



**Minutes of the Meeting of Brickhill Parish Council held on Thursday 6<sup>th</sup> July 2017 at St Mark’s Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm**

**Present:** Cllrs Fitzpatrick, Blakeman, Johns, Rider, Bowler, Bailes, Charles Royden, Reeve, Cross, Seymour, Holloway, the Clerk (Sue Bottoms) and one member of the public were in attendance.

**Absent:** Cllrs Corinne Royden, Retout, Koch, Ward, Borough Councillors Corp and Moon.

1.	<b>Apologies for Absence:</b> Cllrs Corinne Royden, Koch, Borough Councillors Corp and Moon.	
2.	<p><b>Declarations of interest in items on the agenda</b></p> <p>i) <u>To receive written requests for a dispensation:</u> none received.</p> <p>ii) <u>To consider any requests for a dispensation:</u> none.</p>	
3.	<p><b>To confirm the minutes of the meeting held on Thursday 1<sup>st</sup> June 2017:</b></p> <p>The minutes were signed as a true record of the meeting.</p>	
4.	<p><b>Public Open Session (15 mins):</b></p> <p><u>St Thomas More School:</u></p> <p>A resident attended and expressed concern at the potential impact on Brickhill of the proposed extension of the school. He understood that this would potentially increase pupil numbers by 140 with an additional 5 members of staff. Cllr Blakeman said that the planning application would be considered by the Planning Committee at its August meeting. The new Travel Plan was now available from the school. He was disappointed that only three residents attended the last residents meeting with the school. Cllr Blakeman had attended, made himself known to those present and offered the school any assistance that the parish council could give.</p> <p>The Clerk reported that she had been informed by the Assistant Clerk, Mrs Southern that at a recent new parents meeting she had attended, Bernadette Grimley had spoke to parents on the issue of safe travelling to the school, had discouraged parents from parking in Kennet Rise and had spoken about the supervision given to pupils vacating the site</p> <p><u>Green Gym – Waveney Green:</u></p> <p>The same resident praised the parish council on the installation of the new equipment and said that it demonstrated the good that the parish council could do.</p>	

5.	<p><b><u>To receive an update on Woodlands Park and agree further action:</u></b></p> <p><u>CCTV Cameras:</u></p> <p>Cllr Bailes said that there had now been satisfactory adjustments to the upgraded camera at the owl park and as a result he proposed and <b>it was resolved</b> that the remaining three Woodlands CCTV cameras be upgraded to the same standard at a cost of £2000 excluding VAT. There had been some requests of CCTV control to identify and retain footage from the cameras that may be called upon as evidence following a number of incidents on Woodlands. There are strict procedures for releasing information. Cllr Bailes is working with the CCTV Manager at the Borough Council to document procedures to enable appropriate access to material covered by the Data Protection Act 1998. He will summarize this on the website and via the facebook page as well as the newsletter.</p> <p><u>Green Gym Project Progress:</u></p> <p>Cllr Bailes reported that the proposals had been submitted to Philip Carr, Estates Surveyor at the Borough Council. This has been acknowledged and at this stage no further information was required. Cllr Bailes would keep in close contact to provide any support required to progress the plan.</p> <p><u>Other Matters:</u></p> <p>Cllr Bailes continues to try to arrange a meeting with Paul Pace of the Borough Council. Paul Pace advises that he has received another final draft of the adoption paperwork from Persimmon and he is hopeful that adoption will be complete in 3-4 weeks. This morning Paul Pace contacted Persimmon regarding the damaged equipment (see below) and the need for the grass to be cut on the North Brickhill Country Park. Cllr Bailes has successfully made contact with Brian Penn, the Adoptions Manager at Persimmon Homes (Northampton). Together they have discussed moving forward capital projects which are stalled through lack of adoption progress and Cllr Bailes has forwarded him details of the proposed plans.</p> <p><u>Damaged Play Equipment at the Pizza Park:</u> This will be actioned by Mr Penn.</p> <p><u>Emergency Access at Westrope Way:</u> Cllr Bailes is to speak to Andy Prigmore to establish who has access to this gate and the feasibility of ensuring emergency access at this entrance and will report back at the next parish council meeting.</p> <p>Cllr Bailes was thanked for his detailed report.</p>	Clerk Cllr Bailes
6.	<p><b><u>To receive an update on the recent meeting regarding St Thomas More and agree action:</u></b></p> <p>Cllr Peter Blakeman reported that he had attended the third residents meeting with the Deputy Head, Bernadette Grimley held on Tuesday 20<sup>th</sup> June 2017.</p> <p>Only three residents from Kennet Rise were present.</p> <p>The Deputy Head briefly presented the progress that had been made to encourage staff and pupils to the school to use sustainable methods of transport and the addressing of residents concerns. The Deputy Head reiterated the actions taken to address previous concerns. With regards parking, parents are regularly sent a letter about school gate parking and are now advised to park and wait in Ashmead Road. A parking pledge is to be introduced at the beginning of the new school year and at a recent meeting parents of all new students in years 7 to 9 had been briefed on the topic. Cycling Policy/Code of Contact, the school has drafted a Cycling Policy and also a Cycling Code of Conduct which will be signed by</p>	

