



Minutes of the Meeting of Brickhill Parish Council held on Thursday 5th April 2018 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Blakeman, Johns, Reeve, Seymour, Cross, Reeve, Holloway, Jarman-Webb, Ward, Borough Councillors Moon and Corp and four members of the public were in attendance.

Absent: Cllrs Bowler, Bailes, Charles Royden, Corinne Royden, Retout and Rider.

1.	Apologies for Absence: Cllrs Bowler, Bailes, Charles Royden, Corinne Royden, Retout, and Rider.	
2.	<p>Declarations of interest in items on the agenda</p> <p>i) <u>To receive written requests for a dispensation:</u> none received.</p> <p>ii) <u>To consider any requests for a dispensation:</u> Cllr Jarman-Webb declared an interest in item 5ii. He did not take part in the discussion or the decision reached.</p>	
3.	To confirm the minutes of the meeting held on Thursday 1st March 2018: The minutes were signed as a true record of the meeting.	
4.	<p>Public Open Session (15 mins):</p> <p><u>Speeding:</u> A resident attended and raised the issue of speeding in Waveney Avenue. Discussion moved to new monies that Bedford Borough Council have available for average speed cameras. It was understood that this would be for five pairs of cameras. The parish council had originally pursued the possibility of cameras in Brickhill Drive before funding had been terminated. The Borough Council will be using set criteria to identify which locations across the borough had the highest priority for these cameras.</p> <p><u>Local Plan Submission:</u> A resident attended and praised the response submitted by the parish council. He was concerned that no reference had been made to the land either side of Ashmead Road. Cllr Fitzpatrick reported that the response had only focussed on the possible areas proposed for development within the plan and this land did not feature in that.</p> <p><u>St Thomas More Travel Plan:</u> A resident raised the outstanding proposed meeting between himself and Cllrs Fitzpatrick and Blakeman which it had hoped to be held early in the new year. Discussion also covered the Travel Plan Working Group referred to in the Travel Plan which had never apparently met and the dirty/concealed signage which should possibly be both cleaned and re-orientated. Cllr Fitzpatrick agreed to raise the matter of the sign with the borough council</p>	Cllr Fitzpatrick

5. **Financial Matters:**
- i) To approve bank reconciliations and any accounts for payment: **It was resolved** to accept these.

<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
Goodyer & Partners	BACS 142	£ 1,417.08	Drainage Works at BCC
Bedford Borough Council	BACS 143	£ 1,272.00	Trenching for Christmas Tree
Otis Ltd	BACS 144	£ 566.37	Lift Maintenance
Bedford Borough Council	BACS 145	£ 1,056.17	Grass Cutting Litter Collec
Viking	BACS 146	£ 246.07	Postage and Stationery
Paul Riches Skips	BACS 147	£ 245.00	Plot Clearance Allots
D Britton	BACS 148	£ 32.08	Black Bin Bags WG
Shaun Reilly	BACS 149	£ 405.00	Allotment Works
Bedford Borough Council	DD	£ 3,602.62	Salaries (March)
Associated Telecom Solutions	DD	£ 20.78	Telephone Charges
Mood Music	BACS 150	£ 85.00	Spring Tea Entertainment
Sport Support	BACS 151	£ 82.30	Deposit for Summer Activity
Bedford Borough Council	BACS152	<u>£ 500.00</u>	CCTV Maintenance contract
	Total Payments	£ 9,530.47	

- ii) To consider and agree action re: grant application from Autism Bedfordshire for £300: Following discussion, **it was resolved** to grant the application for £300.

Clerk

	<p><u>Bus Petitions – 20/21 Grant Palmer Service on Woodlands Park:</u></p> <p>Borough Councillor Stephen Moon and Chris Bailes (in a private capacity as a local resident) are organising to visit the BBC Three Counties Radio/JVS Show to provide comment on the petition to support the Grant Palmer service week commencing 16th April.</p> <p>Cllrs Bailes and Jarman-Webb were thanked for the report.</p>	
7.	<p><u>To receive an update on planned works and repairs at Brickhill Community Centre:</u></p> <p>The Clerk provided an update. Two quotes had been received for the replacement ramp. One for a similar wooden structure to that currently in-situ. The other for a more substantial construction.</p> <p>It was resolved to accept the quotation for the more substantial structure at a cost of £840 excluding VAT. Two companies had quoted for the white lining for the car park.</p> <p>It was agreed to accept the lower quotation from WJ South of £595. There had been one quotation to date for the improvements to the car park lighting.</p> <p>The Clerk suggested and it was resolved to accept a quotation of £450 excluding VAT to get a local car park lighting design consultancy company to design a cost effective solution which would minimise the impact on neighbouring residencies. This company would suggest local contractors to quote.</p> <p>Cllr Fitzpatrick would report back to the Brickhill Community Association. Before formally accepting the quotes, arrangements would be made to meet both the companies to clarify the proposed work to ensure it meets what is required. The Clerk suggested that any car park lighting scheme might require approval by the borough council before being undertaken and should be completed prior to the white lining work in case it adversely impacted on it.</p> <p>The Clerk would continue to pursue quotes for the window and boiler.</p>	<p>Clerk</p> <p>Cllr Fitzpatrick</p>
8.	<p><u>To receive a report on the General Data Protection Regulation and agree action:</u></p> <p>The Clerk reported that advice was continuing to come in regarding the implementation of this for local authorities especially parish councils. The advice received from SLCC was that discussion was taking place with the ICO regarding who could be appointed as Data Protection Officer for a council.</p> <p>It was resolved that the Clerk would continue to take steps towards the necessary target date of 25th May and following a suggestion from Cllr Moon would write to Keith Simmons at Bedford Borough Council to see if the council could provide the DPO role for the parish council.</p> <p>It was stressed that all councillors needed to consider the implications of GDPR on themselves and review any contacts, e-mail addresses etc they held for residents and delete any unnecessary ones.</p>	<p>Clerk</p> <p>All Councillors</p>

