
	Mr D Holland	946	£62	Allotment Refund	
	EAB	948	£108	Domain Renewal	
	Anglian Water	947	£784	Water Charges	
	British Telecom	DD	£86	Broadband Charges	
	iThink Telecom	DD	£21	Telephone Charges	
	Bedford Borough Council	DD	£3,011	Salaries	
	Mr Flack	950	£56	Refund	
	Bedford Borough Council	949	£343	Litter bins/grass cutting WG	
	Brickhill Community Centre	951	£565	Quarterly rent Oct-Dec 14	
	Ivan Williamson	952	£50	Pest Control at Allotments	
	Chris Horne	953	£180	Grass Cutting at Allotments	
	Metrosigns	954	£90	Replacement perspex for N/B	
	S Bottoms	955	£66	Expenses	
	St Mark's Church	956	£25	Hall Hire	
	Colemans	957	<u>£37</u>	Stationery	
		Total Payments	5,559.09		
	It was resolved to agree these payments.				
	ii) <u>To agree a date for the Finance and Personnel Advisory Group to hold the budget meeting and consider review of Financial Regulations: Tuesday 2nd December at 7pm in the Brickhill Community Centre.</u>				
16.	Date of Next Meeting: Thursday 8 th January 2014 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY				

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 Approved by Chairman
 8th January 2014