

BRICKHILL

PARISH COUNCIL

Minutes of the Meeting of Brickhill Parish Council held on Thursday 2nd October 2014 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Waterhouse, Blakeman, Rider, Wilkins, Crofts, Charles Royden, Chrusciak, Corinne Royden, Reeve, Will Sparrow (Youth Worker) and the Clerk, Sue Bottoms were in attendance.

Absent: Cllrs Fitzpatrick, Ward and Mulvenney.

1.	Apologies for Absence: Cllrs Fitzpatrick and Mulvenney sent their apologies. It was resolved to accept these.	
2.	Declarations of interest in items on the agenda i) <u>To receive written requests for a dispensation:</u> none received. ii) <u>To consider any requests for a dispensation:</u> none received.	
3.	Minutes of Previous Meeting: It was resolved: to approve the minutes of 4 th September 2014 as a true record of the meeting.	
4.	Public Open Session (10 mins): None.	
5.	To receive a presentation from Will Sparrow regarding the planned youth project work: Will Sparrow attended the meeting, discussed the outcomes of similar projects undertaken elsewhere within the Borough and outlined his plans regarding his proposed work in Brickhill and Woodlands Park. He initially planned a series of outreach sessions during October and would report back at the end of October in time for the November parish council meeting. It was resolved: not to seek a new DBS check on Mr Sparrow.	Will Sparrow
6.	To consider and agree action regarding co-option to fill the vacancy on the Parish Council: A suitable candidate had been identified but could not be appointed as he was out of the country for the next three months and would not be able to complete the paperwork in the required timeframe. It was resolved not to seek to fill the vacancy before the May elections.	
7.	To receive an update on responses from Woodlands Park residents regarding participation in a working group: The Clerk reported that six residents were interested in participating. It was understood that Cllr Fitzpatrick would want to be involved and Cllr Chrusciak also volunteered. The Clerk would contact Cllr Mulvenney to see if she was interested in being part of the group. It was resolved to offer the six residents a Saturday and an evening date for the first meeting.	The Clerk

8.	<p><u>To receive an update re: the proposed request to adjust the parish boundary with Clapham:</u> The Clerk reported that Clapham Parish Council had discussed the proposed changes and were content with the suggested new boundary with Brickhill.</p> <p>It was resolved that the Clerk would now contact the Borough Council to action the matter.</p>	The Clerk
9.	<p><u>To receive an update/agree action regarding publication of a statement regarding the discretionary aspects of the LGPS rules and regulations:</u> This item was deferred to the November agenda.</p>	The Clerk
10.	<p><u>To receive an update regarding the completion of the work on the Brickhill Community Centre:</u> The Clerk reported that she had received the draft final account from Robinson and Hall. Taking into account additional works done which were maintenance matters, the final cost was £19,435. In addition, Robinson and Hall fees were £1,867.</p> <p>The Asbestos Log originally organised by the Borough in 2007 is out of date. The Clerk has contacted and requested a quote from Vintec, who are used by the Borough Council for work on their building stock.</p> <p>An “open day” was held on the 20th September at the Community Centre between 12.30-2pm and there were a few visitors. Thanks to Sue Stewart, Centre Manager for taking part.</p>	The Clerk
11.	<p><u>To consider possible dates and agree locations for bulb planting:</u> It was resolved to hold this on the same day and time as the litter pick namely 15th November 10 am-12 noon. Areas identified were Waveney Green adjacent to Falcon Avenue and alongside the footpath through the trees on Waveney Green and in Hamble Road. The Clerk would contact the Borough Council for permission and purchase the bulbs. Further discussion took place regarding the wildflower areas on Waveney Green and adjacent to Brickhill Drive.</p> <p>It was resolved by a majority of six that the areas be given another year to see if there was any improvement. Cllrs Charles Royden and Rider had objected.</p>	The Clerk
12.	<p><u>To agree a location for the litter pick on 15th November 2014:</u> As this was to be linked to the bulb planting, the meeting point would be Waveney Green at the junction with Falcon Avenue. Clerk to contact Debbie Shrimpton at the Borough Council.</p>	The Clerk
13.	<p><u>To receive a verbal report from Borough Councillors:</u> Cllr Charles Royden reported that the contract for the last section of the Western Bypass had been signed with work due to be completed April-June 2016. RTI had been installed at the bus stop in Tyne Crescent. Work was underway on the pond opposite the shops in Brickhill Drive. Plans were in place to re-surface the car park next to the shopping parade in Avon Drive. No verge parking was continuing to be popular with more areas requesting it. No more areas were now scheduled as the budget for the current financial year had been spent. Consideration was being given to the problem of parking around St Thomas More School. Moves were taking place to get the paths adopted on Woodlands Park. Many were in a shoddy condition and steps were being taken to get these repaired prior to adoption. Cllr Royden was thanked for his report.</p>	

