



Minutes of the Meeting of Brickhill Parish Council held on Thursday 1st March 2018 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Blakeman, Johns, Seymour, Bailes, Cross, Reeve, Holloway, Retout, Jarman-Webb and one member of the public were in attendance.

Absent: Cllrs Bowler, Reeve, Charles Royden, Corinne Royden, Rider and Ward.

1.	Apologies for Absence: Cllrs Bowler, Charles Royden, Corinne Royden and Rider.	
2.	Declarations of interest in items on the agenda i) <u>To receive written requests for a dispensation:</u> none received. ii) <u>To consider any requests for a dispensation:</u> none.	
3.	To confirm the minutes of the meeting held on Thursday 1st February 2018: The minutes were signed as a true record of the meeting.	
4.	To welcome Mr Michael Jarman-Webb as the newly elected councillor to the Woodlands Park ward: Michael Jarman-Webb was welcomed to the council and signed the Declaration of Acceptance of Office.	
5.	Public Open Session (15 mins): A member of the public raised queries about the proposed double-yellow line parking restrictions in Woodlands Park. She supported the proposal but was concerned that the public notice only asks for objections. She was advised to send in her views to the Borough.	

6. **Financial Matters:**
- i) To approve bank reconciliations and any accounts for payment: **It was resolved** to accept these.

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
St Marks Church Community Cent	1202	£236.33	Office Rent and Hall Hire
White Hart Press	BACS 136	£638.00	Newsletter
Anglian Water	DD	£865.95	Water Charges Allotment
Bedford Borough Council	DD	£3,554.04	Salaries February
Sport Support	BACS 130	£72.60	Deposit Summer Activity
Sport Support	BACS131	£772.80	Easter Activity - Archery
Open Spaces Society	BACS 132	£45.00	Annual Subs
P Chester & Sons Ltd	BACS 133	£1,128.65	Service - BCC Boilers etc
S Bottoms	BACS 134	£27.35	Refreshments and Storage Boxes
Fusion	BACS 135	£47.70	Hire of Football Pitches
Associated Telecom Solutions	DD	£22.21	Telephone Charges
Viking	BACS 137	£47.39	Ink Cartridge
NPower	BACS 138	£37.57	Electricity for the Fountain
Vintec	BACS 140	£216.00	Water Testing BCC
BATPC	BACS 141	£30.00	Training for Chris Bailes
A Southern	BACS 139	£72.00	Delivery of Newsletters
B Smith	1203	£62.00	Allotment Refund
Mr Brocklesby	1204	£12.00	Key Deposit Refund
Total Payments		£ 7,887.59	

