



Minutes of the meeting of Brickhill Parish Council held on Thursday 5th Sept 2013 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Waterhouse, Blakeman, Wilkins, Crofts, Reeve, Charles Royden, Corinne Royden and the Clerk, Sue Bottoms, were in attendance.

Absent: Cllrs Chambers, Josephs and Rider.

1.	Apologies for Absence: Apologies for absence had been received from Cllrs Chambers and Rider. It was resolved: to accept the apologies for absence.	
	Cllr Pat Ovenell: it was with much sadness that the Parish Council noted the death of Pat. Cllr Fitzpatrick said that she had been a committed member since the formation of the Parish Council, always cheerful and willing to help. The Parish Council stood for a minute silence to remember her.	
2.	Declarations of interest in items on the agenda i) To receive written requests for a dispensation. None received. ii) To consider any requests for a dispensation. None received.	
3.	Minutes of Previous Meeting It was resolved: to approve the minutes of 4 th July 2013 as a true record of the meeting.	
4.	Public Open Session (10 mins): No members of the public were present.	
5.	To receive an update from Cllr Fitzpatrick on the Community Governance Review: Cllr Fitzpatrick reported that he had been knocking on doors in Brickhill encouraging residents to register support. He intended to do the same in Woodlands Park. He intended to meet with Keith Simmons at the Borough to establish progress and hand in completed cards. It was resolved: to accept the report and Cllr Fitzpatrick was thanked for his efforts.	
6.	To receive the report from Scott, White and Hookins and agree action: It was resolved: to accept that attempts had been made by SWH to obtain three quotes. Once they have come back with a cost for the indemnity cover and provided it was no more than 20% of the value of the quote, the Clerk would accept the quote from JBSR for £4,790 excluding VAT.	Cllr Fitzpatrick
7.	To receive the report from Robinson and Hall and agree action: It was resolved: following discussion that certain items on the list proposed by Robinson and Hall were actually the responsibility of Brickhill Community Centre Management Committee. These would be removed from the list. The Clerk would establish the fee that would be charged by Robinson and Hall and ask them to proceed with obtaining quotes for the work and progressing action.	The Clerk

8.	Lone Worker Policy: It was resolved: to accept the latest version of the policy with some minor alterations.	The Clerk												
9.	To receive an update re. the Youth Innovation Zone and agree any further actions: Cllr Reeve reported that she had got business cards produced and the youth members had distributed them. They had also got two new members. They intend to apply for further funding in October. It was resolved: to accept the report and Cllrs Reeve and Crofts were thanked for their work.	Cllr Reeve The Clerk												
10.	To receive a report from Borough Councillors: Cllr Charles Royden reported that there was 90% support for no-verge parking. Signage was not popular. The 1 st September saw the start of the new bus service all on line. Cllr Blakeman was thanked for producing a leaflet showing times. It was resolved: to accept the report and Cllr Royden was thanked for his work.													
11.	To receive a written report by Alison Southern, Assistant Clerk, on the Gathering on the Green: The event went very well and several members of the public have contacted us to thank the council for putting on the event again. Tara at Londis provided some squash and the council purchased bottles of water (£33). The ladies at the W.I. did a great job providing the soft drinks to everyone. Spend against budget was £3795 out of a budget of £4,000. It was resolved: following discussion that the event should be held on Saturday 19 th July 2014. It was hoped that holding it before most schools break up for the Summer holidays would allow more residents to attend. The banner would be put up the week before and the date of the event would be recorded on it. All volunteers and helpers would be written to and thanked for their support.	Assistant Clerk and Clerk												
12.	To agree action re: pensioners Christmas Meal: It was resolved: that the Clerk book the Community Centre and an outside caterer to provide a hot Christmas lunch.	The Clerk												
13.	To note correspondence from the following and agree further actions:- i) <u>Vacancy on the Parish Council:</u> Two applications had been received. It was resolved: following discussion and a vote that Sheila Mulvenney be co-opted onto the Parish Council. Cllr Fitzpatrick would contact both applicants. ii) <u>Request for action regarding grass verge in front of 1 Curlew Crescent:</u> It was resolved: to request Highways to install a wooden post. Cllr Charles Royden suggested that the PC might consider contributing half the cost. iii) <u>Proposed development Mallard Hill/Brickhill Drive garages:-</u> Cllr Crofts reported plans to have a meeting on Thursday 10 th October 2013 between 3pm and 7pm. The purpose of this Consultation is for local residents to have the opportunity to view the proposed plans for the site and to have the opportunity to comment prior to the submission of a full planning application. iv) <u>Litter on Waveney Green:-</u> It was resolved: to mention this in the newsletter, to inform the resident of our plans and to consider signage if the problem deteriorated.	Cllr Fitzpatrick The Clerk The Clerk												
14.	Financial matters: i) <u>To approve any accounts for payment:</u> <table border="1" data-bbox="183 1241 1451 1388"> <thead> <tr> <th><u>Payee Name</u></th> <th></th> <th><u>Detail</u></th> <th><u>Amount</u> (£)</th> </tr> </thead> <tbody> <tr> <td>Bedford Borough Council</td> <td>DD</td> <td>Salaries</td> <td>2,447.10</td> </tr> <tr> <td>Broker Network Ltd</td> <td>710</td> <td>Annual Insurance</td> <td>716.41</td> </tr> </tbody> </table>	<u>Payee Name</u>		<u>Detail</u>	<u>Amount</u> (£)	Bedford Borough Council	DD	Salaries	2,447.10	Broker Network Ltd	710	Annual Insurance	716.41	
<u>Payee Name</u>		<u>Detail</u>	<u>Amount</u> (£)											
Bedford Borough Council	DD	Salaries	2,447.10											
Broker Network Ltd	710	Annual Insurance	716.41											