9.	<p><u>To receive a report from the Borough Councillors:</u></p> <p>Written reports had been received from both the Great Barford and Brickhill Borough Councillors and both reports would be placed on the website.</p> <p>It was noted that the borough council had received £305,000 from the Government to undertake pothole repairs. This was in response to the recent sub-zero temperatures which have caused damage to roads across the country.</p> <p>The Government has allocated an indicative sum of £6m to redevelop the Bedford Health Village (Gilbert Hitchcock House) site on Kimbolton Road to become an “integrated healthcare hub”. This will see the re-location of 3 GP surgeries (Pemberley, De Parys and Goldington) onto the site and will involve the movement of existing hospital services provide at the site currently to the main Bedford Hospital site.</p> <p>Matters raised by the Brickhill Ward Councillors included the following:-</p> <p>There are currently severe potholes on parts of Brickhill Drive/Curlew Crescent and Kimbolton Road/Tamar which have been raised with the borough council. The borough council have also been asked to give attention to Torridge Rise and Windrush.</p> <p>Following completion of the Bpha building works on Brickhill Drive, the borough council will ensure that all damaged verges are made good.</p> <p>Extra capacity has been requested for the glass recycling facility at Avon Drive as the bin has been overflowing recently. The new containers were damaged by a vehicle and will be replaced soon. A temporary facility has been put in place in the meantime.</p> <p>Cllr Blakeman reported that there had been changes made to the No 6 bus service timetable.</p>	
10.	<p><u>To receive any update on the residents’ meeting held on the 27th March at St Thomas More School:</u></p> <p>Cllrs Fitzpatrick, Blakeman, Rider and Charles Royden attended the meeting with the Deputy Head of the school and five residents.</p> <p>The suggestion of opening the back entrance on Tyne Crescent for cycles was rejected by the school. The problem of the lack of take up for bikeability training level 3 was discussed. Cllr Ward asked why the lower schools did not undertake the level 3 training whilst children are still keen to train.</p> <p>The issue of anti-social behaviour in Kennet Rise was being addressed by the school.</p> <p>The next meeting was to be on the 19th June in the school at 6.15pm.</p>	
11.	<p><u>To consider suggestions for competition events at Gathering on the Green 2018 and agree action:</u></p> <p>The Clerk had circulated in advance to all councillors a note provided by the Assistant Clerk updating councillors on the progress and action she had taken towards Gathering on the Green 2018.</p> <p>Councillors were asked to consider what competitions might be included. Councillors would need to volunteer as judges!</p> <p>The results of the Allotment Competition could be announced at the event and the prizes given out then.</p>	All Councillors

12.	<u>To consider options with regards planters or planting schemes around the Brickhill signs and agree action:</u> Hopefully by the time of the May parish council meeting the signs would all be in place. One suggestion by Cllr Fitzpatrick was to get a local builder to construct brick planters at the base of each sign. It was resolved to give further consideration at the May meeting.	Clerk All Councillors
13.	<u>To note the response by Brickhill Parish Council to the latest consultation on the Local Plan:</u> This had been circulated ahead of the meeting and the Clerk would arrange for a copy to go on the website.	Clerk
14.	<u>To note the consultation on the National Planning Policy Framework:</u> It was resolved to allow individual councillors to respond to this. Councillors were to let the Clerk know if they wanted this to go on the May agenda.	All Councillors
15.	<u>To receive a report on the Spring Tea held on the 23rd March:</u> The Clerk reported that the event had been a success with approximately 50 local residents attending.	
16.	<u>To note the change of date for the Annual Parish Meeting to Thursday 10th May:</u> This was noted. The Clerk would contact local groups to invite them to attend and publicise the event on the website, social media and notice boards.	Clerk
17.	<u>To review the list of outstanding matters and agree any further action:</u> The report was noted. Posters on Noticeboards: The Clerk reported that under the LGA 1986 s2, local authorities shall not publish or arrange the publication of any material which in whole or part appears to be designed to affect public support for a political party. Following discussion, it was proposed by Cllr Ward, seconded by Cllr Reeve and it was resolved by a majority of 6:2 in favour with one further abstention that the borough councillor ward surgeries should be printed in black ink on a plain white background. It was agreed to continue further discussion on this matter at the May meeting	Clerk Cllr Fitzpatrick
18.	<u>Date of Next Meeting:</u> Thursday 3 rd May (Annual Meeting of the Parish Council) 2018 at 7:30pm at St Mark's Church and Community Centre, Calder Rise, MK41 7UY.	

.....Approved by Chairman
3rd May 2018