	<p>both the student and parent/guardian.</p> <p>The main discussion of the residents present was the recent instances of anti-social behaviour which had been dealt with promptly by the school. The Deputy Head reiterated the usefulness of the high visibility jackets supplied by Brickhill Parish Council. Cllr Blakeman said that at the joint on site meeting earlier in the year with the police, the traffic wardens, the school and the parish councillors, he had hoped that the police might have been able to give advice but that had not occurred.</p> <p>There had now been a change in local policing with a new PC allocated who may have other ideas. Cllr Blakeman noted that both Brickhill Lower School in Dove Road and Scott Lower School in Hawk Drive have ongoing issues of irresponsible car parking by parents.</p>	
7.	<p><b><u>To receive a report from the Borough Councillors:</u></b></p> <p>Cllr Royden said that parents continue to be a danger to themselves and their children by inconsiderate and dangerous parking at schools within Brickhill. The installation of bollards has been arranged in Hawk Drive to stop parents driving over pavements. In Moriston Road we are asking for no verge parking to deter parents who again drive over the verges. We ensure that Council Enforcement Officers visit Dove Road as residents are again concerned about dangerous parking.</p> <p>Highfield Residential Home in Avon Drive has been taken over by the Borough Council and millions of pounds are being spent on refurbishing accommodation for the elderly.</p> <p>We continue to work for 20mph speed limits and hope to soon be able to progress a scheme which will cover Brickhill Lower School and surrounding roads to Brickhill Drive, Linnet Way and Kimbolton Road.</p> <p>In Woodlands Park the Borough Council is working hard to try and ensure that Persimmon bring the public areas and country park up to acceptable standard. It is hoped that this can be adopted soon as the standard delivered by Persimmon is not acceptable especially with poor management of footpaths through the country park. The tarmac footpath which has broken up close to Browney Path and Aire Walk will be replaced with an aggregate surface. Mayor Dave Hodgson's Executive took action to remove Freemans Common on Cleat Hill from council plans for housing development following our request.</p> <p>In their written report, Cllrs Moon and Corp also mentioned the Local Plan. The consultation ended on the 9<sup>th</sup> June and the Borough Council's Planning Department is now assessing around 1800 responses received. The public consultation regarding East West Rail is underway and will end on the 11<sup>th</sup> August. For more information, visit <a href="http://www.networkrail.co.uk/east-west-rail">http://www.networkrail.co.uk/east-west-rail</a>.</p> <p>There was also mention in their report of the current position of the Bedfordshire Clinical Commissioning Group which is the body responsible for organising health services in Bedfordshire. It is now no longer under "special measures" after losing control of its finances. It has now put in place a new Executive and NHS England is content that its position has improved to allow it full autonomy again. Ward funding is now available for 2017-18 which allows Cllrs Moon and Corp to make a financial contribution to local schemes benefitting the community. Please contact them for more information.</p> <p>The full written reports by Cllrs Royden and Rider and Moon and Corp will be placed on the website.</p>	Clerk

8.

