



Minutes of the Meeting of Brickhill Parish Council held on Thursday 7th February 2019 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm.

Present: Cllrs Fitzpatrick, Blakeman, Johns, Seymour, Holloway, Charles Royden, Reeve, Jarman-Webb, Rider, Bailes, Retout, and Cross, Borough Councillors Moon and Corp, the Clerk (Mrs S Bottoms) and 9 members of the public were in attendance.

Absent: Cllrs Corinne Royden, C Ward and W Rider.

1.	Apologies for Absence: Cllrs Corinne Royden, C Ward and W Rider.	
2.	<p>Declarations of interest in items on the agenda</p> <p>i) <u>To receive written requests for a dispensation:</u> None received.</p> <p>ii) <u>To consider any requests for a dispensation:</u> Cllr Fitzpatrick with regard item 14. He agreed to take part in any discussion but not to take part in any decision reached.</p>	
3.	<p>To confirm the minutes of the meeting held on Thursday 10th January 2019:</p> <p>The minutes were signed as a true record of the meeting.</p>	
4.	<p>Public Open Session (15 mins):</p> <p>i) <u>St Thomas More:</u> A resident asked for item 14 to be moved forward to after item 6 which the parish council agreed to. 26th March is the next consultation meeting with the residents and the school.</p> <p>ii) <u>East-West Rail:</u> a resident attended to draw the attention of the parish council to this consultation and concerns which he had. It was noted that this is on the agenda under item 14.</p> <p>iii) <u>Letter from the PCC regarding parish council funding/part-funding of a PCSO:</u> Following discussion, it was resolved that the Clerk should write back to say that the parish council were not willing to fund or part-fund</p>	Clerk

	<p>a PCSO as it felt that this was not an effective way of improving security in the parish. The parish council would be happy to discuss funding future initiatives in Brickhill, for example supporting the recruitment and funding of dedicated specials in the parish.</p>	
5.	<p><u>To receive an update on Woodlands Park and agree further action:</u></p> <p>Cllr Bailes reported that there had been no progress regarding adoption/other projects.</p> <p>Following the presentation at the last parish council meeting, a number of residents had expressed concern about the impact of the Graze Hill development on the neighbouring Woodlands Park.</p> <p>Planned consultations with the residents have been delayed until the result of the changes to the proposed plan is formally available for public consumption in the coming weeks. Cllr Moon reported that updated proposals had been presented at the Ravensden Parish Council meeting.</p> <p>The developers have taken on board some of the comments raised at the presentation at the last parish council meeting held in Brickhill e.g. re: cycling, but they are still focussing on 200 and not the original 100 dwellings.</p> <p>Ravensden Parish Council are concerned about the traffic issues in Graze Hill/Kimbolton Road and the visual impact of the proposed roundabout and the need for it to be sensitively lit. This is also a concern for Brickhill as well. No new issues have been added to the snagging list and no resolved issues this month.</p> <p>Street lighting and overflowing country park dog bins remain the largest issues of the winter months, with criminals noting the non-working lighting in non-overlooked areas and targeting vehicles and homes on the periphery of the estate.</p> <p>As we approach the end of the trial period for the changing room/playing fields car park gate locking/un-locking, it is important that we continue to support this initiative on a permanent basis.</p> <p>A walk-around is planned on 8 Feb with PC Crozier across Woodlands Park with the aim of supporting the work of the police in disrupting drug abuse and anti-social behaviour on the estate.</p> <p>Cllrs Bailes and Jarman-Webb were thanked for their report.</p>	
6.	<p><u>To receive a report from the Borough Councillors:</u></p> <p>Hard copies of the reports from both the Brickhill and Great Barford Borough Councillors were circulated to the parish councillors and put on the website.</p> <p>Both sets of councillors were thanked for their reports.</p>	

7. **Financial Matters: To consider and agree action:**

i) To approve bank reconciliations and any accounts for payment: It was resolved to approve these (see below).

Payee Name	Reference	Amount Paid	Transaction Detail
Bedford Borough Council	DD	£ 3,985.61	Salaries January
NPower	BACS 107	£ 5.55	Electricity for the Fountain
Bedford Borough Council	BACS 110	£ 102.99	Grass Cut - Woodlands Park
BATPC	BACS 111	£ 40.00	Training Course
St Marks Church Community Centre	BACS 112	£ 196.33	Rent and Office Hire
Brickhill Rainbows	BACS 113	£ 244.65	Grant
Bedford Borough Council	BACS 114	£ 1,087.87	Grass Cutting Litter Bins
CCS Ltd	BACS 115	£ 264.00	Water Checks BCC
NPower	BACS 116	£ 6.58	Electricity for Fountain
SLCC	BACS 117	£ 247.00	SLCC Membership
Associated Telecom Solutions	DD	£ 15.72	Telephone Charges
St Marks Church Community Centre	BACS 119	£ 228.33	Office Rent and Hall Hire
Alan Peacock (Street Lighting)	BACS 118	£ 5,201.98	Lighting BCC
	Total Payments	£ 11,626.61	

