



Minutes of the Meeting of Brickhill Parish Council held on Thursday 1st February 2018 at St Mark’s Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present:

Cllrs Fitzpatrick, Blakeman, Johns, Seymour, Ward, Bailes, Rider, Cross, Reeve, Charles Royden, Holloway, the Clerk (Sue Bottoms), Borough Councillor Corp and two members of the public were in attendance.

Absent:

Cllrs Bowler, Corinne Royden and Retout.

1.	<p><u>Apologies for Absence:</u></p> <p>Cllrs Bowler, Corinne Royden and Retout.</p>	
2.	<p><u>Declarations of interest in items on the agenda</u></p> <p>i) <u>To receive written requests for a dispensation:</u> none received.</p> <p>ii) <u>To consider any requests for a dispensation:</u> none.</p>	
3.	<p><u>To confirm the minutes of the meeting held on Thursday 11th January 2018:</u></p> <p>The minutes were signed as a true record of the meeting.</p>	
4.	<p><u>Public Open Session (15 mins):</u></p> <p>None.</p>	

5. **Financial Matters:**
- i) To approve bank reconciliations and any accounts for payment: **It was resolved** to accept these.

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
E Buyer	BACS 120	£ 279.96	E Buyer
Ray Waterhouse	BACS 119	£ 37.00	Allotment Refund
Bedford Borough Council	BACS 121	£ 1,056.18	WG Grounds Maintenance and Litter
Viking	BACS 122	£ 164.75	Cartridges and Stationery
Associated Telecom Solutions	DD	£ 14.83	Telephone
SLCC	BACS 123	£ 90.00	Training
Box End Park	BACS 124	£ 450.00	Summer Activity
NPower	BACS 125	£ 37.72	Electricity for Fountain
Fusion Lifestyle	BACS 127	£ 47.70	Football Pitch Hire - Easter
SLCC	BACS 128	£ 165.00	SLCC Membership
BATPC	BACS 126	£ 250.00	Training
Brickhill Primary	BACS 129	£ 100.00	Easter Activity
St Marks Church and Community Centre	1202	£ 236.33	Office Rent and Hall Hire
Total Payments		£ 2,929.47	

- ii) To agree the cost to be charged for the Easter 2018 children's activities: Following discussion, **it was resolved** to charge £3 per child for the football sessions with MK Dons and £7.50 per child for the climbing tower and archery session at Brickhill Primary. As the aim was to subsidise the activities on an approximate 50:50 basis, **it was further resolved** to review charges ahead of the summer activity sessions.