14.	<p>Financial Matters:</p> <p>i) <u>To approve bank reconciliations and any accounts for payment:</u></p> <table border="1" data-bbox="183 347 1751 1161"> <thead> <tr> <th data-bbox="183 347 752 395"><u>Payee Name</u></th> <th data-bbox="752 347 1070 395"><u>Amount Paid</u></th> <th data-bbox="1070 347 1751 395"><u>Transaction Detail</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="183 395 752 443">Bedford Borough Council</td> <td data-bbox="752 395 1070 443">£3,011</td> <td data-bbox="1070 395 1751 443">Salaries September</td> </tr> <tr> <td data-bbox="183 443 752 491">iThink Telecom</td> <td data-bbox="752 443 1070 491">£21</td> <td data-bbox="1070 443 1751 491">Telephone Charges Aug</td> </tr> <tr> <td data-bbox="183 491 752 539">Mr A Greener</td> <td data-bbox="752 491 1070 539">£56</td> <td data-bbox="1070 491 1751 539">Deposit Refund</td> </tr> <tr> <td data-bbox="183 539 752 587">Mr Christian</td> <td data-bbox="752 539 1070 587">£56</td> <td data-bbox="1070 539 1751 587">Plot and key refund</td> </tr> <tr> <td data-bbox="183 587 752 635">Mr Summerfield</td> <td data-bbox="752 587 1070 635">£6</td> <td data-bbox="1070 587 1751 635">Key deposit refund</td> </tr> <tr> <td data-bbox="183 635 752 683">Otis Ltd</td> <td data-bbox="752 635 1070 683">£485</td> <td data-bbox="1070 635 1751 683">Lift Maintenance</td> </tr> <tr> <td data-bbox="183 683 752 730">National Allotment Society</td> <td data-bbox="752 683 1070 730">£66</td> <td data-bbox="1070 683 1751 730">Membership</td> </tr> <tr> <td data-bbox="183 730 752 778">Mr Constant</td> <td data-bbox="752 730 1070 778">£56</td> <td data-bbox="1070 730 1751 778">Plot and Key deposit refund</td> </tr> <tr> <td data-bbox="183 778 752 826">Bedford Borough Council</td> <td data-bbox="752 778 1070 826">£343</td> <td data-bbox="1070 778 1751 826">WG Litter and Grass Cutting</td> </tr> <tr> <td data-bbox="183 826 752 874">Robinson and Hall</td> <td data-bbox="752 826 1070 874">£2,243</td> <td data-bbox="1070 826 1751 874">Robinson and Hall</td> </tr> <tr> <td data-bbox="183 874 752 922">Building Partnership</td> <td data-bbox="752 874 1070 922">£390</td> <td data-bbox="1070 874 1751 922">Works at BCC</td> </tr> <tr> <td data-bbox="183 922 752 970">S Chilvers</td> <td data-bbox="752 922 1070 970">£59</td> <td data-bbox="1070 922 1751 970">Fire Suppression Servicing</td> </tr> <tr> <td data-bbox="183 970 752 1018">Mr K Gloria</td> <td data-bbox="752 970 1070 1018">£62</td> <td data-bbox="1070 970 1751 1018">Plot and key refund</td> </tr> <tr> <td data-bbox="183 1018 752 1066">Bedford Borough Council</td> <td data-bbox="752 1018 1070 1066">£343</td> <td data-bbox="1070 1018 1751 1066">WG litter - grass cutting Aug</td> </tr> <tr> <td data-bbox="183 1066 752 1114">Mr M Constant</td> <td data-bbox="752 1066 1070 1114">£6</td> <td data-bbox="1070 1066 1751 1114">Key Deposit Refund</td> </tr> <tr> <td data-bbox="183 1114 752 1161">Viking</td> <td data-bbox="752 1114 1070 1161"><u>£56</u></td> <td data-bbox="1070 1114 1751 1161">Stamps</td> </tr> <tr> <td data-bbox="183 1161 752 1209"></td> <td data-bbox="752 1161 1070 1209">7,259.51</td> <td data-bbox="1070 1161 1751 1209"></td> </tr> </tbody> </table> <p>These were approved.</p>	<u>Payee Name</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>	Bedford Borough Council	£3,011	Salaries September	iThink Telecom	£21	Telephone Charges Aug	Mr A Greener	£56	Deposit Refund	Mr Christian	£56	Plot and key refund	Mr Summerfield	£6	Key deposit refund	Otis Ltd	£485	Lift Maintenance	National Allotment Society	£66	Membership	Mr Constant	£56	Plot and Key deposit refund	Bedford Borough Council	£343	WG Litter and Grass Cutting	Robinson and Hall	£2,243	Robinson and Hall	Building Partnership	£390	Works at BCC	S Chilvers	£59	Fire Suppression Servicing	Mr K Gloria	£62	Plot and key refund	Bedford Borough Council	£343	WG litter - grass cutting Aug	Mr M Constant	£6	Key Deposit Refund	Viking	<u>£56</u>	Stamps		7,259.51		
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15.	<p>Date of Next Meeting: Thursday 6th November 2014 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY</p>																																																							

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Approved by Chairman

6th November 2014