



Minutes of the Meeting of Brickhill Parish Council held on Thursday 5th July 2018 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Blakeman, Reeve, Seymour, Cross, Holloway, Jarman-Webb, Bailes, Retout, Charles Royden, Corinne Royden and Rider, Borough Councillor Moon, Jon Shortland, Chief Officer for Planning and Highways and one member of the public were in attendance.

Absent: Cllrs Bowler, Johns, Ward and Borough Councillor S Corp.

1.	Apologies for Absence: Cllrs Bowler, Johns, Ward and Borough Councillor S Corp.	
2.	<p>Declarations of interest in items on the agenda</p> <p>i) <u>To receive written requests for a dispensation:</u> None received.</p> <p>ii) <u>To consider any requests for a dispensation:</u> None received.</p>	
3.	To confirm the minutes of the meeting held on Thursday 7th June 2018: The minutes were signed as a true record of the meeting.	
4.	<p>Attendance by John Shortland, Chief Officer for Planning and Highways to update the parish council on Transporting Bedford 2020:</p> <p>Jon Shortland explained that Transporting Bedford 2020 has secured a total funding package of over £18m. It has three distinct themes within a package of measures aimed at solving some of the worst congestion problems namely pinch point schemes to reduce congestion at key locations, technology improvements in traffic signal control and capability and improvements focusing on the High Street and St Pauls Square.</p> <p>In the Summer of 2018, work starts on site for the first of the pinch point schemes in the Manton Lane area with main junction improvements taking place early next year. The plans include: the signalisation of Clapham Road/ Manton Lane/ Shakespeare Road, the enhancement to the operation of the Paula Radcliffe Way/Great Ouse Way roundabout, the enhancement to the operation of the Manton Lane/Brickhill Drive junction, reviewing the entrance arrangements at the Bedford Modern School and refurbishing the signals at the Manton Lane / Brickhill Drive junction. This design is currently being tested to determine the effect on journey times and network capacity before the borough consult again.</p> <p>To keep informed of latest developments, all present were encouraged to visit www.bedford.gov.uk/transport_and_streets/highways/transporting_bedford_2020.aspx Jon Shortland was thanked for attending and left the meeting.</p>	
5.	Public Open Session (15 mins): None.	

6. **Financial Matters: To consider and agree action:**i) To approve bank reconciliations and any accounts for payment:

Payee Name	Reference	Amount Paid	Transaction Detail
J Mbanje	1217	£ 45.00	Newsletter Delivery
A Ward	1218	£ 15.00	Newsletter Delivery
John Miller	BACS 29	£ 488.00	Plumbing Works Allotments
Bedford Borough Council	DD	£ 4,621.88	Salaries June
ACCM(UK)	BACS 33	£ 300.00	Grant
Associated Telecom Solutions	DD	£ 27.74	Telephone Charges
Ark Farm	BACS 36	£ 600.00	GOTG
Brickhill Primary School	1219	£ 120.00	Hire of School Hall
Solutions 4 Playgrounds	BACS 30	£ 8,838.00	Green Gym Ashmead Rd
Otis Ltd	BACS 31	£ 566.37	Lift Inspection
Sport Support	BACS 32	£ 329.18	Summer Activity Mini Olympics
NPower	1220	£ 43.48	Electricity for Fountain
N McCallum	BACS 34	£ 6.00	Key Deposit Refund
St Marks Church Community Centre	1221	£ 212.33	Office hire and hall hire
S Bottoms	BACS 38	£ 92.08	Expenses
NPower	BACS 35	£ 42.36	Electricity for Fountain
Viking	BACS 37	£ 44.35	Supplies for GOTG
S Bottoms	BACS 39	£ 99.50	Allotment Competition GOTG
	Total Payments	£ 16,491.27	