**Clerk and
Assistant Clerk**

6.	<p><u>To receive an update on Woodlands Park and agree any further action:</u> The report was presented by Cllr Bailes.</p> <p><u>CCTV Upgrade:</u> The payment for the final camera is still being held pending satisfactory resolution of the remaining camera and the relocation to the mid-point of the column of the Owl Park camera facing the estate. Cllr Bailes understood from CCTV control that we may be eligible for a free-of-charge hardware upgrade of the cameras for improved performance. Cllr Bailes would investigate this before the next parish council meeting.</p> <p><u>Green Gym:</u> This will be installed as soon as the contractor has the opportunity to do so and the ground dries out.</p> <p><u>General Woodlands Park Snagging List:</u> This list has been sent to Paul Pace (Claire Pick) and Persimmon in December/January. No issues have been resolved from previous months, nine remain open and there is a newly reported one pertaining to the completion of adoption for December/January.</p> <p>The borough council have again had to clear the three problem bins at the entrance to the Country Park (Anjulita Court), Westrope Way (Pizza) playpark and Sturmer/Crispin playpark with the invoice returning to Persimmon.</p> <p>The tree that was blown over in the Crispin play park has been replanted by Persimmon/TCL. Residents will monitor it.</p> <p>Street lighting in both adopted and unadopted areas continues to be a problem. The street lighting audit was completed and reported by Thomas Emmett on the 15th January. Cllr Royden said that the main problem was with the lights in the unadopted areas and that the borough council had written to Persimmon and Taylor Wimpey. Only two in the adopted areas had recently been found not to have been working. Cllr Royden reported another two mentioned by Cllr Bailes in the meeting.</p> <p>There appears to have been some intervention regarding the problem drain in Laxton Way identified previously. Residents will report back and confirm if water is draining. All the drains in the road need attention and Cllr Bailes will be asking Paul Pace to deal with the rest.</p> <p><u>Yellow Line Consultation:</u> Permission for the go-ahead of the uncontested yellow lines and markings from the consultation in February 2017 had now been granted by both borough ward councillors. We await advice from the highways department with regards the scheduling of the works and if any further consultation is required. In the meantime, Cllr Bailes continues to build a case locally with residents on the marking opposite the three main T-junctions on the estate which remains the most dangerous of the parking infringements.</p> <p><u>Bus Petitions – 20/21 Grant Palmer Service on Woodlands Park:</u> There remain two pockets of the estate to cover a second time. This should be completed early February and submitted to Chris Pettifer shortly after. Cllr Bailes has received no response from the BBC Three Counties Managing Editor despite numerous attempts and has been advised of an escalation route. He will continue to attempt to establish communication.</p> <p><u>Woodlands Park Ward by-election:</u> There are three candidates in the by-election, he and the rest of the parish council wished all the best of luck and Cllr Bailes said that he looked forward to working with all three in one form or another whatever the outcome of the election. Cllr Bailes was thanked for his report.</p>	
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7.	<p><u>To receive a report from the Borough Councillors:</u></p> <p>Cllr Charles Royden reported that over the next few weeks, work would be taking place across Brickhill using ward funding. This will include a 20mph speed zone in roads from Larkway and Falcon Avenue to Brickhill Drive. There is also a “no verge parking” zone in Moriston Road and they are seeking additional no verge parking zones to stop the verges being destroyed.</p> <p>With regards the Putnoe Walk-In Centre, the Mayor met with senior leaders of the CCG and the following day it was announced that the contract had been extended for six months to coincide with the opening of an “Urgent Treatment Centre” at Bedford Hospital. What is needed is both this and the Putnoe Centre.</p> <p>Cllr Royden said that it was encouraging to see cross party support at the borough council for both this and the fight against the government cutting all peak time fast intercity train services between Bedford and London. The Mayor was meeting with the Secretary of State to seek a reversal of this.</p> <p>The rejection of the application for a new school on Manton Heights was noted.</p> <p>Cllr Rider said that there were to be five health hubs introduced around the borough which will provide more services than a normal doctor’s surgery and will hopefully reduce pressure on A&E. The cursory reply received by the Clerk to her letter to the Secretary of State requesting the extension of the scope of CCTV vans around schools was noted. There are no plans to do so.</p> <p>Cllrs Royden and Rider were thanked for their report.</p> <p>Cllr Corp had nothing further to raise but said that she would send a copy of the Great Barford Ward councillors report to the Clerk for the website.</p> <p>Cllr Corp was thanked for attending.</p>	
8.	<p><u>To agree to contribute to the cost of a Real Time Information display for the bus stop in Brickhill Drive opposite Curlew Crescent:</u></p> <p>Cllr Fitzpatrick reported that in April 2017, the parish council part funded (£3,075) the RTI display for the bus shelter in Kimbolton Road by Ellis Road. The Brickhill Drive stop opposite Curlew Crescent is possibly the most heavily used stop in Brickhill without a RTI display.</p> <p>It was resolved to jointly fund (up to a maximum of £4,000) with the Brickhill Ward borough councillors, an RTI display at this stop.</p>	<p>Cllr Fitzpatrick Clerk</p>
9.	<p><u>To agree to support Brickhill Borough Councillors plans to consult residents in the Bournside/Trent Road/Clyde Crescent area for no verge parking and to make a financial contribution if the scheme goes ahead:</u></p> <p>Cllr Charles Royden said that the cost to implement no verge parking in this location would be approximately £3,500 and a 20mph zone £4,100. It was agreed that to consult firstly on no verge parking alone would be sensible as consulting on both would cause possible confusion.</p> <p>It was resolved that the parish council would support the Brickhill borough councillors request to consult on no verge parking and if it was agreed, would contribute half of the cost (£1,750).</p>	<p>Cllrs Charles Royden and Rider</p>

