



**Minutes of the Meeting of Brickhill Parish Council held on Thursday 3<sup>rd</sup> July 2014 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm**

**Present:** Cllrs Fitzpatrick, Waterhouse, Blakeman, Rider, Wilkins, Charles Royden and the Clerk, Sue Bottoms were in attendance.

**Absent:** Cllrs Chrusciak, Corinne Royden, Mulvenney, Reeve, Crofts and Ward.

1.	<b>Apologies for Absence:</b> Cllrs Chrusciak, Corinne Royden, Mulvenney and Reeve sent their apologies. <b>It was resolved</b> to accept these.	
2.	<b>Declarations of interest in items on the agenda</b> i) <u>To receive written requests for a dispensation:</u> none received. ii) <u>To consider any requests for a dispensation:</u> none received.	
3.	<b>Minutes of Previous Meeting:</b> <b>It was resolved:</b> to approve the minutes of 5 <sup>th</sup> June 2014 as a true record of the meeting.	
4.	<b>Public Open Session (10 mins):</b> None.	
5.	<b>To receive an update on the project to install PV solar panels/Brickhill Community Centre:</b> Cllr Fitzpatrick reported that at the present time Brickhill BEE were not in a position to purchase the PV solar panels as they were still seeking advice over the best form of constitution for the company.	
6.	<b>To agree on matters to be resolved in advance of the proposed loan to the BEE Group:</b> (Cllr Waterhouse chaired this item on the agenda). Cllr Fitzpatrick confirmed that the Group were to receive a grant of £1,500 from the Brickhill Community Association, but unfortunately they had not been successful in their application for a £7,000 grant from the Scottish Power Green Trust. Cllr Charles Royden agreed to clarify with the Borough Council as to whether this type of project was eligible for the Climate Fund monies. <b>It was resolved</b> given item 5 that at this stage, the Clerk would contact BATPC on behalf of the Parish Council to establish that the Parish Council was able to give a loan to this type of company. Further consideration of other matters would be delayed to a later meeting.	Cllr Charles Royden Clerk
7.	<b>To agree to consult with Brickhill residents re: average speed cameras in Brickhill Drive:</b> <b>It was resolved</b> that in the July newsletter, residents would be asked whether or not they wanted average speed cameras in Brickhill Drive.	Clerk/Assistant Clerk
8.	<b>To approve the Allotments and Open Spaces Committee recommendation to purchase a commemorative plaque for the replacement</b>	Assistant Clerk

	<p><b>tree on Waveney Green:</b> Cllr Waterhouse explained that the need to replace a tree on Waveney Green gave the Parish Council the opportunity to use the planting of a new tree to commemorate the centenary of the outbreak of the First World War.</p> <p><b>It was resolved</b> to approve this.</p>									
9.	<p><b>To agree to ask Bedford Borough Council to arrange a formal opening of the North Brickhill Country Park:</b></p> <p><b>It was resolved</b> that the Clerk write to the Mayor's PA to ask whether the Borough Council would consider undertaking this.</p>	The Clerk								
10.	<p><b>To agree to a request that the Borough Council initiate the process to adjust the parish boundary with Clapham:</b> Cllr Fitzpatrick identified a number of areas on the border which would be more sensibly included in Brickhill Parish. These included St Thomas More Upper School and the caretaker's house, Little Farm Park, the new football changing rooms and the adjacent two football pitches off Ashmead Road, the kickabout area between Ashmead Road and Browney Path and the open area either side of Ashmead Road. In addition, there were approximately nine properties currently in Clapham Ward which would be more sensibly located in Clapham Parish. Keith Simmons at Bedford Borough Council had informed Cllr Fitzpatrick that any boundary changes would require a Community Governance Review which would not occur until approximately 2019.</p> <p><b>It was resolved</b> that the Clerk initially write to Clapham Parish Council to ask for their support on this matter.</p>	The Clerk								
11.	<p><b>To agree action regarding publication of a statement regarding the discretionary aspects of the LGPS rules and regulations:</b> The Clerk explained that each employer in the Scheme had to produce and publicise by the 30th June, a statement explaining how it would deal with the discretionary aspects of the Scheme.</p> <p><b>It was resolved</b> to approve the expenditure of £50 to acquire use of a statement template produced for the SLCC.</p> <p><b>It was further resolved</b> that initially the Parish Council would adopt the statement produced by Bedford Borough Council. The Finance Advisory Group would meet in early August to consider the matter further and report back at the September Parish Council meeting.</p>	The Clerk/ Cllrs Fitzpatrick, Waterhouse, Corinne Royden								
12.	<p><b>To receive an update on the vacancy for a Parish Councillor:</b> The Clerk reported that the formal notice had been placed and no election had been called. She had now posted a casual vacancy notice with a closing date of the 25<sup>th</sup> August.</p>									
13.	<p><b>To receive a written report from Borough Councillors:</b> Cllr Royden reported the good news that the final stage of the Western By-Pass would be completed by 2016. Within Brickhill, consideration was being given to extending yellow lines at problem junctions. The wireless CCTV camera was being moved to Bure Close/Avon Drive. A number of bus stops were being upgraded around the parish. Cllr Royden was thanked for his report.</p>									
14.	<p><b>Financial Matters:</b></p> <p>i) <b>To approve bank reconciliations and any accounts for payment:</b> These were approved.</p> <table border="1" data-bbox="183 1375 1637 1492"> <thead> <tr> <th><u>Payee Name</u></th> <th><u>Cheque Ref</u></th> <th><u>Amount Paid</u></th> <th><u>Transaction Detail</u></th> </tr> </thead> <tbody> <tr> <td>Bedford Borough Council</td> <td>DD</td> <td>£3,011</td> <td>Salaries June</td> </tr> </tbody> </table>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>	Bedford Borough Council	DD	£3,011	Salaries June	
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Bedford Borough Council	DD	£3,011	Salaries June							

	iThink Telecom	DD	£17	Telephone Charges			
	Viking	881	£127	Stamps and Stationary			
	Red N Security	882	£65	Smoke Detector Testing etc			
	Heidi Burness	883	£6	Key Deposit Refund			
	Otis Ltd	884	£495	Lift Servicing July-Sept			
	Steve Dear Tree Services Ltd	885	£480	Tree Works WG			
	Mrs S Barrow	886	£36	Newsletter Deliveries			
	Mrs E Spavins	887	£30	Newsletter Deliveries			
	Mrs D Charman	888	£9	Newsletter Deliveries			
	Mrs D Alder	889	£18	Newsletter Deliveries			
	Anne Chase	890	£62	Allotments			
	Peter Guthrie	891	£12	Key Deposit Refund			
	Bedford Borough Council	892	£343	Waveney Green			
		<b>Total Payments</b>	£4,711.31				
	ii) <u>To consider a grant request for £200 from 3<sup>rd</sup> Brickhill Guides:</u> This was approved.						
15.	<b>Date of Next Meeting:</b> Thursday 4 <sup>th</sup> September 2014 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY						

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 Approved by Chairman  
 4<sup>th</sup> September 2014