

BRICKHILL



PARISH COUNCIL

I hereby give notice of a meeting of the Allotments and Open Spaces Committee of BRICKHILL PARISH COUNCIL at **St Mark's Church Community Centre, Biffa Room, Calder Rise, Brickhill MK41 7UY on Wednesday 15th November commencing at 7:30pm** to consider the following matters:

Alison Southern
Assistant Clerk to the Council
31 October 2017

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1. Election of Chairperson
 2. Apologies for absence
 3. Declarations of interest in matters on the agenda
 4. Public Open Session (10 minutes)
 5. To confirm minutes of the meeting held on 18 May 2017
 6. To receive a report on the management of Brickhill Allotments to include:
 - Revised Allotment Strategy 2017-2020
 - Revised Allotment Tenants Handbook
 - To agree the Health & Safety guidance notes
 - Revised tenancy agreement
 - To approve the Risk Assessment
 - To agree the 3 year plan for 2017-2019
 - To note the current spend against budget
 - Draft budget for financial year 2018-19
 7. To receive a report on the management of Waveney Green to include:
 - To agree the 3 year plan for 2017-2019
 - Current spend against budget
 - Draft budget for 2018-19
 - To agree an application for a Fly Past at the Gathering on the Green 2018
 8. Next meeting will take place in February 2018 (date to be confirmed)
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