



Minutes of the Meeting of Brickhill Parish Council held on Thursday 7th January 2016 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Reeve, Blakeman, Chrusciak, Johns, Manser, Bowler, Bailes, Charlie Royden, Ward, Holloway, Retout, Borough Councillor Moon, Clerk (Sue Bottoms) and 15 members of the public were in attendance.

Absent: Cllrs Corinne Royden, Ward and Rider.

1.	<p>Apologies for Absence: Cllrs Corinne Royden and Rider sent their apologies. It was resolved to accept these.</p> <p>Resignation of Cllr Linda Darbon: This was noted with regret. The Clerk agreed to notify Bedford Borough Council in order to start the process of finding a replacement.</p>	Clerk
2.	<p>Declarations of interest in items on the agenda</p> <p>i) <u>To receive written requests for a dispensation:</u> none received.</p> <p>ii) <u>To consider any requests for a dispensation:</u> none received.</p>	
3.	<p>Minutes of the Previous Meeting:</p> <p>It was resolved to approve the minutes of 5th November 2015 as a true record of the meeting.</p>	
4.	<p>Public Open Session (10 mins):</p> <p>i) <u>Vehicle Sales and Impact in the Larkway Area:</u> Most of the residents attending the meeting had done so to raise concerns about this matter. They consisted of:</p> <ul style="list-style-type: none"> • The large green recovery vehicle was not back lit at night. One resident understood that this was against the law. • The number of cars linked to the property which were for sale on Autotrader. • Intimidating behaviour. • One resident had to get off the bus and ask another resident to move their car to allow the bus to pass down Larkway. • A previous attempt in 2005 by the Council to legally deal with the situation progressed to a certain stage and then no further. 	

	<p>Cllr Royden said that Bedford Borough Council were using all available powers to deal with the situation and various Borough departments including, Trading Standards and Health and Safety were working together to try to address this. The case was due to go to court shortly. The Borough Council can take action regarding parking on the grass verges, residents were encouraged to contact Cllr Royden directly should this occur and he would take action. In the case of parking issues, action needed to be taken by the police with encouragement from the Council. Video footage taken of intimidating behaviour should be forwarded to William Walsh, Planning Enforcement Officer at the Borough Council who would forward to the necessary department. Cllr Fitzpatrick had viewed the footage. It was noted that the problem had deteriorated over the last year making it increasingly difficult for the refuse lorry and buses to access the road. Cllr Fitzpatrick suggested that with regards the intimidating behaviour, residents needed to keep a log of what happened, what was said and the time and date. It was agreed to write to the Chief Constable about the unacceptable behaviour.</p> <p>The Community Safety Forum meeting was being held on the 14th January, Cllr Royden agreed to get a relevant person from the Borough Council to attend as well as a police representative.</p> <p>ii) <u>Bus Timetables in Brickhill</u>: The resident asked if the parish council could arrange with Stagecoach to display the Grant Palmer timetables on the bus stops which both companies share.</p> <p>It was resolved that the Clerk contact Stagecoach with the request.</p>	<p>Clerk</p> <p>Cllr Royden</p> <p>Clerk</p>
5.	<p><u>To receive an update on Woodlands Park and agree further action:</u> Cllr Bailes recapped on past progress regarding the installation of CCTV. He proposed the installation of identical fixed bullet cameras to be installed at two sites on Ashmead Road; one at the Owl Park end and the other at the Westrope Way end. Two cameras would be installed at each site, in each case one would point at the road for close-in number plate recognition and the other to provide a wider view of the immediate area. The capital cost would be £5,275 + VAT with an annual maintenance of £500. Cllr Retout was reassured by Cllr Bailes that this would not involve the gathering of an information database. Cllr Retout also questioned how it was possible to judge their effectiveness. Information would need to be obtained from Bedford Borough Council CCTV monitoring service.</p> <p>It was resolved to proceed with the option as described allowing an additional 10% costs to be incurred should it be needed.</p>	<p>Cllr Bailes</p> <p>Clerk</p>
6.	<p><u>To agree action with regards the pond adjacent to Rooksmead:</u> Cllr Royden reported that he and Cllr Rider intended to use a large percentage of their ward fund towards improving and upgrading the pond including the possibility of a fountain. A resident requested some form of lighting be included. He hoped that the parish council would also be willing to use some of their funds. There had been issues in the past regarding dead leaves and weeds in the pond, Cllr Royden reported the Borough use of environmentally friendly chemicals and also sonar to keep the weeds at bay. The Clerk reported that she was having a site meeting with Ed Green from TCV and Simon Fisher from the Borough Council on the 15th January and would report back.</p> <p>It was resolved that the parish council were happy in principle to contribute to the upgrading and improvement of the pond and would review commitment to additional works as required.</p>	<p>Clerk</p>

7.