10.	<p><u>To consider and agree action regarding the production and distribution of Brickhill News:</u></p> <p>Cllr Fitzpatrick said that he was grateful for all the help given by his fellow councillors over the years with the delivery of the newsletter. It has traditionally been done with a combination of paid help, parish councillors and volunteers. The current paid help is unable to continue due to changing circumstances and a replacement will need to be found.</p> <p>The essence of parish councils is to harness volunteer support for the community, outside of being a parish councillor, the only other significant ways we have offered to give voluntary support is through delivery of the newsletter. Currently, 16 residents assist in the delivery, covering 1,500 homes which is a third of the total homes in Brickhill.</p> <p>There were technical issues with the November 2017 edition which delayed getting the edition out which resulted in it being delivered in some cases after some of the advertised events had taken place. Cllr Fitzpatrick proposed and it was resolved that no events should be included in Brickhill News before the “latest delivery date” and that we continue with a mix of parish councillors, volunteers and paid help for the delivery.</p> <p>Following a wider discussion about the newsletter including the charges for advertising etc, it was proposed by Cllr Bailes and it was resolved that a small working party consisting of Cllrs Fitzpatrick, Bailes and Seymour should meet to review it. The Clerk will attempt to organise a suitable date.</p>	Clerk
11.	<p><u>To agree to install planters round the base of the “Welcome to Brickhill Parish” signs:</u></p> <p>It was resolved that some form of planting should be installed around the signs though not necessarily planters, possibly small shrubs. Whatever was chosen would need approval from the borough council highways department. Once all the signage is installed, options would be looked at and costed.</p>	Cllr Fitzpatrick Clerk
12.	<p><u>To note the requested priority repairs at Brickhill Community Centre and agree to obtain quotes for the items estimated to cost over £500:</u></p> <p>Cllr Fitzpatrick reported on the recent meeting with Brickhill Community Association and discussion had take place regarding getting quotations for a number of items in particular, the ramp to the upstairs fire door, the window and the white lines. In addition, lighting and possible boiler replacement. Cllr Fitzpatrick agreed to give the Clerk specifications in order that she could seek quotations.</p>	Cllr Fitzpatrick
13.	<p><u>To receive an update on the drainage issues at Brickhill Community Centre and agree any further action:</u></p> <p>The Clerk reported that she had received correspondence from bpha explaining that an inspection of the drains following issues with their adjacent property had revealed that rubble from the Brickhill Community Centre drain was falling into and blocking the drain to their property.</p> <p>Given the urgency of the problem, the Clerk had arranged for the company who had already undertaken the inspection to carry out the repair at a cost of £1180.90 excluding VAT. The work would be undertaken in the next three weeks.</p> <p>The Clerk had asked the company to liaise with the Centre Manager regarding exact dates and times.</p>	

14.	<p><u>To agree to take part in the “Battle’s Over” commemorative event on the 11/11/18 and to purchase a gas-fuelled beacon:</u></p> <p>It was resolved that the parish council would take part in the commemorative event and would purchase a gas fuelled beacon at a cost of £350. A possible location for the event was at the memorial garden on Waveney Green. The Clerk will investigate the process of purchase.</p>	Clerk
15.	<p><u>To note the date of the senior citizen spring tea:</u></p> <p>The Clerk reported that this had been organised for Friday 23rd March in the Church Hall at St Marks. Caterers and entertainment had been booked. It was to be advertised in Brickhill News and on the noticeboards.</p>	Clerk
16.	<p><u>To ask Brickhill Community Centre if they wish to pay for a ride at Gathering on the Green 2018:</u></p> <p>It was resolved that the Clerk would formally write.</p>	Clerk
17.	<p><u>To note and agree action re: the consultation period for the Local Plan 2035:</u></p> <p>Cllr Charles Royden agreed to ask a member of the planning policy team at the borough council to attend an open public meeting. Cllr Fitzpatrick would organise a date and location and it would be publicised in the Brickhill News.</p>	Cllr Charles Royden Cllr Fitzpatrick
18.	<p><u>To review the list of outstanding matters and agree any further action:</u></p> <ul style="list-style-type: none"> i) <u>Asset Transfer of the remaining strip of Waveney Green:</u> This process had been on-going for over a year. Cllr Charles Royden agreed to take the matter up with the Borough Council. ii) <u>Formal Switch on of the Christmas Tree Lights 2018:</u> Cllr Ward agreed to consult with the Lions about a date when they could visit Brickhill in order that the Clerk could try to co-ordinate this with the switching on. iii) <u>BATPC Training 30th January:</u> Cllr Fitzpatrick thanked all who attended. iv) <u>Recent Meeting between parish councils and the police at Police HQ:</u> Cllr Fitzpatrick and a resident attended. Speeding was seen as a priority. It had been an opportunity to meet the new local team and the inspector will be attending the Community Safety Forum on the 6th March. 	Cllr Charles Royden Cllr Ward
19.	<p><u>Date of Next Meeting:</u></p> <p>Thursday 1st March 2018 at 7:30pm at St Mark’s Church and Community Centre, Calder Rise, MK41 7UY.</p>	

.....Approved by Chairman
1st March 2018