Chris Horne	711	Mow Allotment		180.00	
BDO	712	Annual Audit		480.00	
Paul Hawking Gardening Service	713	Gardening on Waveney Green		200.00	
Bedford Borough Council	714	Anti-Virus`		7.20	
Bedford Borough Council	715	Grounds Maint WG		151.17	
Bedford Borough Council	716	Litter Bin Emptying WG		182.24	
Brickhill Community Centre	717	Quarterly Rent July -Sept 13		572.00	
British Telecom	DD	British Telecom		77.40	
iThink Telecom	DD	Telephone Charges June		23.82	
Shaun Reilly	718	Strim/Spray/Fill Skip		310.00	
Jay Rollins	719	Circus Skills GOTG		250.00	
Tracy August	720	Face Painting GOTG		55.00	
S.B.C.	721	Assault Crse/Bouncy Castle		280.00	
Annabel Walker	722	Face Painting GOTG		100.00	
A Southern	723	Water/Kitchen paper		33.58	
Matthew Garrett	724	Magic Show GOTG		205.00	
Mr Gumble	725	Teacup Ride etc		1,100.00	
Mikes Line Dancing	726	Line Dancing GOTG		15.00	
S Bottoms	727	Battlefield/petty cash		30.00	
iThink Telecom	DD	Telephone Charges		22.17	
Bedford Borough Council	DD	Salaries Aug		2,457.48	
Millhouse Marquees	728	Marquee for GOTG		1,605.00	
The Raptor Foundationn	729	Birds of Prey GOTG		180.00	
S Bottoms	730	Summer Activities		19.00	
A Reeve	731	YIZ Promotion		20.18	
S Bottoms	732	Mileage		27.00	
Bedford Borough Council	733	Pest Control Allotments		74.40	

Bedford Borough Council	734	WG July charge	151.17			
Bedford Borough Council	735	Litter Bin Emptying	182.24			
British Red Cross Society	736	First Aid at GOTG	157.80			
St Mark's Community Centre	737	Hall hire and photocopying	58.00			
Rialtas Business Solutions	738	Allotments Software Maint	128.40			
Paul Hawking	739	WG Weeding FlowerBed	60.00			
White Hart Press	740	Newsletter Printing Insert	1,128.00			
Bedford Borough Council	741	WG Grass Cutting June	151.17			
Office Supply Ltd	742	Toners	141.58			
St Mark's Community Centre	743	Hall Hire	14.00			
Bedford Borough Council	744	WG Dual Bin	720.00			
Bedford Borough Council	745	WG Litter bin emptying	<u>182.24</u>			
		Total	14,995.75			
<p>It was resolved: to accept the accounts.</p> <p>ii) <u>To decide on an application for a Community Grant:</u> - It was resolved: not to grant the application.</p> <p>iii) <u>To approve a 1% pay settlement agreed by NALC backdated to 1st April 2013:-</u> It was resolved: to accept this.</p> <p>iv) <u>To agree movement of funds from the current account to Stafford Building Society:-</u> It was resolved: to agree to the movement of £20,000.</p> <p>v) <u>Request for funding for Victim Support:-</u> It was resolved: to approve £50.</p>						The Clerk
15.	Date of Next Meeting: Thursday 3 rd October 2013, 7:30pm at St Mark's Church Community, Calder Rise, MK41 7UY					The Clerk



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 Approved by Chairman
 3rd October 2013