Financial Matters:

- i) To approve bank reconciliations and any accounts for payment: **It was resolved** to approve the bank reconciliations and the accounts for payment listed below:

Payee Name	Reference	Amount Paid	Transaction Detail
Shaun Reilly	BACS 61	£ 103.00	Allotment Clearance
Bedford Borough Council	DD	£ 4,244.55	Salaries November
Paul Riches Skips	BACS 62	£ 290.00	Skip Hire
NALC	BACS 63	£ 30.00	Accreditation Fee
BATPC	BACS 64	£ 70.00	Training and Accreditation
iThink Telecom	DD	£ 19.04	Telephone charges
Paul Riches Skips	BACS 65	£ 290.00	Skip hire - Allotments
Bedford Borough Council	BACS 67	£ 686.84	Waveney Green
D White	BACS 66	£ 5.00	Key Refund
Mr Ashople	BACS 68	£ 56.00	Plot and key refund
White Hart Press	BACS 69	£ 800.00	Newsletter (Nov)
A Southern	BACS 70	£ 23.99	Colouring competition prizes
Jo Barrow	BACS 71	£ 60.00	Newsletter Delivery
Anglian Water	BACS 72	£ 483.45	Water Bill
Colemans	BACS 73	£ 72.16	Stamps and stationery
St Marks Church Community Cent	1140	£ 35.00	Hall Hire
Bedford Borough Council	DD	£ 3,284.30	Salaries December
S Bottoms	BACS 74	£ 127.37	Expenses
iThink Telecom	DD	£ 16.93	Telephone charges
Information Commissioner	1141	£ 35.00	Data Protection Fee
Paul Hawking Gardening Service	1142	£ 428.00	Shrub beds Wav Green
Total Payments		£ 11,160.63	

	<p>ii) <u>To consider and approve the budget and precept request for 2016-17:</u> Following discussion, it was resolved to accept the budget and to submit a precept request for £116,185.</p>	
8.	<p><u>To receive the response from Stagecoach regarding bus services in Brickhill and agree any action:</u></p> <p>The Clerk reported receiving a letter from Stagecoach explaining that they had no plans to re-route any of the existing services. Access to Tesco, Aldi and the crematorium is possible but does involve changing buses.</p>	
9.	<p><u>To discuss vehicle sales and impact on parking in the Larkway area and agree action:</u></p> <p>This had already been discussed under the “Public Open Session” item 4 above.</p>	
10.	<p><u>To receive an update on progress with regards the installation of a replacement window and PV panels at Brickhill Community Centre and agree further action:</u></p> <p>The Clerk reported that the window was due to be installed in the next few weeks. The Clerk was in the process of chasing the outstanding quotations.</p>	
11.	<p><u>To receive a report from the Borough Councillors:</u></p> <p>Cllr Moon reported 5/6 lights were out on the council adopted roads and 8 on the un adopted roads. He would chase for these to be sorted along with the double yellow lines on the corners of some roads. Cllr Royden reported that the parking restrictions would be re-instated in the Avon Drive Shopping Parade car park shortly. CCTV cameras were temporarily being installed in Stour Way to monitor flooding. Parking around St Thomas More School remained an issue. Perhaps a residents meeting was needed with the school. A resident was looking after the refilling of the dog waste bags. Tree planting would be happening shortly. Cllr Chrusciak asked if Falcon Avenue was to be included. Cllr Royden said it would need to be in a future scheme.</p> <p>The Clerk raised the issue of parking by Manton Heights employees in Eagle Gardens. Cllr Blakeman raised the problem of delivery lorries visiting Brickhill Lower School parking on the pavement.</p>	
12.	<p><u>To note the response to the Local Plan 2032:</u></p> <p>Cllr Chrusciak summarised his response by noting that the Borough Council needed to give careful consideration to improving the road infrastructure around Brickhill in order to minimise the impact on Brickhill from the new housing development within the Borough as well as the opening of the latest section of the Western By-pass. Cllr Royden thanked Cllr Chrusciak for the quality of the response.</p>	

13.	<u>To receive an update from the Allotments and Open Spaces Committee following their recent meeting:</u> Draft minutes would be circulated.	
14.	<u>To note that Brickhill Parish Council has achieved Foundation Status and note future action:</u> This was noted. The Clerk would look at what was needed to meet the criteria for the next level.	Clerk
15.	<u>To note the latest position regarding a Community Governance Review with regards the boundaries between Brickhill and Clapham:</u> The Clerk reported that in order to progress this, the Borough Council had commissioned Local Council Support Associates Ltd to undertake the preparatory work. The Clerk would contact the director of the company, Helen Fudge to establish progress.	Clerk
16.	<u>To review the list of outstanding matters and agree any further action:</u> This was reviewed.	
17.	<u>Date of Next Meeting:</u> Thursday 4 th February 2016 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY.	

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Approved by Chairman

4th February 2016