	<ul style="list-style-type: none"> ii) <u>A grant application from “Mind Matters”</u>: Following discussion, it was resolved not to award a grant as it was felt that this application did not meet the criteria. The Clerk agreed to notify the applicant. iii) <u>The quotation to replace the damaged sign in Wentworth Drive</u>: The Clerk reported that she had a quotation from Bedford Borough Council to remove and replace at a cost of £280. Cllr Charles Royden agreed to examine the existing sign and if he was unable to repair it, he would notify the Clerk and she would arrange a replacement. 	<p>Clerk</p> <p>Cllr Royden Clerk</p>
<p>7.</p>	<p><u>To receive an update on Woodlands Park and agree further action:</u></p> <ul style="list-style-type: none"> i) <u>Green Gym</u>: The Clerk reported that this has now been installed and was being used daily by residents. The problem is that the whole of the area in the region of the equipment is only irregularly cut by the borough council. The Clerk has asked the borough council to cut around the green gym and also a “path” up to the pavement on Ashmead Road and to access the path which runs from Ashmead Road behind the Carron Road estate across to the houses on Woodlands Park. This will be cut regularly (every three weeks) at a charge of £28.61 per cut. The Clerk had also sought quotes to put in a proper path to the equipment. She had received two quotes: DJT Surfacing (£4,048.63) and Phoenix Surfacing (£6,009.38). Following discussion, it was resolved not to put in a formal path. Consideration might be given to a less formal option ii) <u>Grass at the entrance to Ashmead Road</u>: There has been requests that the parish council investigate the cost of cutting the borough council controlled areas from the entrance to Ashmead Road up towards the changing rooms. iii) <u>“Dogs on Leads” signage</u>: Cllr Bailes reported that he and Cllr Moon had received a request for signage between Anjulita Court to Westrope Way following an incident. It was resolved that the form completed by Cllr Bailes should be sent off to the borough council by the Clerk. iv) <u>School Parking Tyne Crescent/Ashmead Road</u>: Cllr Bailes proposed and Cllr Fitzpatrick seconded a proposal to set up a working group consisting of representatives of the school/trust, the parish and borough councils to explore possible solutions and explore avenues for funding. This proposal was rejected by a majority of 5:4. The concern was that there was no likelihood of obtaining the necessary funding. iv) <u>Dilapidated Wooden Play Equipment/Sculptures</u>: Cllr Bailes reported that concern was increasingly growing at the ability to maintain the untreated wooden play park equipment in the Woodlands Park play parks. There have been six incidences of the play equipment becoming dangerous and requiring a next-day response in the last 18 months. Similarly the wooden sculptures in the sculpture parks are rotten and disintegrating almost before our very eyes. The source of this has been the fact the pieces were not adequately treated for weather resistance initially and have had little or no regular maintenance over the last 7-10 years. We have now passed the threshold whereby the Borough can accept them as part of the adoption handover and they would really need to be replaced. Cllr Bailes is happy to get photos to support this activity. It was resolved that the Clerk should write to Bedford Borough Council raising concerns formally and recommending that Persimmon replace all pieces with an equivalent before the play-parks/sculpture parks are formally accepted. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

8.	<u>To receive a report from the Borough Councillors:</u> The reports from the Brickhill Borough Councillors and the Great Barford Borough Councillors were received. Both sets of councillors were thanked for providing reports and the Clerk agreed to arrange for them to be placed on the website.	Clerk
9.	<u>Update on the meeting with BeNCH CRC:</u> The Clerk had met with BeNCH CRC on site at the allotments. The two plots which require a large amount of clearing unfortunately contain materials, including a glass greenhouse that the workers on this scheme would not be able to deal with. It might be possible to use them to trim cleared plots. The Clerk would make contact with the Allotments Officer at Bedford Borough Council to discuss how the scheme is used there. There were other projects in the parish possibly more suitable including clearing the memorial garden on Waveney Green, painting play equipment etc. Further consideration would be given to these at a later meeting.	Clerk
10.	<u>To consider an additional quotation re: car park lighting at Brickhill Community Centre and agree any action:</u> It was resolved that the Clerk would seek further quotations based on the design prepared by Peter Williams Lighting. The Clerk has also approached a number of other glazing companies to quote for the damaged window at the Centre.	Clerk
11.	<u>To adopt new Standing Orders:</u> It was resolved to adopt these new Standing Orders and the Clerk would put a copy on the website.	Clerk
12.	<u>To finalise details for Gathering on the Green on 7th July and to agree a date for 2019:</u> The Clerk reported that arrangements were close to being finalised. She thanked those parish councillors who have volunteered their time to help. It was resolved to set the 6 th July as the date for GOTG in 2019.	
13.	<u>To note that Brickhill Lower School Football Club are using Waveney Green on Sunday 8th July 2018:</u> This was noted.	
14.	<u>To note that Bradley Gumble will be holding his fair on Waveney Green 27th July – 1st Aug 2018:</u> This was noted.	
15.	<u>To review the list of outstanding matters and agree any further action:</u> This was reviewed.	
17.	<u>Date of Next Meeting:</u> Thursday 6 th September 2018 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY.	

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Approved by Chairman
6th September 2018