

Minutes of the Meeting of Brickhill Parish Council held on Thursday 5th June 2014 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Waterhouse, Blakeman, Chrusciak, Mulvenney, Wilkins, Corinne Royden, Reeve, Crofts, Ward, the Clerk, Sue Bottoms were in attendance.

Absent: Cllrs Wendy Rider and Charles Royden

1.	Apologies for Absence: Cllrs Rider and Royden sent their apologies. It was resolved to accept these.	
2.	Declarations of interest in items on the agenda i) <u>To receive written requests for a dispensation:</u> none received. ii) <u>To consider any requests for a dispensation:</u> none received.	
3.	Minutes of Previous Meeting: It was resolved: to approve the minutes of 1 st May 2014 as a true record of the meeting.	
4.	Public Open Session (10 mins): None.	
5.	Update on the Experimental Wildflower Plots on Robin Hill: Discussion took place regarding the condition of the plot on Robin Hill as well as those elsewhere within the parish. The contents of an e-mail from Ed Burnett explaining his visit to Robin Hill, the proposed information boards to be placed at all sites and the delay in cutting due to staff shortages was discussed. It was resolved that the Parish Council remain supportive of the trials continuing. The Clerk to write to Ed Burnett supporting the installation of the boards and to seek assurances that the plots are maintained correctly and at the correct time of year. The Clerk would also request an up-to-date report on how the trial is progressing and to receive regular monitoring reports for the rest of the project.	The Clerk
6.	To receive suggestions from Woodlands Park residents regarding the monies held by Ravensden Parish Council: The Clerk reported that she had received a variety of suggestions from residents. Cllr Fitzpatrick was still seeking to establish a definitive statement regarding what had/had not been adopted within Woodlands Park. It was resolved that the Clerk would collate all responses.	Cllr Fitzpatrick The Clerk
7.	To receive an update and agree further action regarding a Neighbourhood Plan for Brickhill: Cllr Chrusciak provided an update. It was resolved not to progress with a bid for funding at this time. Instead to wait until the consultation with Woodlands Park residents referred to in 6. above was complete then in the new year undertake a consultation with parish residents. Cllr Chrusciak was thanked for his work.	

8.	<p><u>To agree action on the Pensioners Christmas Party:</u> The date was confirmed as the 10th December.</p> <p>It was resolved to use Doreen Lambert to provide catering again provided the charge per person were acceptable. The Clerk would approach Brickhill Lower School to see if they would be interested in performing at the event. There would be a raffle and prizes. The Clerk would contact Good Neighbours to request they ask volunteers for support on the day with transport and if they could start identifying potential guests.</p>	The Clerk																																												
9.	<p><u>To receive a written report from Borough Councillors:</u></p> <p>This was read in their absence and the following was discussed and resolved upon.</p> <p>i) <u>Footpath to Woodlands at Grenadier/Browney Path:</u></p> <p>It was resolved to support option 2 which was the formalisation of the gap.</p> <p>ii) <u>Average Speed Cameras Brickhill Drive:</u> discussion took place about other possible locations within Brickhill.</p> <p>It was resolved that the Clerk write in support of cameras in Brickhill Drive and offer to make a financial contribution, at this stage not specifying the size. She would also ask Andrew Prigmore about accident statistics for this part of the road which he had agreed to produce when he attended the Parish Council meeting in January.</p>	The Clerk																																												
10.	<p><u>Financial Matters:</u></p> <p>i) <u>To approve bank reconciliations and any accounts for payment:</u></p> <table border="1" data-bbox="181 887 1906 1497"> <thead> <tr> <th>Payee Name</th> <th>Cheque Ref</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>G Moyce I Glaze</td> <td>DD</td> <td>£6</td> <td>Unpaid item charge</td> </tr> <tr> <td>Bedford Borough Council</td> <td>DD</td> <td>£3,011</td> <td>Salaries for May</td> </tr> <tr> <td>iThink Telecom</td> <td>DD</td> <td>£23</td> <td>Telephone Charges May</td> </tr> <tr> <td>White Hart Press</td> <td>870</td> <td>£638</td> <td>Newsletter Printing</td> </tr> <tr> <td>Gill Wriggs</td> <td>869</td> <td>£85</td> <td>Internal audit</td> </tr> <tr> <td>J Doolan</td> <td>871</td> <td>£56</td> <td>Allotment refund plot and key</td> </tr> <tr> <td>Mr J Gannon</td> <td>873</td> <td>£5</td> <td>Key deposit refund</td> </tr> <tr> <td>Mr C Price</td> <td>874</td> <td>£62</td> <td>Allotment refund</td> </tr> <tr> <td>Red N Security</td> <td>875</td> <td>£130</td> <td>BCC maintenance</td> </tr> <tr> <td>Brickhill BEE Group</td> <td>868</td> <td>£1,900</td> <td>Refund on monies held</td> </tr> </tbody> </table>	Payee Name	Cheque Ref	Amount Paid	Transaction Detail	G Moyce I Glaze	DD	£6	Unpaid item charge	Bedford Borough Council	DD	£3,011	Salaries for May	iThink Telecom	DD	£23	Telephone Charges May	White Hart Press	870	£638	Newsletter Printing	Gill Wriggs	869	£85	Internal audit	J Doolan	871	£56	Allotment refund plot and key	Mr J Gannon	873	£5	Key deposit refund	Mr C Price	874	£62	Allotment refund	Red N Security	875	£130	BCC maintenance	Brickhill BEE Group	868	£1,900	Refund on monies held	
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	Building Partnership	872	£16,302	Work at BCC	The Clerk
	Playsafety Ltd	876	£125	Playarea Inspections	
	Bedford Borough Council	877	£343	WG Grass Cutting and litter	
	S Bottoms	878	£9	Refreshments and Rec Deliv Aud	
	Red N Security	879	£130	Replace door alarm switches	
	St Marks Church Community Cent	880	£60	Hall Hire for PC meetings May	
	Total Payments		22,884.34		
	<p>It was resolved to approve these.</p> <p>ii) <u>To consider and agree action regarding future banking and investment arrangements:</u> The Clerk reported that the account with the Newbury Building Society that the Parish Council had agreed at a previous meeting to invest funds in had since been withdrawn and no alternative offered. Equally the interest rates with the Skipton Building Society, which the Parish Council had also planned to invest funds in, was only 1%. This compares to the 1.25% being received by the Parish Council from the Stafford Building Society. It was resolved that there was a need to spread the risk and that the Clerk continue to attempt to find alternative institutions. It was further resolved that the Clerk (Mrs Sue Bottoms) be allowed internet access to the Co-operative Banking accounts. The necessary paperwork was signed.</p> <p>iii) <u>To receive the report of the internal auditor – Gill Wriggs:</u> The Clerk reported that no issues had been highlighted and that the Annual Return had now been sent to BDO. The Clerk agreed to circulate a copy of the report.</p>				The Clerk
11.	<p>Staffing Matters:- Assistant Clerk’s Appraisal: (Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press and public are excluded from this item of the agenda.</p>				The Clerk
12.	<p>Date of Next Meeting: Thursday 3rd July 2014 at 7:30pm at St Mark’s Church and Community Centre, Calder Rise, MK41 7UY</p>				

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Approved by Chairman

3rd July 2014