8.	<p><u>To agree to form a Committee to consider holding competitions at GOTG 2019:</u></p> <p>The Clerk reported that the possibility of competitions being held at GOTG had been raised by Cllr Fitzpatrick prior to GOTG 2018 but as time was limited, it was agreed to consider this early in 2019. Other village fetes hold competitions and give out cups and certificates.</p> <p>Following discussion, it was resolved to ask Cllr Rider to arrange a meeting as soon as possible in order to get a committee together to progress this.</p> <p>Cllr Johns, Seymour and Jarman-Webb expressed an interest in joining.</p>	Cllr Rider
9.	<p><u>To receive an update on the purchase of further CCTV cameras for Brickhill and agree any further action:</u></p> <p>Following the last parish council meeting, the Clerk had contacted John McKinney to ask about options regarding the purchase of a mobile CCTV camera and was sent two options. The camera recommended by John McKinney was the same as recently installed at Brickhill Drive Shops. The footage from it is very clear, in colour and the camera is able to both pan around and zoom in and out. It would cost £3,600 to purchase and install through ACE Fire and Security. The cost to move this to another location would be about £500 but the recommendation would be not to move it too frequently e.g. perhaps once a year. The maintenance charge would be approximately £225 per year and monitoring between £1000-£1500 per year.</p> <p>Following discussion, it was resolved to purchase and locate a camera at Waveney Green. The Clerk agreed to place the order with ACE and to meet on site to get advice from the CCTV Manager as to the most suitable location.</p>	Clerk
10.	<p><u>To agree to the use of Community Payback to undertake tasks within the parish:</u></p> <p>The Clerk reported that there are a number of obvious projects including cleaning the play equipment and signage on Waveney Green, tidying and planting the memorial garden and maintenance of the bench/benches on Waveney Green. It would be preferable if the parish council could agree to an on-going use of the service where it seemed feasible. The parish council would need to provide tools and equipment. It could also provide refreshments.</p> <p>Following discussion, it was resolved that the Clerk should contact the organiser and arrange to meet.</p>	Clerk
11.	<p><u>To consider future plans for the switch on of the Christmas tree lights in December 2019:</u></p> <p>The Clerk reported that the intention in 2018 had been to have the Bedford Lions visit and switch on the tree lights, but due to a double booking they had unfortunately had to cancel. Fortunately she had managed to get a volunteer to kindly stand in for the evening.</p> <p>The question is whether the parish council want to make it a bigger event in 2019 and what that might involve.</p> <p>There is money in the budget for 2019-20 for additional lights and thought needed to be given as to possible locations. Suggestions included at the shops in Avon Drive and Brickhill Drive. Was there any possibility of putting lights somewhere on Woodlands Park?</p> <p>The Clerk suggested that a quotation to install and remove the lights be obtained from the borough again. They did a good job again last year and few contractors are willing to undertake this sort of work.</p>	Clerk

	<p>Following discussion, it was resolved to discuss the matter further at the A&OS Committee next week and Cllrs Bailes and Jarman-Webb would give further thought on the matter with regards Woodlands Park.</p>	<p>Cllrs Bailes and Jarman-Webb</p>
12.	<p><u>To receive an update on the planned Easter activities:</u></p> <p>The Clerk reported that these are in the first instance being advertised on the front page of the newsletter which is due to be circulated very soon and she will also publicise via the schools and noticeboards and our social media at the end of February.</p> <p>The parish council is running two MK Dons sessions on Monday 8th April for age ranges 7-16 (£4 per child) with a maximum of 20 per session.</p> <p>The cost to the PC will be £336 with approximately £160 coming in as revenue.</p> <p>It is also running a whole day YMCA event 9-3pm for the age range of 5-12 at Brickhill Primary on the 10th April (£10 for the day with a maximum of 30) at a cost of £700 with revenue of £300.</p> <p>With regards Summer Activities, the Clerk would seek other organisations able to provide sessions and would book a “bushcraft” session through SSF which is usually successful.</p> <p>Cllr Jarman-Webb agreed to ask whether Bedford Town were able to provide any sessions.</p>	<p>Clerk Cllr Jarman-Webb</p>
13.	<p><u>To establish operational capacity and future pupil numbers at St Thomas More School:</u></p> <p>The Clerk had contacted the Education Department at the borough council to establish what data was available regarding operational capacity at the school. To date she has not had a reply.</p> <p>Following discussion, it was resolved to move to the issue to the March agenda.</p> <p>The Clerk will contact the Education Department and Cllr Charles Royden will give her support in getting a response.</p>	<p>Clerk Cllr Charles Royden</p>
14.	<p><u>To consider a proposal that the parish council write to support an interchange at Bedford Midland as part of the East-West Rail Consultation:</u></p> <p><u>East West Cambridge Extension, North Brickhill:</u></p> <p>Following discussion, it was resolved, that councillors would give consideration to the document and e-mail comments to the Clerk by the following Friday. This would enable her to compile a draft response for consideration at the March meeting.</p>	<p>Clerk All Councillors</p>

15.	<p><u>To agree to only place non-political content on the parish council social media sites and in published material:</u></p> <p>Following discussion, it was resolved that the Clerk seek further clarification.</p>	Clerk
16.	<p><u>To review the list of outstanding matters and agree any further action:</u></p> <p><u>Lease for the remaining strip of Waveney Green:</u> The Clerk reported that the lease had finally been signed.</p> <p>The new footpath joining Francis Groves Close to the existing footpaths along with repair works to the existing path near the toddler play area will be undertaken during the Easter holidays. She would notify Brickhill Primary School so they could send information out to parents.</p> <p>This had also been reported in the latest Brickhill News.</p>	Clerk
17.	<p><u>Date of Next Meeting:</u></p> <p>Thursday 7th March 2019 at 7:30pm at St Mark’s Church and Community Centre, Calder Rise, MK41 7UY.</p>	

.....Approved by Chairman
7th March 2019