**Financial Matters:**i) To approve bank reconciliations and any accounts for payment:

Clerk

Payee Name	Reference	Amount Paid	Transaction Detail
Open Spaces Society	BACS 23	£ 45.00	Subscription
Chris Horne Gardens Ltd	BACS 24	£ 720.00	Wildflower Meadow
Bedford Borough Council	DD	£ 3,554.04	Salaries June
Shaun Reilly	BACS 25	£ 170.00	Plot Clearance
Otis Ltd	BACS 26	£ 551.48	Lift Service at BCC
Odin Events	BACS 27	£ 1,000.00	GOTG Cave System
Highline Adventure	BACS 28	£ 621.00	Highline Adventure
Doreen Lambert Catering	BACS 29	£ 793.00	Spring Tea
Paul Riches Skips	BACS 31	£ 309.00	Skip Hire
Associated Telecom Solutions	DD	£ 16.19	Telephone Charges
White Hart Press	BACS 30	£ 638.00	Newsletters
Solutions 4 Playgrounds	BACS 32	£ 9,456.00	Green Gym
Solutions 4 Playgrounds	BACS 34	£ 180.00	Play area Inspection
Sport Support	BACS 33	£ 1,690.66	Easter Activities
Viking	BACS 35	£ 186.95	Office Supplies
Milhouse Marquees	BACS 36	£ 1,425.25	Marquee Hire GOTG
Matthew Garrett	BACS 37	£ 300.00	Magician - GOTG
British Telecom	BACS 39	£ 84.00	Telephone Charges
Sundorne Bouncy Castles	BACS 38	£ 340.00	Bouncy Castle
Face Painting Magic	BACS 40	£ 150.00	Face Painting GOTG
St Marks Church Community Centre	1192	£ 210.83	Office hire and hall hire
<b>Total Payments</b>		<b>£ 22,441.40</b>	

	<p>ii) <u>To review and agree the annual insurance:</u> The Clerk had reviewed this and the parish council remains adequately covered. She has added the new green gym equipment and the new signage. She will add the upgraded CCTV cameras once installed.</p>	
9.	<p><b><u>To respond re: Highway Capital Structural maintenance Programme 2018-22:</u></b></p> <p><b>It was resolved</b> that the Clerk would propose Humber Avenue road and pathway at the dead end T section of road adjacent to the bungalows.</p>	Clerk
10.	<p><b><u>To receive any update on the Brickhill &amp; Clapham Community Governance Review:</u></b></p> <p>The outcome will be formally agreed at a meeting at Bedford Borough Council on the 12<sup>th</sup> July. The 4 properties in Maple Place will be formally moved out of Brickhill Parish in April 2019.</p>	
11.	<p><b><u>To discuss and consider action re: parish councillor training:</u></b></p> <p><b>It was resolved</b> that the Clerk would contact Louise Ashmore about the cost of training to be held in Brickhill.</p>	Clerk
12.	<p><b><u>To consider the proposal by Bedford Borough Council to propose compulsory purchase action re: 23 Swift Close and to agree a response:</u></b></p> <p>Following discussion, <b>it was resolved</b> by a majority of 6:3 to write in support of the proposal by the Borough Council. The Clerk would suggest that Barry Garner, Housing Strategy Officer might attend the next Community Safety Forum. She would inform him once a date had been agreed.</p>	Clerk
13.	<p><b><u>To consider and agree a date and location for a litterpick in October:</u></b></p> <p><b>It was resolved</b> that this should be held on Saturday 21<sup>st</sup> October 2017 10-12 noon. Location to be Ashmead Road behind the Carron Road area. This would be advertised in the next edition of Brickhill News.</p>	Clerk
14.	<p><b><u>To note and agree attendance at the BATPC AGM on the 19<sup>th</sup> October:</u></b></p> <p>Cllrs Fitzpatrick and Cross agreed to attend. The Clerk agreed to inform Louise Ashmore.</p> <p><b>It was resolved</b> to put this item back on the September agenda in order to consider any motions to raise.</p>	Clerk
15.	<p><b><u>To remind parish councillors that Gathering on the Green is taking place on the 8<sup>th</sup> July:</u></b></p> <p>The Clerk reported that all was organised and encouraged parish councillors to attend to help set up, clear away and generally make an appearance.</p>	
16.	<p><b><u>To review the list of outstanding matters and agree any further action:</u></b></p> <p>The list was reviewed with no further action.</p>	

17.	<b><u>Date of Next Meeting:</u></b> Thursday 7 <sup>th</sup> September 2017 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY.	
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.....Approved by Chairman  
7<sup>th</sup> September 2017