**Clerk and
Assistant Clerk**

<p>7. <u>To receive an update on Woodlands Park and agree any further action:</u> The report was presented by Cllr Bailes</p> <p><u>Woodlands Park Ward by-election</u></p> <p>Cllr Bailes congratulated Cllr Jarman-Webb on his election as Woodlands Park ward parish councillor.</p> <p><u>CCTV upgrade</u></p> <p>Payment is still being withheld for the final camera pending satisfactory resolution of the remaining camera and relocation of the Owl Park camera facing the estate to the midpoint of the column rather than at the top.</p> <p>ACE Security are struggling to resolve two technical issues;</p> <p>(1) unsatisfactory dusk performance</p> <p>(2) link drop outs for the wireless backhaul.</p> <p>These issues are on the agenda for the CCTV control/ACE meeting on 1 March and night time calibration of this camera is scheduled for 6 March. Cllr Bailes will monitor closely and report back on the progress of this at the next meeting.</p> <p><u>Green gym sub project progress</u></p> <p>The area for the green gym install is currently waterlogged, and slightly drier conditions are awaited to go ahead with the installation. This remains one of the most inquired about of the capital project identified from the Ravensden fund consultation.</p> <p><u>Adoption / other projects progress</u></p> <p>No further progress made this month. It does not appear that estate adoption is any closer, therefore progress on these issues cannot proceed at this time. There does not appear to have been any material on-the-ground progress in adoption in over 18 months.</p> <p><u>General Woodlands Park snagging lists</u></p> <p>The snagging list has been transferred to a spreadsheet (attached) as it has become too large to track any other way. There remain 15 open actions, three of which date back some considerable way.</p> <p>The tree that was damaged in the single vehicle (and tree) RTA in July has been replaced by a mature tree of the same variety as that lost. Thanks to Persimmon for such a thoughtful job on restoring the aesthetics of the tree-lined avenue into the estate. Cllr Bailes was advised that the clearing of the Laxton Way drain had been completed by Persimmon.</p> <p>Residents advise that the remaining drains on Laxton Way are also blocked and need to be urgently cleared. This again appears to be detritus that remained after Laxton Way was first built.</p> <p>Recent works vehicles for the recent Tyne Crescent resurfacing have damaged the verge adjacent the first mini-roundabout on Ashmead. There has been some attempt to infill with soil and grass seed, although deep ridges remain. Cllr Bailes notes that this appears to be completed according to the BBC website, although residents have asked for further backfilling with soil so that dangerous ridges do not remain under the grass.</p>	<p>Cllr Bailes</p>
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	<p><u>Street lighting</u></p> <p>Following enquiries recently leading from a resident complaining that the street lights around his property have never worked, it was discovered that the last two columns on Crispin Drive (against the fencing onto the pathway past pizza park) and an adjacent one on the nearest close on Ashmead Rd have no electrical supply run to them. It was also discovered that the Borough Council have upgraded the head on these Persimmon columns to LED clusters. It appears that the upgrading of Persimmon columns has happened along the length of the unadopted portion of Crispin Drive and numerous other unadopted areas across the estate.</p> <p><u>Pizza park bins</u></p> <p>Bins adjacent the Westrope Way-end play park (pizza park) have again overflowed with dog mess. Once again, the bins were full of undelivered Bedfordshire midweek newspapers for the second time in two months. Paul Pace / Claire Pick were notified and also asked to pass the incident on to the environmental enforcement team for action against the newspaper. Enforcement team reference D14825.</p> <p><u>Yellow line consultation</u></p> <p>The yellow line consultation went live on 22 February and will run until 23 March. The consultation includes corners and opposite the three major junctions and corners around the Ashmead-Margil-Crispin-Stumer loop.</p> <p><u>Bus Petitions – 20/21 Grant Palmer Service on Woodlands Park</u></p> <p>297 names on a pro-bus petition were presented to Full Council on 28 February by Cllr Bailes. The Borough Councillors were overwhelmingly supportive of the sentiments expressed in the petition. ‘Letter to complainant and to BBC 3CR’.</p> <p><u>Misleading posters in parish noticeboards</u></p> <p>Cllr Bailes raised the issue of a poster placed in parish noticeboards advertising a councillor surgery. The poster did not specifically mention that it was a Liberal Democrat sponsored poster for a Liberal Democrat surgery. Furthermore it went on to suggest that in the alternate readers could contact local parish councillors, but only listed Liberal Democrat councillors. He believed that this was misleading. Cllr Fitzpatrick explained that the format of the poster reflected advice from a previous clerk. This will be referred to the clerk for consideration</p> <p>Cllr Bailes was thanked for his report.</p>	Clerk
8.	<p><u>To receive an update on planned works and repairs at Brickhill Community Centre:</u></p> <p>Cllr Fitzpatrick reported that the repair to the damaged sewer pipe had been completed on Tuesday, despite the weather making working conditions difficult for the contractor. It was suggested that residents should be informed as a courtesy.</p> <p>The Clerk had circulated a note summarising progress on obtaining quotes/proposals for the items suggested the BPC/BCA liaison group; this will be brought back to the council when sufficient quotations have been received.</p>	Clerk

9.	<u>To receive a report from the Borough Councillors:</u> None received. Cllr Bailes will ask Cllr Moon if there is a report from the Great Barford Borough Councillors.	Cllr Bailes
10.	<u>To consider options with regards or planting schemes around the Brickhill signs and agree action:</u> It was agreed to defer this item to a future meeting.	Cllr Fitzpatrick Clerk
11.	<u>To review the asset register and risk assessment and agree any action:</u> The updated Asset Register and Risk Assessment had been circulated prior to the meeting. It was resolved to adopt the revised documents.	Clerk
12.	<u>To agree action re: the consultation period for the Local Plan 2035:</u> A lengthy discussion took place, mostly on the Graze Hill proposal plus on traffic issues. It was agreed that a draft response will be circulated by Cllr Fitzpatrick to parish councillors after the meeting, before it is finalised and submitted by the clerk ahead of the cut-off date of the consultation.	Cllr Fitzpatrick Clerk
14.	<u>To review the list of outstanding matters and agree any further action:</u> The report was noted.	
15.	<u>Date of Next Meeting:</u> Thursday 5 th April 2018 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY.	

.....Approved by Chairman
5th April 2018